

# City of Yamhill

A small taste of Oregon

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## Council Meeting Packet

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October 8, 2025,  
6:30 p.m.



# City of Yamhill

A small taste of Oregon

## ORDINANCE DO25.03 (O-546)

### **AN ORDINANCE AMENDING YAMHILL MUNICIPAL CODE SECTION 1.16.020 RELATING TO MEMBERSHIP OF THE CITY OF YAMHILL PLANNING COMMISSION AND DECLARING AN EMERGENCY.**

WHEREAS, Yamhill Municipal Code (YMC) Section 1.16.020 prescribes the membership composition of the Planning Commission for the City of Yamhill, Oregon; and,

WHEREAS, the Yamhill City Council desires to amend, clarify and specify the required composition of the City of Yamhill Planning Commission.

### **NOW, THEREFORE, THE CITY OF YAMHILL ORDAINS AS FOLLOWS:**

SECTION 1. Section 1.16.020 of the Yamhill Municipal Code is hereby amended to read as follows:

#### “1.16.020 Membership

The Commission shall consist of five members who are not officials or employees of the City, not more than two (2) of which may be nonresidents of the City. Nonresidents must live within five miles of the Yamhill City limits and live within the 97148 Zip Code. The Mayor and City Council shall not be entitled to sit with the Commission and take part in its discussions and shall not have the right to vote.”

Section 2. Codification. The City Recorder is hereby directed to codify this ordinance as a part of the Yamhill Municipal Code.

Section 3. Emergency. The City Council for the City of Yamhill deems it necessary for the preservation of the health, peace, and safety of the City of Yamhill that this Ordinance take effect at once, and therefore an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval by the Mayor.

Signed:

\_\_\_\_\_  
Shea Corrigan, Mayor

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Angie Fowler, City Recorder

\_\_\_\_\_  
Date

First Reading:

Second Reading:

	<u>AYE</u>	<u>NAY</u>
Askey	_____	_____
Kind	_____	_____
Featherston	_____	_____
Pairan	_____	_____
Corrigan	_____	_____

# Statement of Revenue and Expenditures

		Current Period	Year-To-Date	Annual Budget	Jul 2025
		Sep 2025	Jul 2025	Jul 2025	Jun 2026
		Sep 2025	Sep 2025	Jun 2026	Percent of
Account Number		Actual	Actual		Budget
Revenue & Expenditures					
Revenue					
General Revenues					
4932	Business License	100.00	700.00	950.00	73.68%
4902	Cigarette Taxes	60.24	178.61	750.00	23.81%
4915	Dog License Revenue	0.00	228.00	150.00	152.00%
4925	Franchise Fees	2,144.86	2,144.86	65,000.00	3.30%
4944	Grant - ODOT DUII	0.00	0.00	4,000.00	0.00%
4942	Grant - ODOT Seat Belt	625.00	2,926.97	5,000.00	58.54%
4943	Grant - ODOT Speed	0.00	0.00	5,000.00	0.00%
4945	Grant -ODOT Distracted Driving	0.00	0.00	5,000.00	0.00%
4952	Interest Income	1,042.83	3,172.85	0.00	0.00%
4962	Land Use Fees	0.00	0.00	1,000.00	0.00%
4903	Liquor Taxes	1,643.49	5,175.90	22,000.00	23.53%
4098	Marijuana Tax	0.00	0.00	1,700.00	0.00%
4913	Miscellaneous Income	353.32	1,862.30	3,500.00	53.21%
4928	Municipal Court Fees	1,987.37	5,067.91	30,000.00	16.89%
4924	Municipal Court Fines	3,612.54	10,632.54	45,000.00	23.63%
4941	Municipal Court Training Assmt	81.00	261.00	1,200.00	21.75%
4951	National Night Out	0.00	0.00	2,000.00	0.00%
4961	Park Fees	240.00	630.00	2,000.00	31.50%
4957	Park User Fees	0.00	0.00	12,936.00	0.00%
4948	Planning Grant	0.00	41,926.28	0.00	0.00%
4914	Police Misc. Income	1,337.50	3,216.00	10,000.00	32.16%
4922	Police Service Fee	3,545.89	10,088.83	33,540.00	30.08%
4950	Police SRO-Yamhill/Carlton SD	3,125.00	3,125.00	12,500.00	25.00%
4901	Previously Levied Taxes	1,620.02	4,288.57	10,000.00	42.89%
4900	Property Tax Revenue	0.00	4,500.77	430,000.00	1.05%
4904	State Revenue Sharing	0.00	3,515.44	15,000.00	23.44%
4923	Towing Fees	0.00	0.00	100.00	0.00%
4990	Transfer In - City Hall Rsv	0.00	16,207.00	16,207.00	100.00%
4982	Transfer In - Sewer Fund	0.00	25,000.00	25,000.00	100.00%
4981	Transfer In - Water Fund	0.00	75,000.00	75,000.00	100.00%
4985	Transfer In -Police Veh Resv	0.00	28,582.00	28,582.00	100.00%
4996	Transfer In Acer	0.00	19,801.00	19,801.00	100.00%
General Revenues Totals		\$21,519.06	\$268,231.83	\$882,916.00	
Revenue		\$21,519.06	\$268,231.83	\$882,916.00	
Gross Profit		\$21,519.06	\$268,231.83	\$882,916.00	
Expenses					
Administrative Dept					
6124	Accounting Clerk	1,152.36	3,447.02	15,870.00	21.72%
6325	Ads & Printing	0.00	0.00	1,200.00	0.00%
6300	Attorney/Legal Fees	0.00	242.50	8,000.00	3.03%
6301	Audit Fees	4,000.00	4,000.00	9,200.00	43.48%
6412	Building Maintenance	0.00	0.00	2,000.00	0.00%
6335	Christmas Decorations	0.00	0.00	1,000.00	0.00%
6102	City Clerk	1,289.16	3,856.19	17,644.00	21.86%
6123	City Recorder	1,028.70	3,077.13	14,089.00	21.84%
6306	Contract Services	0.00	0.00	5,000.00	0.00%
6305	Dues, Travel, Training	15.21	2,349.93	5,000.00	47.00%
6334	Emergency Services	0.00	0.00	1,000.00	0.00%

# Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
6309	Janitorial Services	0.00	0.00	1,500.00	0.00%
6202	Liability Insurance	0.00	11,750.95	12,000.00	97.92%
6252	Miscellaneous Expense	104.81	104.81	600.00	17.47%
6328	Office Supplies	0.00	162.67	2,000.00	8.13%
6200	Operations & Maint	5,153.70	6,840.85	8,000.00	85.51%
6120	Payroll Expense	3,473.09	12,676.36	35,702.00	35.51%
6329	Postage	7.30	7.30	500.00	1.46%
6795	Reserve for Contingencies	0.00	0.00	243.00	0.00%
6210	Utilities	985.51	2,533.61	12,735.00	19.89%
<b>Administrative Dept Totals</b>		<b>\$17,209.84</b>	<b>\$51,049.32</b>	<b>\$153,283.00</b>	
<b>City Council</b>					
6305	Dues, Travel, Training	25.20	465.58	1,500.00	31.04%
6252	Miscellaneous Expense	0.00	120.00	1,000.00	12.00%
6328	Office Supplies	0.00	0.00	100.00	0.00%
<b>City Council Totals</b>		<b>\$25.20</b>	<b>\$585.58</b>	<b>\$2,600.00</b>	
<b>Municipal Court</b>					
6250	Assessments	1,057.00	2,717.00	13,000.00	20.90%
6300	Attorney/Legal Fees	0.00	0.00	150.00	0.00%
6224	Bail Refunds	0.00	10.00	300.00	3.33%
6102	City Clerk	1,289.16	3,856.21	17,643.00	21.86%
6310	Court Interpreter	200.00	400.00	1,200.00	33.33%
6305	Dues, Travel, Training	0.00	130.00	2,100.00	6.19%
6311	Municipal Judge	500.00	1,000.00	3,000.00	33.33%
6328	Office Supplies	0.00	0.00	500.00	0.00%
6200	Operations & Maint	38.27	258.51	1,400.00	18.47%
6120	Payroll Expense	1,194.51	4,238.09	13,233.00	32.03%
<b>Municipal Court Totals</b>		<b>\$4,278.94</b>	<b>\$12,609.81</b>	<b>\$52,526.00</b>	
<b>Park Dept</b>					
6200	Operations & Maint	1,232.19	1,666.98	10,000.00	16.67%
6120	Payroll Expense	1,028.86	3,732.51	11,536.00	32.36%
6401	Trees	543.74	543.74	4,500.00	12.08%
6210	Utilities	74.03	170.18	1,500.00	11.35%
6109	Utility Worker I	517.38	1,547.44	7,126.00	21.72%
6108	Utility Worker II	599.21	1,792.19	8,256.00	21.71%
<b>Park Dept Totals</b>		<b>\$3,995.41</b>	<b>\$9,453.04</b>	<b>\$42,918.00</b>	
<b>Planning Dept</b>					
6124	Accounting Clerk	460.94	1,378.80	6,348.00	21.72%
6325	Ads & Printing	89.81	89.81	2,500.00	3.59%
6303	City Planner	202.50	1,102.50	14,000.00	7.88%
6123	City Recorder	447.26	1,337.89	6,126.00	21.84%
6306	Contract Services	0.00	0.00	10,000.00	0.00%
6328	Office Supplies	0.00	0.00	150.00	0.00%
6120	Payroll Expense	825.78	3,250.38	9,356.00	34.74%
<b>Planning Dept Totals</b>		<b>\$2,026.29</b>	<b>\$7,159.38</b>	<b>\$48,480.00</b>	
<b>Police Dept</b>					
6304	911 YCOM Dispatch	1,332.58	4,117.74	22,000.00	18.72%
6300	Attorney/Legal Fees	0.00	0.00	3,100.00	0.00%
6944	Central Square CAD	0.00	0.00	10,000.00	0.00%
6305	Dues, Travel, Training	775.00	2,072.05	4,500.00	46.05%
6221	Equipment/Maintenance	17.98	17.98	5,000.00	0.36%
6337	Fuel	1,066.55	1,923.69	13,400.00	14.36%
6333	Investigation Expenses	0.00	0.00	1,250.00	0.00%

# General Fund

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
6202	Liability Insurance	0.00	18,550.97	18,800.00	98.68%
6252	Miscellaneous Expense	0.00	0.00	650.00	0.00%
6253	Miscellaneous Grant Expenses	0.00	0.00	1,000.00	0.00%
6977	Mobile Data Computers	0.00	0.00	4,000.00	0.00%
6336	National Night Out Expense	58.00	1,426.51	2,000.00	71.33%
6117	ODOT Grant Payroll	625.00	2,150.00	18,500.00	11.62%
6328	Office Supplies	19.98	53.45	2,475.00	2.16%
6115	Overtime	1,925.00	3,225.00	10,000.00	32.25%
6120	Payroll Expense	9,588.06	36,702.75	200,000.00	18.35%
6254	Peer Support Expense	0.00	0.00	210.00	0.00%
6104	Police Chief	9,063.31	28,810.14	117,832.00	24.45%
6122	Police Corporal	3,195.66	16,375.03	83,075.00	19.71%
6331	Police Equipment	5,657.60	5,657.60	10,000.00	56.58%
6976	Police Radios	0.00	0.00	1,500.00	0.00%
6404	Policy & Procedure Manual	0.00	2,367.46	2,367.00	100.02%
6106	Reserve Officer	875.00	1,575.00	12,500.00	12.60%
6327	Resource Materials	0.00	0.00	1,150.00	0.00%
6330	Uniform Allowance	180.45	415.94	3,600.00	11.55%
6210	Utilities	416.88	1,250.64	5,250.00	23.82%
6405	Vehicle Lease	0.00	0.00	12,450.00	0.00%
6027	Vehicle Maintenance	1,071.99	1,547.04	16,500.00	9.38%
<b>Police Dept Totals</b>		<b>\$35,869.04</b>	<b>\$128,238.99</b>	<b>\$583,109.00</b>	
<b>Expenses</b>		<b>\$63,404.72</b>	<b>\$209,096.12</b>	<b>\$882,916.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$41,885.66)</b>	<b>\$59,135.71</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$41,885.66)</b>	<b>\$59,135.71</b>	<b>\$0.00</b>	

### Fund Balances

Beginning Fund Balance	(69,824.45)	(170,845.82)	0.00	0.00%
Net Change in Fund Balance	(41,885.66)	59,135.71	0.00	0.00%
Ending Fund Balance	(111,710.11)	(111,710.11)	0.00	0.00%

#### Report Options

Fund: General Fund

Period: 9/1/2025 to 9/30/2025

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Display Subtotals: No



# Water Fund

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Other Revenue</b>					
4100	Beginning Budget Balance		0.00	319,107.00	0.00%
4967	Biz Oregon Grant Match		0.00	350,000.00	0.00%
4968	Fema Admin Grant		0.00	90,000.00	0.00%
4966	Fema Grant		0.00	3,150,000.00	0.00%
4952	Interest Income	6,290.20	19,138.05	30,000.00	63.79%
4964	Merkley Grant		0.00	192,000.00	0.00%
4913	Miscellaneous Income	259.18	14,874.04	0.00	0.00%
4940	Security Deposits	783.90	3,126.16	3,500.00	89.32%
4960	Users Fees	128,731.49	361,056.67	1,183,000.00	30.52%
4958	Water Connection Fees	1,950.00	3,900.00	8,000.00	48.75%
	<b>Revenue</b>	<b>\$138,014.77</b>	<b>\$402,094.92</b>	<b>\$5,325,607.00</b>	
	<b>Gross Profit</b>	<b>\$138,014.77</b>	<b>\$402,094.92</b>	<b>\$5,325,607.00</b>	
<b>Expenses</b>					
<b>Requirements</b>					
6124	Accounting Clerk	1,152.37	3,447.03	15,871.00	21.72%
6325	Ads & Printing		0.00	100.00	0.00%
6300	Attorney/Legal Fees		0.00	11,000.00	0.00%
6301	Audit Fees	4,000.00	4,000.00	9,200.00	43.48%
6326	Chemicals		0.00	20,000.00	0.00%
6102	City Clerk	1,289.16	3,856.21	17,643.00	21.86%
6123	City Recorder	1,118.18	3,344.75	15,314.00	21.84%
6306	Contract Services	18,350.93	27,151.51	80,000.00	33.94%
6427	Deposit Refund	122.15	172.82	650.00	26.59%
6981	Disinfection		35.92	0.00	0.00%
6237	Distribution System	848.37	7,188.87	50,000.00	14.38%
6305	Dues, Travel, Training	767.49	4,011.90	6,000.00	66.87%
6334	Emergency Services		0.00	3,000.00	0.00%
6119	Facilities Manager	2,193.09	6,479.07	29,854.00	21.70%
6338	Fema Contract Services		0.00	25,000.00	0.00%
6448	Fema Match Biz Oregon Grant		0.00	350,000.00	0.00%
6447	Fema Tank		0.00	3,150,000.00	0.00%
6438	Fema Travel		0.00	5,000.00	0.00%
6337	Fuel	1,337.51	1,850.41	4,000.00	46.26%
6407	Intake Structure		0.00	76,344.00	0.00%
6232	Large Meter Testing		0.00	1,600.00	0.00%
6202	Liability Insurance		37,750.96	38,000.00	99.34%
6233	Meter Replacement		0.00	8,000.00	0.00%
6203	Misc. Tools		499.00	1,000.00	49.90%
6328	Office Supplies		29.63	1,000.00	2.96%
6446	Olive/Camellia/Moores		0.00	318,936.00	0.00%
6200	Operations & Maint	1,399.14	10,964.50	47,000.00	23.33%
6115	Overtime	411.29	1,237.11	5,000.00	24.74%
6118	Pager Pay	227.00	677.00	3,500.00	19.34%
6120	Payroll Expense	9,637.97	34,536.64	123,814.00	27.89%
6204	Permits		0.00	4,000.00	0.00%
6121	Plant Operator	2,468.52	7,088.35	31,758.00	22.32%
6329	Postage	192.62	387.17	2,000.00	19.36%
6441	Res. to Plant Tie Feasability		0.00	75,000.00	0.00%



# Water Fund

## Statement of Revenue and Expenditures

		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Account Number					
6795	Reserve for Contingencies		0.00	306,968.00	0.00%
6521	Reserve Transfer (ACER Reserve		13,500.00	13,500.00	100.00%
6208	Safety Equipment & Supplies	144.95	978.69	3,500.00	27.96%
6417	Sludge Hauling		0.00	3,500.00	0.00%
6531	Transfer Out (Gen Fund)		75,000.00	75,000.00	100.00%
6525	Transfer Out (PW Reserve)		22,500.00	22,500.00	100.00%
6524	Transfer Out (Water Debt Svc)		210,000.00	210,000.00	100.00%
6210	Utilities	1,957.57	4,041.82	32,710.00	12.36%
6109	Utility Worker I	1,552.16	4,642.36	21,378.00	21.72%
6108	Utility Worker II	1,797.65	5,376.57	24,767.00	21.71%
6027	Vehicle Maintenance	165.00	165.00	2,000.00	8.25%
<b>Other Expense</b>					
6201	Lab Equipment		0.00	5,200.00	0.00%
6440	Transmission Line Feasibility		0.00	75,000.00	0.00%
<b>Expenses</b>		<b>\$51,133.12</b>	<b>\$490,913.29</b>	<b>\$5,325,607.00</b>	
<b>Revenue Less Expenditures</b>		<b>\$86,881.65</b>	<b>(\$88,818.37)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>\$86,881.65</b>	<b>(\$88,818.37)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
Beginning Fund Balance		39,067.35	214,767.37	0.00	0.00%
Net Change in Fund Balance		86,881.65	(88,818.37)	0.00	0.00%
Ending Fund Balance		125,949.00	125,949.00	0.00	0.00%

**Water Debt Depreciation Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	45,371.00	0.00%
4952	Interest Income	54.71	166.46	949.00	17.54%
	<b>Revenue</b>	<b>\$54.71</b>	<b>\$166.46</b>	<b>\$46,320.00</b>	
	<b>Gross Profit</b>	<b>\$54.71</b>	<b>\$166.46</b>	<b>\$46,320.00</b>	
<b>Expenses</b>					
6428	Impound Projects	0.00	0.00	500.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	15,820.00	0.00%
6409	SCADA/ Security System	0.00	0.00	5,000.00	0.00%
6525	Transfer Out (PW Reserve)	0.00	25,000.00	25,000.00	100.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$25,000.00</b>	<b>\$46,320.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$54.71</b>	<b>(\$24,833.54)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$54.71</b>	<b>(\$24,833.54)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	21,416.04	46,304.29	0.00	0.00%
	Net Change in Fund Balance	54.71	(24,833.54)	0.00	0.00%
	Ending Fund Balance	21,470.75	21,470.75	0.00	0.00%



**Water SDC Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Other Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	227,448.00	0.00%
4952	Interest Income	285.61	868.97	14,362.00	6.05%
4792	System Development Charges	22,365.00	52,185.00	0.00	0.00%
	<b>Revenue</b>	<b>\$22,650.61</b>	<b>\$53,053.97</b>	<b>\$241,810.00</b>	
	<b>Gross Profit</b>	<b>\$22,650.61</b>	<b>\$53,053.97</b>	<b>\$241,810.00</b>	
<b>Expenses</b>					
<b>Requirements</b>					
6540	Merkley Grant Match	0.00	0.00	48,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	193,810.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$241,810.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$22,650.61</b>	<b>\$53,053.97</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$22,650.61</b>	<b>\$53,053.97</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	440,632.36	410,229.00	0.00	0.00%
	Net Change in Fund Balance	22,650.61	53,053.97	0.00	0.00%
	Ending Fund Balance	463,282.97	463,282.97	0.00	0.00%



## Water Debt Service

### Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	306,094.00	0.00%
4952	Interest Income	621.59	1,891.20	10,174.00	18.59%
4981	Transfer In - Water Fund	0.00	210,000.00	210,000.00	100.00%
<b>Revenue</b>		<b>\$621.59</b>	<b>\$211,891.20</b>	<b>\$526,268.00</b>	
<b>Gross Profit</b>		<b>\$621.59</b>	<b>\$211,891.20</b>	<b>\$526,268.00</b>	
<b>Expenses</b>					
6150	Debt Service Expense	0.00	0.00	147,876.00	0.00%
6945	Debt Service Interest	0.00	0.00	68,277.00	0.00%
6152	Reserved Debt Service Requirem	0.00	0.00	58,122.00	0.00%
6598	Unappropriated Ending Fund Bal	0.00	0.00	251,993.00	0.00%
<b>Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$526,268.00</b>	
<b>Revenue Less Expenditures</b>		<b>\$621.59</b>	<b>\$211,891.20</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>\$621.59</b>	<b>\$211,891.20</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	511,210.98	299,941.37	0.00	0.00%
	Net Change in Fund Balance	621.59	211,891.20	0.00	0.00%
	Ending Fund Balance	511,832.57	511,832.57	0.00	0.00%

*Report Options*

Fund: Water Debt Service  
 Period: 9/1/2025 to 9/30/2025  
 Detail Level: Level 1 Accounts  
 Display Account Categories: No  
 Display Subtotals: No  
 Revenue Reporting Method: Actual - Budget  
 Expense Reporting Method: Actual - Budget  
 Budget: Water Debt Service



# Sewer Fund

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Other Revenue</b>					
4917	Backflow Testing Fees	0.00	0.00	2,000.00	0.00%
4100	Beginning Budget Balance	0.00	0.00	527,782.00	0.00%
4952	Interest Income	1,285.03	3,909.72	22,415.00	17.44%
4913	Miscellaneous Income	0.00	320.25	0.00	0.00%
4940	Security Deposits	630.48	2,999.28	3,500.00	85.69%
4916	Sewer Connection Fees	600.00	1,200.00	12,000.00	10.00%
4920	Sewer Inspections	462.00	924.00	8,000.00	11.55%
4918	Sewer Services	0.00	0.00	2,000.00	0.00%
4960	Users Fees	46,333.04	137,760.88	510,272.00	27.00%
	<b>Revenue</b>	<b>\$49,310.55</b>	<b>\$147,114.13</b>	<b>\$1,087,969.00</b>	
	<b>Gross Profit</b>	<b>\$49,310.55</b>	<b>\$147,114.13</b>	<b>\$1,087,969.00</b>	
<b>Expenses</b>					
<b>Requirements</b>					
6124	Accounting Clerk	1,152.37	3,447.03	15,871.00	21.72%
6325	Ads & Printing	0.00	0.00	200.00	0.00%
6300	Attorney/Legal Fees	0.00	0.00	1,500.00	0.00%
6301	Audit Fees	4,000.00	4,000.00	9,200.00	43.48%
6326	Chemicals	0.00	0.00	2,200.00	0.00%
6102	City Clerk	1,289.16	3,856.21	17,644.00	21.86%
6123	City Recorder	1,118.18	3,344.75	15,314.00	21.84%
6227	Collection System	4,153.73	6,355.73	45,000.00	14.12%
6306	Contract Services	1,167.95	11,026.18	40,000.00	27.57%
6427	Deposit Refund	231.43	231.43	2,000.00	11.57%
6981	Disinfection	17,987.50	19,402.50	180,000.00	10.78%
6305	Dues, Travel, Training	15.21	495.59	4,500.00	11.01%
6745	Ellie's Lift Station	0.00	0.00	100,000.00	0.00%
6334	Emergency Services	0.00	0.00	7,000.00	0.00%
6119	Facilities Manager	2,193.09	6,479.08	29,853.00	21.70%
6337	Fuel	1,337.49	1,850.39	3,500.00	52.87%
6231	I & I, TV Insp & Cleaning	0.00	0.00	10,000.00	0.00%
6202	Liability Insurance	0.00	14,750.96	15,000.00	98.34%
6203	Misc. Tools	74.23	74.23	1,500.00	4.95%
6252	Miscellaneous Expense	47.94	47.94	0.00	0.00%
6328	Office Supplies	0.00	29.62	1,000.00	2.96%
6200	Operations & Maint	1,575.90	5,027.60	41,000.00	12.26%
6115	Overtime	411.28	1,237.08	2,500.00	49.48%
6118	Pager Pay	227.00	677.00	3,500.00	19.34%
6120	Payroll Expense	8,420.77	30,050.78	110,402.00	27.22%
6204	Permits	0.00	3,949.92	5,250.00	75.24%
6121	Plant Operator	2,468.52	7,088.35	31,758.00	22.32%
6329	Postage	192.62	387.16	2,000.00	19.36%
6795	Reserve for Contingencies	0.00	0.00	94,016.00	0.00%
6521	Reserve Transfer (ACER Reserve	0.00	13,500.00	13,500.00	100.00%
6208	Safety Equipment & Supplies	418.99	863.96	5,500.00	15.71%
6417	Sludge Hauling	0.00	0.00	10,000.00	0.00%
6987	South Cedar Street	0.00	0.00	48,000.00	0.00%
6531	Transfer Out (Gen Fund)	0.00	25,000.00	25,000.00	100.00%
6525	Transfer Out (PW Reserve)	0.00	22,500.00	22,500.00	100.00%



# Sewer Fund

## Statement of Revenue and Expenditures

		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Account Number					
6536	Transfer Out (Sewer Debt)	0.00	81,595.00	81,595.00	100.00%
6946	Transfer Out (Stormwater)	0.00	23,813.00	23,813.00	100.00%
6210	Utilities	2,065.04	5,096.54	27,490.00	18.54%
6109	Utility Worker I	1,034.78	3,094.92	14,252.00	21.72%
6108	Utility Worker II	1,198.43	3,584.37	16,511.00	21.71%
6027	Vehicle Maintenance	473.53	661.59	6,000.00	11.03%
<b>Other Expense</b>					
6201	Lab Equipment	0.00	0.00	2,100.00	0.00%
<b>Expenses</b>		<b>\$53,255.14</b>	<b>\$303,518.91</b>	<b>\$1,087,969.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$3,944.59)</b>	<b>(\$156,404.78)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$3,944.59)</b>	<b>(\$156,404.78)</b>	<b>\$0.00</b>	

## Fund Balances

Beginning Fund Balance	354,454.07	506,914.26	0.00	0.00%
Net Change in Fund Balance	(3,944.59)	(156,404.78)	0.00	0.00%
Ending Fund Balance	350,509.48	350,509.48	0.00	0.00%

# Sewer System Reserve Fund

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	65,761.00	0.00%
4952	Interest Income	79.51	241.91	1,558.00	15.53%
<b>Revenue</b>		<b>\$79.51</b>	<b>\$241.91</b>	<b>\$67,319.00</b>	
<b>Gross Profit</b>		<b>\$79.51</b>	<b>\$241.91</b>	<b>\$67,319.00</b>	
<b>Expenses</b>					
6949	PLC/MCC Panel	0.00	0.00	5,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	47,319.00	0.00%
6741	System Improvements	0.00	0.00	15,000.00	0.00%
<b>Expenses</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$67,319.00</b>	
<b>Revenue Less Expenditures</b>		<b>\$79.51</b>	<b>\$241.91</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>\$79.51</b>	<b>\$241.91</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
Beginning Fund Balance		67,454.67	67,292.27	0.00	0.00%
Net Change in Fund Balance		79.51	241.91	0.00	0.00%
Ending Fund Balance		67,534.18	67,534.18	0.00	0.00%



**Sewer SDC Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	443,440.00	0.00%
4952	Interest Income	537.10	1,634.13	11,296.00	14.47%
4792	System Development Charges	13,314.00	31,066.00	0.00	0.00%
	<b>Revenue</b>	<b>\$13,851.10</b>	<b>\$32,700.13</b>	<b>\$454,736.00</b>	
	<b>Gross Profit</b>	<b>\$13,851.10</b>	<b>\$32,700.13</b>	<b>\$454,736.00</b>	
<b>Expenses</b>					
6981	Disinfection	0.00	0.00	46,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	396,736.00	0.00%
6987	South Cedar Street	0.00	0.00	12,000.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$454,736.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$13,851.10</b>	<b>\$32,700.13</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$13,851.10</b>	<b>\$32,700.13</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	604,037.33	585,188.30	0.00	0.00%
	Net Change in Fund Balance	13,851.10	32,700.13	0.00	0.00%
	Ending Fund Balance	617,888.43	617,888.43	0.00	0.00%



# Sewer Debt Service

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Transfers In</b>					
4982	Transfer In - Sewer Fund	0.00	81,595.00	81,595.00	100.00%
<b>Other Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	56,738.00	0.00%
4952	Interest Income	166.36	506.15	2,514.00	20.13%
	<b>Revenue</b>	<b>\$166.36</b>	<b>\$82,101.15</b>	<b>\$140,847.00</b>	
	<b>Gross Profit</b>	<b>\$166.36</b>	<b>\$82,101.15</b>	<b>\$140,847.00</b>	
<b>Expenses</b>					
<b>Capital Reserve</b>					
6150	Debt Service Expense	0.00	900.00	71,600.00	1.26%
6945	Debt Service Interest	0.00	0.00	9,991.00	0.00%
6598	Unappropriated Ending Fund Bal	0.00	0.00	59,256.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>\$140,847.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$166.36</b>	<b>\$81,201.15</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$166.36</b>	<b>\$81,201.15</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	127,221.27	46,186.48	0.00	0.00%
	Net Change in Fund Balance	166.36	81,201.15	0.00	0.00%
	Ending Fund Balance	127,387.63	127,387.63	0.00	0.00%



**Street Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Other Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	84,835.00	0.00%
4952	Interest Income	526.85	1,602.95	5,326.00	30.10%
4292	Recology Franchise Fees	1,137.55	1,765.31	5,400.00	32.69%
4494	Sidewalk Deposits	0.00	0.00	1,500.00	0.00%
4959	Small Cities Grant	0.00	0.00	250,000.00	0.00%
4290	State Gas Tax Revenue	8,803.79	24,132.94	99,000.00	24.38%
<b>Revenue</b>		<b>\$10,468.19</b>	<b>\$27,501.20</b>	<b>\$446,061.00</b>	
<b>Gross Profit</b>		<b>\$10,468.19</b>	<b>\$27,501.20</b>	<b>\$446,061.00</b>	
<b>Expenses</b>					
<b>Requirements</b>					
6123	City Recorder	89.46	267.60	1,225.00	21.84%
6306	Contract Services	6,196.00	6,841.00	20,000.00	34.21%
6427	Deposit Refund	835.00	835.00	500.00	167.00%
6221	Equipment/Maintenance	246.67	246.67	0.00	0.00%
6119	Facilities Manager	1,154.26	3,410.05	15,712.00	21.70%
6200	Operations & Maint	5,358.76	7,233.84	10,000.00	72.34%
6120	Payroll Expense	2,236.78	8,111.96	25,686.00	31.58%
6121	Plant Operator	548.56	1,575.18	7,057.00	22.32%
6795	Reserve for Contingencies	0.00	0.00	70,726.00	0.00%
6988	Small Cities Grant Sidewalks	0.00	0.00	250,000.00	0.00%
6229	Street Lights	1,864.01	3,724.95	22,900.00	16.27%
6222	Street Maintenance	45.44	45.44	12,000.00	0.38%
6109	Utility Worker I	344.92	1,031.61	4,751.00	21.71%
6108	Utility Worker II	399.48	1,194.80	5,504.00	21.71%
<b>Expenses</b>		<b>\$19,319.34</b>	<b>\$34,518.10</b>	<b>\$446,061.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$8,851.15)</b>	<b>(\$7,016.90)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$8,851.15)</b>	<b>(\$7,016.90)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
Beginning Fund Balance		3,494.84	1,660.59	0.00	0.00%
Net Change in Fund Balance		(8,851.15)	(7,016.90)	0.00	0.00%
Ending Fund Balance		(5,356.31)	(5,356.31)	0.00	0.00%





**Streets SDC Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	170,940.00	0.00%
4952	Interest Income	208.09	633.10	5,236.00	12.09%
4792	System Development Charges	7,353.00	17,157.00	0.00	0.00%
	<b>Revenue</b>	<b>\$7,561.09</b>	<b>\$17,790.10</b>	<b>\$176,176.00</b>	
	<b>Gross Profit</b>	<b>\$7,561.09</b>	<b>\$17,790.10</b>	<b>\$176,176.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	97,076.00	0.00%
6989	Small Cities Grant Match	0.00	0.00	57,300.00	0.00%
6948	Transportation System Plan	0.00	0.00	21,800.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$176,176.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$7,561.09</b>	<b>\$17,790.10</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$7,561.09</b>	<b>\$17,790.10</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	270,414.48	260,185.47	0.00	0.00%
	Net Change in Fund Balance	7,561.09	17,790.10	0.00	0.00%
	Ending Fund Balance	277,975.57	277,975.57	0.00	0.00%



# Building Fund

## Statement of Revenue and Expenditures

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
<b>Other Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	30,573.00	0.00%
4939	Code Compliance Fees	375.00	1,000.00	1,000.00	100.00%
4938	County Building Services	167.85	799.50	2,000.00	39.98%
4952	Interest Income	40.59	123.49	790.00	15.63%
<b>Revenue</b>		<b>\$583.44</b>	<b>\$1,922.99</b>	<b>\$34,363.00</b>	
<b>Gross Profit</b>		<b>\$583.44</b>	<b>\$1,922.99</b>	<b>\$34,363.00</b>	
<b>Expenses</b>					
<b>Requirements</b>					
6124	Accounting Clerk	230.48	689.42	3,174.00	21.72%
6123	City Recorder	223.64	668.96	3,063.00	21.84%
6119	Facilities Manager	230.86	682.02	3,142.00	21.71%
6328	Office Supplies	0.00	0.00	50.00	0.00%
6120	Payroll Expense	594.76	2,274.97	7,034.00	32.34%
6329	Postage	0.00	0.00	100.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	17,800.00	0.00%
<b>Expenses</b>		<b>\$1,279.74</b>	<b>\$4,315.37</b>	<b>\$34,363.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$696.30)</b>	<b>(\$2,392.38)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$696.30)</b>	<b>(\$2,392.38)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	16,492.60	18,188.68	0.00	0.00%
	Net Change in Fund Balance	(696.30)	(2,392.38)	0.00	0.00%
	Ending Fund Balance	15,796.30	15,796.30	0.00	0.00%



**Economic Development Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	40,083.00	0.00%
4952	Interest Income	48.67	148.09	1,127.00	13.14%
<b>Revenue</b>		<b>\$48.67</b>	<b>\$148.09</b>	<b>\$41,210.00</b>	
<b>Gross Profit</b>		<b>\$48.67</b>	<b>\$148.09</b>	<b>\$41,210.00</b>	
<b>Expenses</b>					
6124	Accounting Clerk	460.94	1,378.80	6,348.00	21.72%
6300	Attorney/Legal Fees	0.00	0.00	1,000.00	0.00%
6123	City Recorder	447.26	1,337.89	6,126.00	21.84%
6251	Economic Development Loan	0.00	0.00	18,380.00	0.00%
6120	Payroll Expense	825.79	3,250.39	9,356.00	34.74%
<b>Expenses</b>		<b>\$1,733.99</b>	<b>\$5,967.08</b>	<b>\$41,210.00</b>	
<b>Revenue Less Expenditures</b>		<b>(\$1,685.32)</b>	<b>(\$5,818.99)</b>	<b>\$0.00</b>	
<b>Net Change in Fund Balance</b>		<b>(\$1,685.32)</b>	<b>(\$5,818.99)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	40,265.11	44,398.78	0.00	0.00%
	Net Change in Fund Balance	(1,685.32)	(5,818.99)	0.00	0.00%
	Ending Fund Balance	38,579.79	38,579.79	0.00	0.00%



**Admin Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	24,260.00	0.00%
4952	Interest Income	62.60	190.47	941.00	20.24%
4921	Municipal Court Equip Assmt	54.00	174.00	800.00	21.75%
4982	Transfer In - Sewer Fund	0.00	13,500.00	13,500.00	100.00%
4981	Transfer In - Water Fund	0.00	13,500.00	13,500.00	100.00%
	<b>Revenue</b>	<b>\$116.60</b>	<b>\$27,364.47</b>	<b>\$53,001.00</b>	
	<b>Gross Profit</b>	<b>\$116.60</b>	<b>\$27,364.47</b>	<b>\$53,001.00</b>	
<b>Expenses</b>					
6403	Copy/Postal/Computing	1,649.30	2,309.99	3,200.00	72.19%
6414	Software	0.00	4,397.19	5,000.00	87.94%
6408	Support Services	332.93	530.93	5,000.00	10.62%
6531	Transfer Out (Gen Fund)	0.00	19,801.00	19,801.00	100.00%
6032	Website/IT	1,430.00	2,860.00	20,000.00	14.30%
	<b>Expenses</b>	<b>\$3,412.23</b>	<b>\$29,899.11</b>	<b>\$53,001.00</b>	
	<b>Revenue Less Expenditures</b>	<b>(\$3,295.63)</b>	<b>(\$2,534.64)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>(\$3,295.63)</b>	<b>(\$2,534.64)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	42,460.60	41,699.61	0.00	0.00%
	Net Change in Fund Balance	(3,295.63)	(2,534.64)	0.00	0.00%
	Ending Fund Balance	39,164.97	39,164.97	0.00	0.00%





# Public Works Reserve Fund

## Statement of Revenue and Expenditures

		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
Account Number					
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	39,662.00	0.00%
4952	Interest Income	130.28	396.37	636.00	62.32%
4982	Transfer In - Sewer Fund	0.00	22,500.00	22,500.00	100.00%
4981	Transfer In - Water Fund	0.00	22,500.00	22,500.00	100.00%
4992	Transfer In- Water Depr	0.00	25,000.00	25,000.00	100.00%
	Revenue	\$130.28	\$70,396.37	\$110,298.00	
	Gross Profit	\$130.28	\$70,396.37	\$110,298.00	
Expenses					
6986	Fuel Containment	4,706.00	4,706.00	10,000.00	47.06%
6415	Lab/Office	0.00	0.00	10,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	45,298.00	0.00%
6422	Utility Truck Purchase	0.00	38,347.47	45,000.00	85.22%
	Expenses	\$4,706.00	\$43,053.47	\$110,298.00	
	Revenue Less Expenditures	(\$4,575.72)	\$27,342.90	\$0.00	
	Net Change in Fund Balance	(\$4,575.72)	\$27,342.90	\$0.00	

### Fund Balances

Beginning Fund Balance	69,591.04	37,672.42	0.00	0.00%
Net Change in Fund Balance	(4,575.72)	27,342.90	0.00	0.00%
Ending Fund Balance	65,015.32	65,015.32	0.00	0.00%

#### Report Options

Fund: Public Works Reserve Fund

Period: 9/1/2025 to 9/30/2025

Detail Level: Level 1 Accounts

Display Account Categories: No

Display Subtotals: No

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Budget: Public Works Reserve



**Park SDC**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	559,423.00	0.00%
4952	Interest Income	676.68	2,058.81	13,489.00	15.26%
4792	System Development Charges	11,526.00	26,894.00	0.00	0.00%
	<b>Revenue</b>	<b>\$12,202.68</b>	<b>\$28,952.81</b>	<b>\$572,912.00</b>	
	<b>Gross Profit</b>	<b>\$12,202.68</b>	<b>\$28,952.81</b>	<b>\$572,912.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	472,912.00	0.00%
6741	System Improvements	0.00	0.00	100,000.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$572,912.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$12,202.68</b>	<b>\$28,952.81</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$12,202.68</b>	<b>\$28,952.81</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	682,283.19	665,533.06	0.00	0.00%
	Net Change in Fund Balance	12,202.68	28,952.81	0.00	0.00%
	Ending Fund Balance	694,485.87	694,485.87	0.00	0.00%



**Park Equipment Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	14,384.00	0.00%
4952	Interest Income	17.38	52.89	333.00	15.88%
	<b>Revenue</b>	<b>\$17.38</b>	<b>\$52.89</b>	<b>\$14,717.00</b>	
	<b>Gross Profit</b>	<b>\$17.38</b>	<b>\$52.89</b>	<b>\$14,717.00</b>	
<b>Expenses</b>					
6402	Equipment Replacement	0.00	0.00	1,500.00	0.00%
6413	Gen Park Mxt & Improvement	0.00	0.00	1,500.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	11,717.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,717.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$17.38</b>	<b>\$52.89</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$17.38</b>	<b>\$52.89</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	19,087.01	19,051.50	0.00	0.00%
	Net Change in Fund Balance	17.38	52.89	0.00	0.00%
	Ending Fund Balance	19,104.39	19,104.39	0.00	0.00%



**Stormwater**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4952	Interest Income	43.74	133.07	280.00	47.53%
4963	Stormwater	1,152.40	3,371.82	12,936.00	26.07%
4982	Transfer In - Sewer Fund	0.00	23,813.00	23,813.00	100.00%
	<b>Revenue</b>	<b>\$1,196.14</b>	<b>\$27,317.89</b>	<b>\$37,029.00</b>	
	<b>Gross Profit</b>	<b>\$1,196.14</b>	<b>\$27,317.89</b>	<b>\$37,029.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	37,029.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,029.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$1,196.14</b>	<b>\$27,317.89</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$1,196.14</b>	<b>\$27,317.89</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	38,396.65	12,274.90	0.00	0.00%
	Net Change in Fund Balance	1,196.14	27,317.89	0.00	0.00%
	Ending Fund Balance	39,592.79	39,592.79	0.00	0.00%





**Stormwater SDC Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	161,749.00	0.00%
4952	Interest Income	195.80	595.73	4,027.00	14.79%
4792	System Development Charges	6,132.00	14,308.00	0.00	0.00%
	<b>Revenue</b>	<b>\$6,327.80</b>	<b>\$14,903.73</b>	<b>\$165,776.00</b>	
	<b>Gross Profit</b>	<b>\$6,327.80</b>	<b>\$14,903.73</b>	<b>\$165,776.00</b>	
<b>Expenses</b>					
6795	Reserve for Contingencies	0.00	0.00	165,776.00	0.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$165,776.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$6,327.80</b>	<b>\$14,903.73</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$6,327.80</b>	<b>\$14,903.73</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	235,005.61	226,429.68	0.00	0.00%
	Net Change in Fund Balance	6,327.80	14,903.73	0.00	0.00%
	Ending Fund Balance	241,333.41	241,333.41	0.00	0.00%



**Police Vehicle Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	23,793.00	0.00%
4952	Interest Income	33.76	102.71	789.00	13.02%
4926	Vehicle Replacement Assmt	270.00	870.00	4,000.00	21.75%
	<b>Revenue</b>	<b>\$303.76</b>	<b>\$972.71</b>	<b>\$28,582.00</b>	
	<b>Gross Profit</b>	<b>\$303.76</b>	<b>\$972.71</b>	<b>\$28,582.00</b>	
<b>Expenses</b>					
6531	Transfer Out (Gen Fund)	0.00	28,582.00	28,582.00	100.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$28,582.00</b>	<b>\$28,582.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$303.76</b>	<b>(\$27,609.29)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$303.76</b>	<b>(\$27,609.29)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	(4,541.05)	23,372.00	0.00	0.00%
	Net Change in Fund Balance	303.76	(27,609.29)	0.00	0.00%
	Ending Fund Balance	(4,237.29)	(4,237.29)	0.00	0.00%



**City Hall Reserve Fund**  
**Statement of Revenue and Expenditures**

Account Number		Current Period Sep 2025 Sep 2025 Actual	Year-To-Date Jul 2025 Sep 2025 Actual	Annual Budget Jul 2025 Jun 2026	Jul 2025 Jun 2026 Percent of Budget
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
4100	Beginning Budget Balance	0.00	0.00	15,836.00	0.00%
4952	Interest Income	19.14	58.24	371.00	15.70%
	<b>Revenue</b>	<b>\$19.14</b>	<b>\$58.24</b>	<b>\$16,207.00</b>	
	<b>Gross Profit</b>	<b>\$19.14</b>	<b>\$58.24</b>	<b>\$16,207.00</b>	
<b>Expenses</b>					
6531	Transfer Out (Gen Fund)	0.00	16,207.00	16,207.00	100.00%
	<b>Expenses</b>	<b>\$0.00</b>	<b>\$16,207.00</b>	<b>\$16,207.00</b>	
	<b>Revenue Less Expenditures</b>	<b>\$19.14</b>	<b>(\$16,148.76)</b>	<b>\$0.00</b>	
	<b>Net Change in Fund Balance</b>	<b>\$19.14</b>	<b>(\$16,148.76)</b>	<b>\$0.00</b>	
<b>Fund Balances</b>					
	Beginning Fund Balance	33.67	16,201.57	0.00	0.00%
	Net Change in Fund Balance	19.14	(16,148.76)	0.00	0.00%
	Ending Fund Balance	52.81	52.81	0.00	0.00%





## CITY HALL STAFF MONTHLY REPORT

**SEPTEMBER 2025**

### Positions

### Activity

#### STAFF MANAGER

- Additional time spent in HR this month
- Additional Utility Billing Step to Save on city postage costs/ Work with billing provider to upgrade process.

#### FINANCIAL MANAGER

- City Audit with Red W and CPAs
- Discovered Monies for payroll expenses that should have been split between all the funds that payout payroll expenses, not just the GF
- Reconciled Yamhill Checking, LGIP, Muni Court, and Utility Billing accounts
- Began Training for PERS
- Began Training for Payroll
- Began Writing Hometown Grant
- Daily Deposits

#### CITY RECORDER

- Attended OAMR conference in Eugene
- Research on City Real Property Sale
- Continued work/research on Water District Contracts and District Questions
- Additional Work on Water Billing Delinquent Accts.
- Created & Noticed - Draft Ordinance
- Noticed, Set-up, and Attended 3 City Meetings
- Processed Building/Planning Applications

#### MUNICIPAL COURT

- Court
- Traffic Ticket Entry/Processing/Close-out
- Court Collections

#### UTILITY BILLING

- Additional work on water billing issues with both a customer and the billing provider
- Additional work to save city postage costs
- Sent 17 emails to avoid disconnection

#### BUILDING/PLANNING

- Processed 3 Building Compliance applications
- Processed 2 ROW permits
- Processed 3 Certificates of Occupancy
- Additional inquiries for a Variance, Nuisance Building, a code interpretation for Demo/Building on Maple St.

### PROJECTS



Project	Status
Halloween Planning	Ordered Treats
Annual Christmas Tree Lighting	Beginning Planning Stages

#### STATISTICS

WATER ACCOUNTS OPEN/CLOSED: 5	WATER LEAK NOTIFICATIONS: 18*
LATE BILLING LETTERS SENT: 55	SHUT-OFF NOTICES/ WATER DISCONNECTIONS: 15/4
PARK/COMMUNITY CENTER RESERVATIONS: N/A	WEBSITE/FACEBOOK UPDATES: 16
TICKETS PAID/CLOSED: 66	COURT PAYMENTS: 52
COURT COLLECTIONS SENT: 18/ \$5695.00	COURT COLLECTIONS RECEIVED: \$1308.37

#### NOTABLES - GOOD OF THE ORDER:

- Only 2 lots left in the Park Meadows Development
- Incoming inquiry on development off of Moore's Valley Rd (9 Units)



# **YAMHILL POLICE DEPARTMENT**

**PO BOX 09  
YAMHILL OR 97148  
(503)662-3511**



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To:		Yamhill City Council	
From:		Greg Graven	
Subject:		Police Statistics September 2025	

## **Police Statistics:**

Number of Calls/Activity:		118	
Number of Case Reports:		06	
Number of Arrests:		07	
Number of Municipal Court Citations:		25	
Number of Warnings:		38	
Number of Circuit Court Citations:		03	
Citizen Calls for Service		30	
Officer Initiated Contacts		46	

## **Hours Worked:**

Greg Graven		185	
Travis Van Cleave		00	
Chris Livingston		168	

## **Miles Driven:**

Greg Graven		1056	
Travis Van Cleave		00	
Chris Livingston		1574	
		00	



# **YAMHILL POLICE DEPARTMENT**

**PO BOX 09  
YAMHILL OR 97148  
(503) 662-3511**



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## **Yamhill Police Department September Staff Report for City Council**

Date: 10/01/2025

### **Yamhill Police Department:**

#### **Greg Graven**

- Respond to Calls for Service
- Monthly Staff Report August/YPD Stats August/ONIBRS August/CAD Inform August/LEEP Use of Force August/LEEP Suicide Data August/LEPC COLECT August
- Budget Documents
- MCAT Virtual Zoom
- Abandoned Vehicle E 2nd Street Gray 2010 Acura ATL Expired Tags 05/23/2019 Parked Wrong Direction. Previous Conversation on August 7th
- Letter of Reference Yamhill Fire Protection District Fire Chief
- Process Payroll for 08/17/2025 to 09/30/2025 w/ Kim Steele & Kara Corrigan
- PERS EDX Reporting for 08/17/2025 to 09/30/2025 w/ Kim Steele & Kara Corrigan
- Meeting w/ 845 Andrew McMullen
- Updates to Active 911
- Brightside Electric Set Up City Hall Security Camera's for Access w/ Turing
- Personnel/F4 to DPSST
- In Service Patrol @ 84 Admin Budget Statement of Revenue & Expenditures Updates
- FTEP Field Training Evaluation Program w/ 845 Andrew McMullen
- YCOM IGS 190 Agreement Workgroup Meeting @ YCSO
- MDT Set Up w/ DUO – Microsoft 365
- Motor Vehicle Crash Maple Street//First Street Red 1988 Kenworth T800 PGE Power Pole Case# 25YP0087 R-1
- Fuel Clouds Updates
- Pick Up Duty Ammo @ TJ Gun Sales Lafayette w/ 845 Andrew McMullen
- Motor Vehicle Crash Maple Street//Camellia Street 844 Livingston Primary Case# 25YP0088 W-8

- ATL Attempt to Locate Reckless Driver NB Hwy 47//Hwy 240 Maple Street//Main Street Black Ford Fiesta S-1
- McMinnville CJDMA Pick Up 2020 Dodge Durango w/ Kim Steele
- Expungements
- Invoices
- YCOM IGA 190 Agreement Review
- FBI Uniform Crime Reporting UCR Microsoft Teams Training Virtual
- YCOM User Committee Microsoft Teams Meeting Virtual Chair of Committee
- Records Requests
- FBI Uniform Crime Reporting UCR Microsoft Teams Training Virtual
- City Council Meeting
- PERS EDX Updates
- Community Equity Advisory Zoom Meeting Virtual
- DA's Office Evidence Request
- Set Up Visual Labs for Kim Steele
- Newberg Dundee PD Code 7 w/ Detective Todd Steele
- Disorderly Conduct/Assault Case# 25YP0091 R-1
- Call Out Reckless Drive Elm Street // Azalea Street to Erica Street Gray Porsche
- Cops & Cars Managing Risk Through Behavior Based Supervision Lexipol
- DA's Office Drop off Reports
- YC District Office SRO Meeting w/ Superintendent Clint Raever
- Payroll Processing 08/31/2025 to 09/13/2025 w/ Kim Steele & Kara Corrigan
- PERS EDX Reporting 08/31/2025 to 09/13/2025 w/ Kim Steele & Kara Corrigan
- TAT Threat Assessment Team Microsoft Teams Meeting Virtual
- OSP/FBI ONIBRS Updates
- YCSO Meeting w/ Sheriff Sam Elliott
- Disabled Vehicle Hwy 47//MP37 Red 1996 Ford C250 X-1
- AOA Agency Assist YCSO OSP Motor Vehicle Crash Hwy 47//Flett Road Traffic Control W-8
- Curtin Blue Line Tigard Uniform Equipment
- Detail w/ Koin 6 Jeff Gianola Beaverton
- Follow Up YC District Office N Larch Place Parking Complaint (C) Superintendent Clint Raever
- Microsoft 365 Account Support
- HSIN Account Access
- Suspicious YC High School N Maple Street Student Unruly Punching bleachers, Making Threats, Hiding in bathroom @ school Safety Plan W-1
- Follow Up YC District Office N Larch Place Superintendent Clint Raever
- Briefing w/ 844 Livingston
- AOA Agency Assist YCSO/844 Livingston Rollover Crash North Valley Road//Ribbon Ridge Road White Nissan Pathfinder W-8

- Dave's Station w/ Kim Steele, Angie Fowler, Kara Corrigan
- Meeting w/ Jason Wofford Public Works
- Parking Violation E Dahlia Street White Cougar Camper Trailer Notified Angie Fowler
- Parking Violation E First Street White Camper Trailer Notified Angie Fowler
- Call Out DWS Violation YC High School Driving Suspended Parks vehicle in Christian Church Parking Lot Red Ford Focus w/ front end damage W-1
- Call Out Welfare Check YC Intermediate School E Main Student Issues w/ Mom Student wanting to leave the school and go home to cause issues w/ mom W Erica Street. Student decided to go find a place to calm down YCSO 329 Wilkinson W-1
- LPSCC Documents/ Microsoft Teams Meeting
- Call Out Call Woodburn PD Speed Camera Violation
- SIT Team Review
- YCOM IGA 190 Agreement Workgroup YCSO
- FTEP Field Training Evaluation Program w/ Andrew McMullen
- OCMID Case Review Methods of Identification Virtual
- Animal Nuisance YC High School N Maple Street Male Rottweiler on soccer field Owner Located W-1
- CIS Benefits Updates w/ Staff Zoom
- Dell Attestation
- Mastering the Art of Quick Check In Empathetic Workplace Zoom Training
- Public Assist. Disabled Vet Trying to get Prescription Medication Picked Up. Provided resources W-1
- Genasys Evacuation Project Yamhill County Emergency Management
- Newberg Chrysler Dodge Ram Pick Up 2020 Dodge Durango w/ Kim Steele
- Disturbance Welfare Check Felony/Misdemeanor Warrants Washington County / Marion County YCSO PJ Morrissey, Steve Wilkinson, Baker Lodged YCCF 25YP0092 R-1

#### **SRO Officer Chris Livingston**

- SRO School Resource Officer Yamhill Carlton School District
- BSAT Behavioral Safety Assessment Threat Meeting
- Municipal Court
- MIP Marijuana YC High School 25YP0089
- Motor Vehicle Crash Camellia Street//Maple Street 25YP0088
- Range with 845 McMullen
- Seatbelt Grant
- 911 hangup in new subdivision, workers phone called accidentally
- Traffic hazard Bald Peak Road for YCSO
- Harassment YC Intermediate School 25YP0090
- Standby at YC Intermediate School potential custodial issue w/ angry parent
- YC High School Meeting Follow UP 25YP0089

- Octoberfest
- Search & Rescue Exercise @ Rock of Ages McMinnville
- Follow Up Interviews YC High School 25YP0089 & 25YP0090
- Motor Vehicle Crash Ribbon Ridge Road for Drone Call Out/ Cancelled as I arrived
- Rifle Instructor Certification

**Officer Andrew McMullen**

- Orientation
- FTEP Field Training Evaluation Program

Greg Graven  
Chief of Police



## PUBLIC WORKS MONTHLY REPORT

### September 2025

Department	Status
Water Treatment	<ul style="list-style-type: none"><li>Continuation of the intake project</li><li>Water reports to the state</li><li>Daily labs and operational changes due to a change in flow</li></ul>
Water Distribution	<ul style="list-style-type: none"><li>Fixed mainline due to broken pipe on Pike Rd. Reviewed plan set for project on N. Olive.</li><li>Installed two new meters</li></ul>
Wastewater Treatment	<ul style="list-style-type: none"><li>Continue Disinfection Project</li><li>Fixed one main source of inflation and inflow to the city's system</li><li>Prepare to begin Ellie's Garden Project</li></ul>
Streets	<ul style="list-style-type: none"><li>Reviewing Costs to repair East 3<sup>rd</sup> St.</li><li>Reviewing Costs for S Cedar "T" cut in</li><li>Received plan set for S Cedar Storm Project</li></ul>
Parks	<ul style="list-style-type: none"><li>Necessary Tree Removal from Beulah Park</li><li>Monthly Maintenance</li></ul>

### CIP PROJECTS

Project	Status
Intake Screen Project (Water Treatment)	In progress
Disinfection Room (Wastewater)	In progress
Ellies Garden Lift Station Project (Wastewater)	Begins Next Month
S Cedar Storm Improvement Project (Stormwater)	Begins Next Month

### STATISTICS

Water Distribution: 7-day Average: 220K per day

### ACCOMPLISHMENTS/NOTABLES THIS MONTH

Kyle & Josh Attended the Oregon Association of Water Utilities (OAWU) Conference

Jason helped address teenagers doing burnouts in the new gravel surrounding the park.



Property Information			
Owner(s):	YAMHILL CITY OF	Mailing Address:	535 NE 5TH ST, MCMINNVILLE, OR 97128
Owner Phone:	Unknown	Property Address:	, , OR
Vesting Type:		Alt. APN:	R3404AD 09502
County:	YAMHILL	APN:	395566
Map Coord:	: 3S-4W-04-NE-SE	Census Tract:	
Lot#:		Block:	3
Subdivision:		Tract:	
Legal:	SEE METES & BOUNDS		

Property Characteristics			
Use:	MUNICIPAL PROPERTY	Year Built / Eff. :	/ # of Units:
Zoning:	VLDR-2.5	Lot Size Ac / Sq Ft:	0.1 / 4356 Fireplace:
Bedrooms:	0	Bathrooms:	0.0 Heating:
# Rooms:	0	Quality:	Style:
Pool:		Air:	Parking / #: /
Stories:		Garage Area :	Basement Area:
Gross Area:		Sq. Ft. :	

Sale and Loan Information		
Sale / Rec Date:	/	*\$/Sq. Ft.: 2nd Mtg.:
Sale Price:		1st Loan: Prior Sale Amt:
Doc No.:		Loan Type: Prior Sale Date:
Doc Type:		Transfer Date: Prior Doc No.:
Seller:		Lender: Prior Doc Type:

\*\$/Sq. Ft. is a calculation of Sale Price divided by Sq. Feet.

Tax Information			
Imp Value:		Exemption Type:	
Land Value:	\$500	Tax Year / Area:	2024 / 16.2
Total Value:	\$500	Tax Value:	
Total Tax Amt:		Improved:	%





First American

**Limitation of Liability for Informational Report**

**IMPORTANT – READ CAREFULLY:** THIS REPORT IS NOT AN INSURED PRODUCT OR SERVICE OR A REPRESENTATION OF THE CONDITION OF TITLE TO REAL PROPERTY. IT IS NOT AN ABSTRACT, LEGAL OPINION, OPINION OF TITLE, TITLE INSURANCE COMMITMENT OR PRELIMINARY REPORT, OR ANY FORM OF TITLE INSURANCE OR GUARANTY. THIS REPORT IS ISSUED EXCLUSIVELY FOR THE BENEFIT OF THE APPLICANT THEREFOR, AND MAY NOT BE USED OR RELIED UPON BY ANY OTHER PERSON. THIS REPORT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT FIRST AMERICAN'S PRIOR WRITTEN CONSENT. FIRST AMERICAN DOES NOT REPRESENT OR WARRANT THAT THE INFORMATION HEREIN IS COMPLETE OR FREE FROM ERROR, AND THE INFORMATION HEREIN IS PROVIDED WITHOUT ANY WARRANTIES OF ANY KIND, AS-IS, AND WITH ALL FAULTS. AS A MATERIAL PART OF THE CONSIDERATION GIVEN IN EXCHANGE FOR THE ISSUANCE OF THIS REPORT, RECIPIENT AGREES THAT FIRST AMERICAN'S SOLE LIABILITY FOR ANY LOSS OR DAMAGE CAUSED BY AN ERROR OR OMISSION DUE TO INACCURATE INFORMATION OR NEGLIGENCE IN PREPARING THIS REPORT SHALL BE LIMITED TO THE FEE CHARGED FOR THE REPORT. RECIPIENT ACCEPTS THIS REPORT WITH THIS LIMITATION AND AGREES THAT FIRST AMERICAN WOULD NOT HAVE ISSUED THIS REPORT BUT FOR THE LIMITATION OF LIABILITY DESCRIBED ABOVE. FIRST AMERICAN MAKES NO REPRESENTATION OR WARRANTY AS TO THE LEGALITY OR PROPRIETY OF RECIPIENT'S USE OF THE INFORMATION HEREIN.



First American



3.4.04AD



ASSESSMENT & TAX  
CARTOGRAPHY  
S.E.1/4 N.E.1/4 SEC. 4 T.3 S. R.4 W. W.M.  
1"=100'

- Taxlot Boundary
- Historical Boundary
- Subdivision/Plat boundary
- D/LC Line
- TaxCode Boundary
- Taxlot Boundary

CANCELLED TAXLOTS

8000  
6100  
4501  
3300  
903  
9501  
9401  
9402

MAP DATE: 3/22/2023

This product is for Assessment and Taxation (A&T) purposes only and has not been prepared or is suitable for legal, engineering, surveying or any purposes other than assessment and taxation.

3.4.04AD



First American



clarityfirst® Tax Map

, , OR

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1992 JAN 24 AM 11:26

F264P1003

## EASEMENT

THIS EASEMENT is made and entered into this 17 day of JAN, 1992, by and between The City of Yamhill, a Municipal Corporation, hereinafter referred to as "GRANTOR", and Jack G. Crumrine and Evelyn L. Crumrine, husband and wife, hereinafter referred to as "GRANTEE".

In consideration of the sum of NONE (\$ -0-), Grantor conveys the Grantee, their heirs, successors and assigns, a perpetual nonexclusive easement for road purposes and for underground utilities across the following real property:

A tract of land in Section 4, Township 3 South, Range 4 West of the Willamette Meridian, Yamhill County, Oregon described as follows:

BEGINNING at an iron rod in the East line of Balm Street in the Town of Yamhill that is N89° 56' E, 4.44 feet and North, 12.90 feet from the Northwest corner of that certain tract of land described in deed to Piaquandio recorded in Film Volume 107, Page 1690 Yamhill County Deed Records; thence North, 30.00 feet along said East line to the North line of those certain premises described in Circuit Court Decree 34721 dated 8 Sept., 1978; thence N 89° 56' E, 145.56 feet to the Northeast corner of said premises; thence South, 30.00 feet to an iron rod; thence S 89° 56' W, 145.56 feet to the point of beginning.

Grantor reserves the right to relocate the road at any time and in such case shall reconstruct the road at such new location in as good or better condition as existed at the prior location.

UNTIL REQUESTED OTHERWISE, ALL TAX STATEMENTS TO:

GRANTOR: The City of Yamhill

GRANTEE: Jack G. Crumrine and Evelyn L. Crumrine

AFTER RECORDING RETURN TO:

YAMHILL COUNTY TITLE & ESCROW, INC.

26-1-27-1

1992 JAN 24 AM 11:26

F264P1004

This easement is appurtenant to the real property owned by Grantee and described below:

A tract of land in Section 4, Township 3 South, Range 4 West of the Willamette Meridian, Yamhill County, Oregon described as follows:

BEGINNING at an iron rod that is North 89° 56' East, 77.22 feet and North, 12.90 feet from the Northwest corner of that certain tract of land described in deed to Piaquadio recorded in Film Volume 107, Page 1690, Yamhill County Deed Records; thence North 89° 56' East, 72.78 feet parallel with the North line of said Piaquadio tract to an iron rod; thence South, 110.0 feet parallel with the East line of Balm Street in the Town of Yamhill; thence South 89° 56' West, 72.78 feet to an iron rod; thence North, 110.0 feet to the Point of Beginning.

As used herein, the singular shall include the plural and the plural the singular. The masculine and neuter shall each include the masculine, feminine and neuter as the context so requires. Generally, all grammatical changes shall be made, assumed and implied to make the provisions hereof apply equally to one or more individuals and/or corporations.

THIS INSTRUMENT WILL NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY APPROVED USES.

IN WITNESS WHEREOF, Grantor has executed this instrument on the 17 day of January, 1992.



CITY OF YAMHILL

By Curtis Hill

Curtis Hill, Mayor

**UNTIL REQUESTED OTHERWISE, ALL TAX STATEMENTS TO:**

**GRANTOR:** The City of Yamhill

**GRANTEE:** Jack G. Crumrine and Evelyn L. Crumrine

**AFTER RECORDING RETURN TO:**

764771

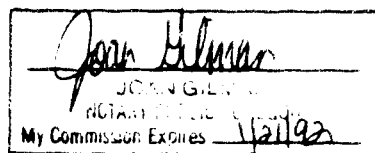
1992 JAN 24 AM 11:26

F264P1005

STATE OF OREGON )  
 ) ss  
County of Yamhill )

This instrument was acknowledged before me on the 17<sup>th</sup> day of January, 1992, by Curtis Hill as Mayor of the City of Yamhill.

(SEAL)



Joan Hilman  
NOTARY PUBLIC FOR OREGON  
My Commission Expires: 1/21/92

000878

STATE OF OREGON )  
 ) ss  
COUNTY OF YAMHILL )

I hereby certify that this instrument  
was received and duly recorded  
by me in Yamhill County records.

Instrument #

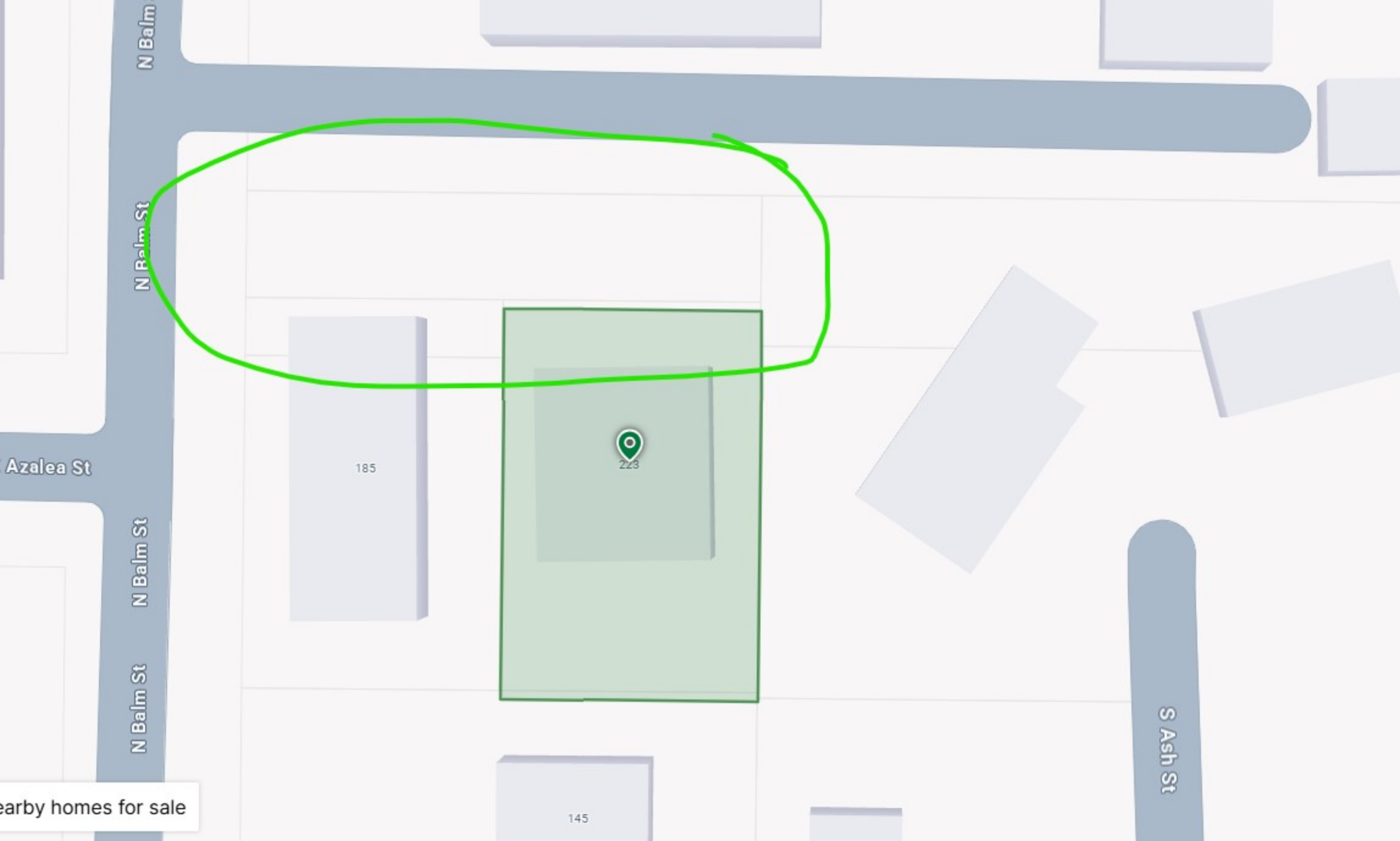
Charles Stepien  
CHARLES STEPIEN,  
COUNTY CLERK

76-173-1









N Balm

N Balm St

Azalea St

N Balm St

N Balm St

nearby homes for sale

185

223

145

S Ash St







**LETTER OF INTENT FOR SALE  
OF REAL ESTATE**

September 13, 2013

City Council  
City of Yamhill  
205 S Maple Street  
PO Box 9  
Yamhill OR 97148

Re: Letter of Intent to Purchase and Sell Real Estate

Greetings:

The purpose of this letter is to outline the manner in which the undersigned \_\_\_\_\_ ("Buyers"), propose to acquire from the City of Yamhill ("Seller"), legal title to Yamhill County Tax Lot: \_\_\_\_\_ (the "property") owned by the City of Yamhill and located in Yamhill County, Oregon. The parties recognize that the transaction will require further documentation and approvals, including the preparation and approval of a survey, lot line adjustment application to Yamhill County, valuation appraisal, and approval by the City Council for the City of Yamhill of a formal sale agreement setting forth the terms and conditions of the proposed purchase (the "Purchase Agreement"); nevertheless, they execute this letter to evidence their intention to proceed in mutual good faith to complete work required to negotiate terms of a Purchase Agreement that are consistent with this letter.

The proposed terms and conditions include, but are not limited to, the following:

**1. Consideration and Allocation of Purchase Price.** The consideration (the "Purchase Price") will be payment by Buyers to Seller of the appraised value of the property as determined by an appraiser approved by the City Council. The Purchase Price shall be allocated to the Buyers based upon the pro-rata portion of the property being purchased by both buyers.

**2. Purchase Agreements.** The transaction will be subject to the negotiation and simultaneous execution of a definitive Purchase and Sale Agreement on terms satisfactory to Seller and Buyer. Seller's attorneys will draft the Purchase and Sale Agreement on behalf of Seller.

**3 Allocation of costs.** The Buyer's agree to each be responsible for payment of one-half of the following costs:

- a. Survey of the area to be transferred by lot line adjustment;
- b. Appraisal of the property.

- c. Seller's legal costs for preparation of the Purchase and Sale Agreement, lot line adjustment application and conveyance documents;
- d. Application costs for County Lot Line adjustment.

**4. Conditions to Closing.** The closing of the transaction will be subject to certain conditions, including without limitation the following:

- (a) All required land use approvals have been received from Yamhill County.
- (b) The Buyers shall have agreed in writing on the division between Buyers of the portion of the property to be transferred to each Buyer.
- (c) Buyers shall have deposited with the City the sum of \$\_\_\_\_\_ each, as a deposit against the costs outlined above, and shall paid any surplus costs incurred over the amount of the deposit.
- (d) The City Council shall have lawfully voted to designate the property as surplus property.
- (e) Approval and signing of the final Purchase and Sale Agreement by Seller and Buyers.
- (f) Transfer the property to Buyers via bargain and sale deeds.
- (g) Reservation of an easement for any city utilities located within the area to be transferred.
- (f) Transfer of the location of the private water line serving \_\_\_\_\_ property off of the property to be acquired by \_\_\_\_\_.

**5. Closing Date.** The closing date under the Purchase Agreement will take place on or before \_\_\_\_\_.

**6. Title Insurance.** If Buyers desire to obtain title insurance for the title received Buyer(s) will pay the costs for such title search and title insurance premiums.

**7. Effect of This Letter.** This letter sets forth the intent of the parties only, and is not binding on the parties, and may not be relied on as the basis for a contract by estoppel or be the basis for a claim based on detrimental reliance or any other theory.

**8. Termination of Negotiations.** This letter may be terminated at any time by

either party giving written notice to the other parties.

If this letter sets forth your intent to proceed in good faith substantially in the manner outlined in this letter, please sign a copy of this letter and return it to Buyer. This letter of intent shall be of no further force and effect if it is not signed by Seller and returned to Buyer by the close of business on \_\_\_\_\_.

Respectfully,

Buyers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved and Accepted by Seller:

By: \_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Recorder



# City of Yamhill

A small taste of Oregon

## City of Yamhill Volunteer Application

Position Applying for: ☐ Council ☐ Committee ☒ Commission

### Personal Information

Name: Carol Prendergast

Telephone: [REDACTED]

Length of Residency: 36 1/2 yrs

Education: ☒ HS Diploma ☐ College Degree

Employment: retired

### Government Service History

Type:

Position:

Length of Service:

### Explain what background prepares you for this position:

I have sat on the Yamhill Planning Commission in the past... for a period of more than 24 yrs. I am very familiar with the planning process and codes in Yamhill.

### Explain why you wish to serve in this position:

Being retired and a long term resident of Yamhill, I wish to serve again in the position of Planning Commission member to aid in shaping the future needs and desires of the citizens of Yamhill.

Signed:

Carol Prendergast

Date:

Sept 15, 2025

Yamhill Resolution R-233 requires all Council and Committee applicants to be a resident of the City for a minimum of one (1) year prior to appointment. Yamhill Ordinance O-507 requires not more than one member of the Planning Commission be a nonresident of the City. Proof of residency may be required at time of application.