



## **CITY COUNCIL MEETING MINUTES**

Robert Davis questioned a discussion item on the agenda regarding the city's proposed rules on public comment and agenda materials. The council approved Ordinance O-546, allowing two non-city residents to serve on the Planning Commission. The police department reported 139 calls, 7 cases, 4 arrests, and 23 warnings. Public Works detailed ongoing projects, including street sweeping, storm improvements, and water plant upgrades. The council discussed a review of city contractors' performance and the possibility of a work session to ensure efficient spending. The meeting concluded with updates on the Christmas tree lighting.

### **I. CALL TO ORDER**

Mayor Corrigan called the meeting to order at 6:31 p.m.

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#### **ROLL CALL**

**Present, In-Person:** Mayor Shea Corrigan

Councilors: Tim Askey, Kim Kind, Chris Featherston, Patty Pairan

**Staff Present, In-Person:** Jason Wofford, Public Works Facilities Manager;  
Angie Fowler, City Recorder

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### **II. FLAG SALUTE**

The mayor led the Pledge of Allegiance.

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### **III. PUBLIC COMMENT**

Public Comment was received by:  
Bob Davis, YNA, Yamhill, OR

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### **IV. AGENDA UPDATES OR ADDITIONS**

There were no updates to the agenda

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### **V. ORDINANCE**

A) Ordinance O-546, Second Reading.

An Ordinance Amending Yamhill Municipal Code Section 1.16.020,  
Relating to Membership of the City of Yamhill Planning Commission  
Membership



The council read the Ordinance by Title.

**Ayes (4):** Corrigan, Askey, Kind, Featherston

**Nays (1):** Pairan

The ordinance passed, effective upon signing.

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**VI. CONSENT AGENDA**

A) 10-8-25 City Council Meeting Minutes

**A MOTION WE APPROVE THE CONSENT AGENDA**

**ROLL CALL:**

Motion introduced by Chris Featherston and seconded by Kim Kind

**Ayes (5):** Corrigan, Askey, Kind, Featherston, Pairan

**Nays (0):** None

The motion carried.

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**VII. DEPARTMENT REPORTS**

A) Administration/City Staff Report

Interim City Administrator, Mayor Corrigan, reported on working with Kit Johnson regarding updating the MOU for the gravel lot next door.

He took a tour of the water plant and the new intake screen project, met with citizens, and attended the city/county dinner in Newberg.

B) Police Department

Chief Greg Graven was absent. The mayor read the police statistics aloud.

C) Public Works

Jason Wofford, Facilities Manager, updated the council on the TMDL Matrix and the actions they have been taking. They have completed Ellie's Garden, are finishing the Cedar Storm project, and are continuing the street sweeping program.

They corrected the manhole in Hawn Creek situation, replaced a malfunctioning pump, and continued progress on adding Inserto valves to isolate leaks.



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**VIII. COMMITTEE REPORTS**

A) Planning Commission

Shawn Freilinger, Planning Chair, provided a report for the council, noting the commission's work.

B) Economic Development Committee

Jenny Morrison, EDC Chair, reported on the EDC's work on design code recommendations for the downtown area and steps to create a historic overlay zone.

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**IX. UNFINISHED BUSINESS**

A) Lighting Ordinance

The council was updated that the planning commission would be holding its hearing in November and should expect the ordinance to come before them soon.

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**X. NEW BUSINESS**

A) Consider Applications for Planning Commission 2026-2028 Terms  
1: Mary Gardner, Carol Prendergast, Grant Warren

**A MOTION TO APPOINT CAROL PRENDERGAST, MARY GARDNER, AND GRANT WARREN TO THE PLANNING COMMISSION FOR 2026-2028 TERM.**

**ROLL CALL:**

Motion introduced by Tim Askey and seconded by Chris Featherston

**Ayes (5):** Corrigan, Askey, Kind, Featherston, Pairan

**Nays (0):** None

The motion carried.



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**XI. COUNCIL REPORTS**      There were no council reports.

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**XII. INFORMATION/ ANNOUNCEMENTS**      A) City of Yamhill Christmas Tree Lighting is scheduled for December 5<sup>th</sup> at 6:00 pm.

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**XIII. ADJOURNMENT**      The meeting adjourned at 7:26 pm

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Signed,

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Shea Corrigan  
Mayor, City of Yamhill

Attest:

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Angie Fowler, City Recorder