City of Yamhill

A small taste of Oregon

City Council Packet

NOVEMBER 12, 2026

BEFORE THE YAMHILL PLANNING COMMISSION
Planning File CPCA 26-03

In the Matter of the	)	
	)	1. Plan Amendment – Master Park Plan
Application of	)	
	)	2. Code Amendment – Park Development
City of Yamhill	)	

ORDER OF RECOMMENDATION

I. NATURE OF THE APPLICATION

This matter comes before the Yamhill Planning Commission on the application of the City of Yamhill to amend the City Comprehensive Plan and Title 10 of the Municipal Code on matters related to the adoption of the City of Yamhill 2026-2046 Comprehensive Park System Master Plan.

II. GENERAL INFORMATION

A. Location

The application affects all property designated for park use.

B. Background Information

The City seeks to amend the recreational element of the Yamhill Comprehensive Plan, adopting the new 2026-2046 Comprehensive Park System Master Plan. In addition, the City seeks to amend the City Municipal Code establishing new regulations for developing parks identified in the Master Plan. Exhibit "A" includes the specific language.

III. PUBLIC HEARING

A. Planning Commission Action

On September 21, 2026, the Planning Commission conducted a public hearing on the application. At the conclusion of the hearing, the Planning Commission voted to recommend City Council approval of the Comprehensive Plan and Municipal Code amendments, finding the proposal complied with the applicable decision criteria in Title 10 of the Yamhill Municipal Code.

B. City Council Action

The Yamhill City Council will conduct a second public hearing on the request at a date and time to be determined.

IV. FINDINGS OF FACT-GENERAL

The Yamhill Planning Commission, after careful consideration of the testimony and evidence in the record, adopts the following general Findings of Fact:

A. The applicant is the City of Yamhill.

B. The application affects all property designated for park use.

C. The City seeks to amend the recreational element of the Yamhill Comprehensive Plan, adopting the new 2026-2046 Comprehensive Park System Master Plan. In addition, the City seeks to amend the City Municipal Code establishing new regulations for developing parks identified in the Master Plan. Exhibit "A" includes the specific language.

D. The review and recommendation shall be based on provisions in the Yamhill Development Code; Section 10.132.060 to Section 10.320.100.

V. APPLICATION SUMMARY

A. The City adopted a parks plan in 2004, with the Comprehensive Plan Recreation Element providing a summary of the findings. The City recently embarked on a project to update the previous park master plan. This Staff Report reviews the proposed Master Plan document and outlines Plan and Code amendments to implement the Plan. Attachment "A." includes recommended changes.

B. The proposed Master Plan document contains seven chapters. The first three introduce the purpose of the document (Chapter 1), address relevant supporting documents (Chapter 2), and evaluate the status of the park system (Chapter 3). Chapter 4 is the community needs assessment. In addition to the identified Council priorities, the community survey identified the following preferences:

- Funding priorities should focus on improving existing park infrastructure.
- Trail improvements including connections throughout the City.
- Accessible playgrounds.
- Shade structures.
- Rental/community spaces to support larger gatherings/events.

Recommendations in Chapter 5 included the following:

- Update the park ordinance regulations.
- Create a vegetation management plan.
- Develop a memorandum of understanding with the School District regarding public use of District spaces.
- Set standards for private funding of sports fields (e.g., booster club).

C. There were 10 specific recommendations for Beulah Park, primarily removing and/or updating outdated facilities. The major project was the creation of an 8,000 square-foot community building. Total estimated costs for all projects is an estimated $3.0 - 3.2 million. Jane Heinrich Park would receive similar upgrades to the facilities, with the 15 suggested improvements totaling $1.74 million. The five planned upgrades for the James Calhoun Park totaled $40,500. Finally, the Plan recommended other potential improvements such as creating a trail system and a natural area along the floodway.

D. The proposed action items reflect the community's desire to upgrade existing facilities, by the replacement of worn-out structures and modernizing the facilities. Total estimated costs for the 31 identified improvements is $4.8-4.9 million. The Plan also identifies potential sources of funding and recommended implementation priorities. The reality of parks planning is that the City cannot, nor will, complete every recommended action. However, the City can only obtain outside funding if a master plan is in place.

VI. PROPOSED AMENDMENTS

A. Adopting the Parks Plan requires an amendment to the Comprehensive Plan. The Parks Plan is a "findings" document providing support to the Goals and policies adopted by the City. The consultant noted that the existing goals and policies remain valid and did not propose specific language for new policies as many of the proposed implementing measures (e.g., vegetative maintenance) are not planning related. The only recommended change is to replace the findings section with the following new language:

> *The City hereby adopts the 2026-2046 City of Yamhill Comprehensive Park System Master Plan as a supporting document to the Goals and Policies of the Recreation Element of the City's Comprehensive Plan.*

By doing so, the Park Plan supports the Comprehensive Plan's existing Goal and Policies.

B. While the plan identifies some potential park development outside the existing park system (e.g., a natural area along a floodway) the Parks Plan emphasis is on upgrading the existing park property. These are detailed improvements and provide a strategy for future development. For this reason, it did not appear appropriate to require new land use applications for these identified park improvements – creation of the master plan effectively addressed need and design. Therefore, the Commission suggests not requiring a site development review to implement the identified improvements, provided the improvements conform to the Park Master Plan. The City would only review modifications or additions to the Master Plan.

C. The City submitted the required amendment notification to the Department of Land Conservation and Development. As of the date of this hearing, the DLCD offered no comment on the request.

D. This action amends both the City's Comprehensive Plan and Development Code. While the current Code identifies a procedure to amend the Comprehensive Plan, it does not identify a specific process to amend the Development Code language. However, provisions in Section 10.132.060 address changes to the Comprehensive Plan text. In the review, the City used these provisions as the language addresses text changes to a planning document.

VII. FINDINGS

A. Section 10.132.060. Only the City Council or Planning Commission may initiate a text amendment. Section 10.48.120 also notes this requirement.

FINDINGS: Consistent with this requirement, the City Council initiated the proposed text amendment as part of the process to adopt the Parks Master Plan. The Commission initiated revisions to the Development Code.

B. Section 10.132.070 states the Planning Commission shall conduct a public hearing for a proposed Comprehensive Plan amendment and shall submit a recommendation to the City Council. The City Council shall then conduct a public hearing on the proposed Comprehensive Plan amendment. If the decision of the Council is contrary to the Planning Commission's decision, the Council shall refer the proposal back to the Planning Commission for further review. The Planning Commission and Council must make written findings of its decision, and if the Council approves the Comprehensive Plan amendment, such action shall be confirmed by resolution.

FINDINGS: The amendment will follow the above noted procedure. The purpose of the hearing is for the Commission to review the request and provide a recommendation to the City Council.

C. Section 10.132.080 outlines the application procedure, specifically requiring compliance with Section 10.128.030(C).

FINDINGS: This application complies with the above noted requirements.

D. Section 10.132.090 identifies the required findings (i.e., decision criteria) to support a proposed amendment. The Planning Commission and City Council shall analyze the following points and, in a written form, incorporate such findings in their decision:

1. 10.132.090(A) - That there is a public need for a Comprehensive Plan amendment.

FINDINGS: The City recently embarked on a project to update the 2004 park master plan. This was necessary as the City has changed over the last 22 years and found the current plan outdated. Adoption of the new document updates the status of the park system, incorporates community concerns, identifies preferred changes to the City parks, and provides a financial basis for implementing the plan. Code amendments provide "super-siting" authority to bypass site development review procedures for park improvements that conform to adopted plan.

2. 10.132.090(B) - That there was an error in the original Comprehensive Plan.

   FINDINGS: In this case, the current plan is no longer relative due to its age.

3. 10.132.090(C) - That there is a need to change the currently adopted Comprehensive Plan.

   FINDINGS: As noted, the Council (and Commission) noted the current Master Plan document is inadequate requiring the updating of material.

4. 10.132.090(D) - That there is an inadequacy of other comparatively planned and/or zoned land currently available to satisfy the public need.

   FINDINGS: This subsection does not apply as the proposal does not alter existing zoning.

5. 10.132.090(E) - That the property proposed to be changed is the best property available for the Comprehensive Plan amendment.

   FINDINGS: This subsection also does not apply as the proposal does not alter existing zoning.

6. 10.132.090(F) - That the proposed Comprehensive Plan amendment is in conformance with all statewide goals, and any applicable street, highway, and/or utility plans for the area.

   FINDINGS: The proposed Plan amendment provides guidelines for the developing the park system in the future. Proposed Code amendments support the Master Plan by allowing fast-tracking park improvements.

7. 10.132.090(G) - That the proposed property is adequate in size and shape to facilitate those uses allowed in the proposed zone upon adoption of the Comprehensive Plan amendment.

FINDINGS: This subsection does not apply as the proposal addresses changes to the master park plan and its implementation and does not change allowed uses within the various zones.

8. 10.132.090(H) - That the proposed property is properly related to streets and highways to adequately serve the type of traffic that will be generated by the uses in the proposed zone upon adoption of the Comprehensive Plan amendment.

   FINDINGS: This subsection does not apply as the proposal addresses changes to the master park plan and its implementation and does not alter allowed uses and associated traffic impacts within the various zones.

9. 10.132.090(I) - That the proposed Comprehensive Plan amendment will have no adverse effect on abutting property or the permitted uses thereof.

   FINDINGS: The Master Plan addresses properties currently zoned and/or developed for park use.

E. Section 10.132.100 notes the amendments shall be effective upon the passage of the ordinance by the City Council changing the Plan. This is a procedural matter that applies if the Council approves the changes.

VIII. DECISION AND RECOMMENDATION

Based on the above findings, the Planning Commission finds the proposal complies with the applicable decision criteria and recommends City Council approval of the proposed Comprehensive Plan and Municipal Code text amendments contained in Exhibit "A."

IX. CITY COUNCIL HEARING

This Order appears as a matter of record. The Yamhill City Council will conduct a separate hearing at a date and time to be determined.

APPROVED BY A 4-0 VOTE OF THE YAMHILL PLANNING COMMISSION ON THE 21st DAY OF SEPTEMBER 2026.

DATED at Yamhill, Oregon, this 23rd day of September, 2026.

SIGNED: _____ 9/23/2026
Shawn Freilinger, Chairperson — Date

ATTEST: _____ 9/28/2026
Angela Fowler, City Recorder — Date

EXHIBIT A

A. Comprehensive Plan Amendment

Replace the "Findings" section of the Recreation Element of the City of Yamhill Comprehensive Plan (1999) with the following new language:

The City hereby adopts the 2026-2046 City of Yamhill Comprehensive Park System Master Plan as a supporting document to the Goals and Policies of the Recreation Element of the City's Comprehensive Plan.

B. Municipal Code, Title 10 Amendments

Replace the identifed subsection item in its entirety with the following new language:

R-1 Zone

§ 10.12.040. Uses Requiring Site Development Review.

Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

R-2 Zone

§ 10.16.040. Uses Requiring Site Development Review.

Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

R-3 Zone

§ 10.20.040. Uses Requiring Site Development Review.

Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

RM Zone

§ 10.21.040. Uses Requiring Site Development Review.

Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

RLC Zone

§ 10.24.040. Uses Requiring Site Development Review.

Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

C-3 Zone

§ 10.28.040. Uses Requiring Site Development Review.

(A) Public Facilities Overlay Zone uses, including municipal service facilities, public service facilities, and public park and recreation areas. Public parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Plan, are exempt from this requirement.

L-I Zone

§ 10.32.040. Uses Requiring Site Development Review.

(A) Public Facilities Overlay Zone uses, including municipal service facilities, public service facilities, and public park and recreation areas. Open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

E-I Zone

§ 10.34.040. Uses Requiring Site Development Review.

(A) Public Facilities Overlay Zone uses, including educational facilities, municipal service facilities, public service facilities, and public parks and recreation areas. Open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

City of Yamhill
A small taste of Oregon

DO2026-03
ORDINANCE NO. (O-2026-XXX)

AN ORDINANCE ADOPTING THE 2026-2046 CITY OF YAMHILL COMPREHENSIVE PARKS MASTER PLAN, AND AMENDING THE YAMHILL COMPREHENSIVE PLAN AND TITLE 10 OF THE YAMHILL MUNICIPLE CODE TO ESTABLISH PROCEDURES FOR PARK DEVELOPMENT CONSISTENT WITH THE MASTER PLAN

WHEREAS, there is a public need to update the City's 2004 Parks Master Plan due to changes in population, facility conditions, community priorities, and long-term recreation needs; and,

WHEREAS, the existing plan is outdated and no longer adequate for current or future park system needs; and,

WHEREAS, the updated Parks Master Plan provides modernized analysis, identifies community-supported priorities, an outlines feasible implementation strategy; and

WHEREAS, adoption of the updated Master Plan and related Code amendments is consistent with statewide planning goals and complies with Yamhill Municipal Code Sections 10.132.060 through 10.132.100,

WHEREAS, the amendments do not alter zoning designations or permitted uses and will not produce adverse impacts to abutting property.

WHEREAS, the Planning Commission conducted a duly noticed public hearing on September 21, 2026, and recommended City Council approval

WHEREAS, the City Council held a duly noticed public hearing on October 14, 2026.

NOW, THEREFORE, THE CITY OF YAMHILL ORDAINS AS FOLLOWS:

SECTION 1. Adoption. The 2026-2046 City of Yamhill Comprehensive Parks Master Plan is hereby adopted.

SECTION 2. Supersedure. The above adopted Parks Master Plan shall supersede and replace all previous forms, editions and versions of the plan.

SECTION 3. Comprehensive Plan Amendment. The 'Findings' section of the Recreation Element of the City of Yamhill Comprehensive Plan (1999) with the following new language:

"The City hereby adopts the 2026–2046 City of Yamhill Comprehensive Park System Master Plan as a supporting document to the Goals and Policies of the Recreation Element of the City's Comprehensive Plan."

SECTION 4. Amendments. Title 10 of the Yamhill Municipal Code is amended as set forth in the attached, "Exhibit A" which updates the *Uses Requiring Site Development Review, Parks*, in R-1, R-2, R-3, RM, RLC, and C-3 Zones.

SECTION 5. Effective Date. This Ordinance will take effect on the 30th day after adoption.

SECTION 6. Codification. The City Recorder is hereby directed to codify this ordinance as a part of the Yamhill Municipal Code.

PASSED AND ADOPTED by the City Council the _____ day of _____ 2026, by the following vote.

Signed:

_____ _____
Shea Corrigan, Mayor Date

Attest:

_____ _____
Angie Fowler, City Recorder Date

First Reading: (Date)

Second Reading:

	AYE	NAY
Askey	____	____
Kind	____	____
Featherston	____	____
Pairan	____	____
Corrigan	____	____

DRAFT

Exhibit A

Replace the identified subsection item in its entirely with the following new language:

R-1 Zone

§ 10.12.040. Uses Requiring Site Development Review.

(D) Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

R-2 Zone

§ 10.16.040. Uses Requiring Site Development Review.

(E) Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

R-3 Zone

§ 10.20.040. Uses Requiring Site Development Review.

(H) Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

RM Zone

§ 10.21.040. Uses Requiring Site Development Review.

(G) Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

RLC Zone

§ 10.24.040. Uses Requiring Site Development Review.

(G) Parks, except that open space and parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Parks Plan, are exempt from this requirement.

C-3 Zone

§ 10.28.040. Uses Requiring Site Development Review.

(A) Public Facilities Overlay Zone uses, including municipal service facilities, public service facilities, and public park and recreation areas. Public parks identified in the adopted 2026-2046 City of Yamhill Comprehensive Park System Master Plan, and developed in accordance to the Plan, are exempt from this requirement.

BEFORE THE YAMHILL PLANNING COMMISSION
Planning File CA 26-02

In the Matter of the	)	
	)	
Application of	)	1. Code Amendment – Temporary Dwellings
	)	
City of Yamhill	)	

ORDER OF RECOMMENDATION

I. NATURE OF THE APPLICATION

This matter comes before the Yamhill Planning Commission on the application of the City of Yamhill to amend Title 10 of the Municipal Code establishing new regulations for Temporary Dwellings.

II. GENERAL INFORMATION

A. Location

The application affects residential property in the City.

B. Background Information

The City seeks to amend the Yamhill Municipal Code establishing new regulations for the use of temporary dwellings. Exhibit "A" includes the specific language.

III. PUBLIC HEARING

A. Planning Commission Action

On September 21, 2026, the Planning Commission conducted a public hearing on the application. At the conclusion of the hearing, the Planning Commission voted to recommend City Council approval of the amendments, finding the proposal complied with the applicable decision criteria in Title 10 of the Yamhill Municipal Code.

B. City Council Action

The Yamhill City Council will conduct a second public hearing on the request at a date and time to be determined.

IV. FINDINGS OF FACT-GENERAL

The Yamhill Planning Commission, after careful consideration of the testimony and evidence in the record, adopts the following general Findings of Fact:

A. The applicant is the City of Yamhill.

B. The application affects residential property in the City.

C. The request amends the Yamhill Municipal Code by establishing new regulations establishing new regulations for the use of temporary dwellings. Exhibit "A" includes the specific language.

D. The review and recommendation shall be based on provisions in the Yamhill Development Code; Section 10.132.060 to Section 10.320.100.

V. APPLICATION SUMMARY

A. Title 10, Chapter 10.84 establishes the requirements for temporary structures. There are three parts: an introduction (10.84.010), use of mobile dwellings as temporary structures (10.84.020), and using a recreational vehicle as a temporary residence (10.84.030).

B. During their July 2026 meeting the Planning Commission discussed potential changes to these regulations. Exhibit "A" contains the proposed new language considered by the Commission at their August 2026 meeting. The following summarizes the material.

1. Section 10.08.010. The proposal revises the definition section by eliminating the outdated terms "trailer (travel or vacation)" and "travel trailer parks" and including two new definitions: "recreational vehicle parks" and "park model recreational vehicle (PMRV)." Note the term "trailer" mirrors the existing term "recreational vehicle." For this reason, RV parks replace the term "trailer park."

   The new PMRV term reflects a recent trend in RVs. These units are much larger than a typical RV, often have a loft area with stairs, and designed for long-term stays. The language follows state law and specifically includes the following phrase: *A park model recreational vehicle is not a manufactured home or mobile home by ODOT by rule.* While an RV park allows PMRVs, a PMRV is not a single-family home nor qualify as one.

2. Chapter 10.84. The language changes the title, and purpose statement (Section 10.84.010), "Temporary Structures" to "Temporary Dwellings" to better reflect the purpose of the Chapter.

3. Section 10.84.02. This revised Section 10.84.020 prohibits the use of a residential trailer, recreational vehicle (including park models), mobile home, manufactured home, or prefabricated dwelling unit as a temporary dwelling in the City of Yamhill on vacant property. As noted at the July

meeting, current standards do not require the installation of a driveway, provisions for off-street parking, drainage improvements, or similar improvements otherwise required for a new dwelling on single-family lot. Locating a temporary dwelling, connecting to city services, then removing the dwelling is expensive. This gives little incentive for an owner to follow through with the six-month limit. Enforcement of the current provisions also places a financial burden on the City.

4. Section 10.84.030. RVs may be a temporary guest quarter or residence under certain conditions:

   a. Section 10.84.030(A) - Guest Facility. Proposed regulations are similar to current ones, in that there is a 30-day limit for the use of an RV as guest quarters, and during this stay, the RV must be dependent on the residence for bathroom facilities. The only difference between current and proposed regulations is that a permit must be issued prior to locating the RV. The regulations permit up to two 30-day permits within a calendar year. Further, the language prohibits the use of a PMRVs as a guest facility.

   b. Section 10.84.030(B) – Temporary Residence. Regulations allow the use of an RV as a temporary dwelling during the construction of a home or repair of an uninhabitable residence. The proposed rules mirror the existing regulations with two exceptions. First, there is a one-time permit processed through a Type I application. The permit remains valid for the duration of the building permit. Second, within 30 days of an occupancy permit, the owner must either remove the RV from the site or store on site in compliance with the City Code.

C. The City submitted the required amendment notification to the Department of Land Conservation and Development. As of the date of the September Commission hearing, the DLCD offered no comment on the request.

D. This action amends the Development Code for the City. The current document does not identify a specific process to amend the Development Code language. However, provisions in Section 10.132.060 address changes to the Comprehensive Plan text. In the review, the City used these provisions as the language addresses text changes to a planning document.

VI. FINDINGS

A. Section 10.132.060. Only the City Council or Planning Commission may initiate a text amendment. Section 10.48.120 also notes this requirement.

FINDINGS: Consistent with this requirement, the Commission initiated the proposed text amendment with support from the City Council.

B. Section 10.132.070 states the Planning Commission shall conduct a public hearing for a proposed Comprehensive Plan amendment and shall submit a recommendation to the City Council. The City Council shall then conduct a public hearing on the proposed Comprehensive Plan amendment. If the decision of the Council is contrary to the Planning Commission's decision, the Council shall refer the proposal back to the Planning Commission for further review. The Planning Commission and Council must make written findings of its decision, and if the Council approves the Comprehensive Plan amendment, such action shall be confirmed by resolution.

FINDINGS: The amendment will follow the above noted procedure. The purpose of the hearing is for the Commission to review the request and provide a recommendation to the City Council.

C. Section 10.132.080 outlines the application procedure, specifically requiring compliance with Section 10.128.030(C).

FINDINGS: This application complies with the above noted requirements.

D. Section 10.132.090 identifies the required findings (i.e., decision criteria) to support a proposed amendment. The Planning Commission and City Council shall analyze the following points and, in a written form, incorporate such findings in their decision:

1. 10.132.090(A) - That there is a public need for a Comprehensive Plan amendment.

   FINDINGS: The Commission recognized current temporary dwelling regulations may adversely impact residential areas. This may occur through residential use of a site without property facility connections, methods to control erosion, or installing appropriate improvements such as driveway aprons and driveways. Therefore, prohibiting a temporary dwelling on residential property protects the public health and safety.

   There is still a need to allow use of a recreational vehicle on a temporary basis. Their use as guest quarters will continue with the change focusing on requiring permits before placement. Use of an RV as a residence during construction or repair of a home may continue. The change will now require a one-time Type I application review instead of monthly hearings before the City Council. The Commission sees this as way to streamline the process and reduce administrative costs.

2. 10.132.090(B) - That there was an error in the original Comprehensive Plan.

FINDINGS: In this case, the Commission found the regulations, as group, were inconsistent with the intent of providing reasonable uses for a temporary dwelling.

3. 10.132.090(C) - That there is a need to change the currently adopted Comprehensive Plan.

   FINDINGS: As noted, the Commission noted current regulations are inadequate or have created adverse impacts, thereby requiring a change to the Code.

4. 10.132.090(D) - That there is an inadequacy of other comparatively planned and/or zoned land currently available to satisfy the public need.

   FINDINGS: This subsection does not apply as the proposal does not alter existing zoning.

5. 10.132.090(E) - That the property proposed to be changed is the best property available for the Comprehensive Plan amendment.

   FINDINGS: This subsection also does not apply as the proposal does not alter existing zoning.

6. 10.132.090(F) - That the proposed Comprehensive Plan amendment is in conformance with all statewide goals, and any applicable street, highway, and/or utility plans for the area.

   FINDINGS: The proposed amendments address specific regulations on location and use of temporary dwellings. These changes do not conflict with the statewide land use goals.

7. 10.132.090(G) - That the proposed property is adequate in size and shape to facilitate those uses allowed in the proposed zone upon adoption of the Comprehensive Plan amendment.

   FINDINGS: This subsection does not apply as the proposal addresses regulations on location and use of temporary dwellings and does not consider a specific property.

8. 10.132.090(H) - That the proposed property is properly related to streets and highways to adequately serve the type of traffic that will be generated by the uses in the proposed zone upon adoption of the Comprehensive Plan amendment.

FINDINGS: This subsection does not apply as the proposal addresses changes to temporary dwelling regulations and does not change allowed uses within the various zones and therefore associated traffic impacts.

9. 10.132.090(I) - That the proposed Comprehensive Plan amendment will have no adverse effect on abutting property or the permitted uses thereof.

FINDINGS: The Commission considered the current impact of the regulations and determined the amendments will reduce adverse impacts on public health and safety.

E. Section 10.132.100 notes the amendments shall be effective upon the passage of the ordinance by the City Council changing the Plan. This is a procedural matter that applies if the Council approves the changes.

VII. DECISION AND RECOMMENDATION

Based on the above findings, the Planning Commission finds the proposal complies with the applicable decision criteria and hereby recommends City Council approval of the proposed text amendments contained in Exhibit "A."

VIII. CITY COUNCIL HEARING

This Order appears as a matter of record. The Yamhill City Council will conduct a separate hearing at a date and time to be determined.

APPROVED BY A 4-0 VOTE OF THE YAMHILL PLANNING COMMISSION ON THE 21st DAY OF SEPTEMBER 2026.

DATED at Yamhill, Oregon, this 23rd day of September, 2026.

SIGNED: _____ 9/23/2026
Shawn Freilinger, Chairperson Date

ATTEST: _____ 9/28/2026
Angela Fowler, City Recorder Date

Exhibit A

A. Amend Section 10.08.010 (old language ~~stricken~~ new language underlined):

~~"Trailer (travel or vacation)" means a vehicle or structure equipped with wheels for highway use that is intended for human occupancy, which is not being used for residential purposes and is being used for vacation and recreational purposes.~~

~~"Travel trailer parks" means an area containing one or more spaces designed for the temporary parking and convenience of travel trailers and similar recreational vehicles.~~

"Recreational vehicle parks" means an area containing one or more spaces designed for the temporary parking and convenience of recreational vehicles, including park model RVs.

"Park model recreational vehicle (PMRV)" means a specific type of recreational vehicle in compliance with ORS 803.036 that: (1) is designed for use as temporary living quarters; (2) is built on a single chassis mounted on wheels; (3) has a gross trailer area of 400 square feet or less; (4) Is more than eight and one-half feet wide; (5) complies with any manufacturing standards recognized by the Oregon Department of Transportation (ODOT) as applicable to PMRVs. A park model recreational vehicle is not a manufactured home or mobile home by ODOT by rule.

B. Replace Chapter 10.84 in its entirety with the following:

TEMPORARY DWELLINGS

§ 10.84.010. Purpose.
The purpose of Chapter 10.84 is to provide requirements for the placement of temporary dwellings within the City.

§ 10.84.020. Use of Residential Trailers, Mobile, Manufactured or Prefabricated Dwelling Units as Temporary Dwellings.
The City shall prohibit the use of a residential trailer, recreational vehicle (including park models), mobile home, manufactured home, or prefabricated dwelling unit as a temporary dwelling on vacant land.

§ 10.84.030. Use of a Recreational Vehicle as Guest Quarters or Temporary Residence.

(A) Guest Facilities. The City shall permit the use of a recreational vehicle (excluding park model) as temporary guest quarters on the same lot as an existing residence and subject to the following:
(1) Such quarters remain dependent upon the residence for bathroom

facilities.

(2) There shall be a time limit of 30 days and require a Temporary RV Permit issued by the City before locating the RV.

(3) No more than two permits shall be issued for the same property during a calendar year.

(B) Temporary Residence During Construction. The City shall permit the use of a recreational vehicle (including park model) as a temporary residence on an individual lot during construction of a home, placement of a manufactured home, or repairs to an uninhabitable residence. This action requires a Type I review and shall be subject to the following requirements:

(1) The recreational vehicle shall only be occupied by the owner of the lot on which the recreational vehicle is located.

(2) The recreational vehicle shall be placed upon the lot on which a building permit for a housing unit has been obtained.

(3) Satisfactory progress in the opinion of the Building Official must be made toward the completion of the housing unit.

(4) The recreational vehicle shall be connected to City water and sewer service.

(5) The recreational vehicle shall be placed to comply with any yard requirements of the zoning district in which it is located.

(6) Unless otherwise stored on site per provisions in Section 10.72.070, the recreational vehicle shall be removed from the site within 30-days of receiving a certificate of occupancy for the residence.

City of Yamhill
A small taste of Oregon

DO 2026-02
ORDINANCE NO. (O-2026-XXX)

AN ORDINANCE AMENDING TITLE 10 OF THE YAMHILL MUNICIPAL CODE TO UPDATE REGULATIONS GOVERNING TEMPORARY DWELLINGS

WHEREAS, on June 10, 2026, the City of Yamhill initiated an application to amend Title 10 of the Yamhill Municipal Code to update and clarify regulations governing the use of temporary dwellings within the City; and,

WHEREAS, the Planning Commission determined that revisions to the temporary dwelling regulations are necessary to protect public health and safety, address outdated terminology, ensure consistency with state law, and improve enforcement and permitting procedures; and,

WHEREAS, required notice of the proposed amendments was provided to the Oregon Department of Land Conservation and Development (DLCD), and no comments were received property to the public hearing; and,

WHEREAS, the Planning Commission held a duly noticed public hearing on September 21, 2026, reviewed the proposed amendments, and found that the proposal complies with the applicable criteria in the Yamhill Municipal Code; and,

WHEREAS, the Planning Commission recommended City Council approval of the proposed amendments, as set forth in Exhibit “A,” attached hereto and incorporated by reference; and,

WHEREAS, the City Council held a duly noticed public hearing on October 14, 2026.

NOW, THEREFORE, THE CITY OF YAMHILL ORDAINS AS FOLLOWS:

SECTION 1. Adoption. The findings contained in the Planning Commission’s Order of Recommendation for the Temporary Dwellings text amendment, dated September 21, 2026, are hereby adopted as the findings of the City Council and incorporated herein by reference.

SECTION 2. Amendments. Title 10 of the Yamhill Municipal Code is amended as set forth in the attached, "Exhibit A," which updates definitions, renames Chapter 10.84 to "Temporary Dwellings," and establishes new regulations governing temporary guest facilities, temporary residential use during construction, and the prohibition of temporary dwellings on vacant residential properties.

SECTION 3. Effective Date. This ordinance shall become effective on the 30th day after adoption as provided by the City Charter of Yamhill, Oregon.

SECTION 4. Codification. The City Recorder is hereby directed to codify this ordinance as a part of the Yamhill Municipal Code.

Signed:

First Reading: (Date)

Second Reading:

	AYE	NAY
Askey	____	____
Kind	____	____
Featherston	____	____
Pairan	____	____
Corrigan	____	____

_____ _____
Shea Corrigan, Mayor Date

Attest:

_____ _____
Angie Fowler, City Recorder Date

DRAFT

Exhibit A

A. Amend Section 10.08.010 (old language ~~stricken~~ new language underlined):

~~"Trailer (travel or vacation)" means a vehicle or structure equipped with wheels for highway use that is intended for human occupancy, which is not being used for residential purposes and is being used for vacation and recreational purposes.~~

~~"Travel trailer parks" means an area containing one or more spaces designed for the temporary parking and convenience of travel trailers and similar recreational vehicles.~~

"Recreational vehicle parks" means an area containing one or more spaces designed for the temporary parking and convenience of recreational vehicles, including park model RVs.

“Park model recreational vehicle (PMRV)” means a specific type of recreational vehicle in compliance with ORS 803.036 that: (1) is designed for use as temporary living quarters; (2) is built on a single chassis mounted on wheels; (3) has a gross trailer area of 400 square feet or less; (4) Is more than eight and one-half feet wide; (5) complies with any manufacturing standards recognized by the Oregon Department of Transportation (ODOT) as applicable to PMRVs. A park model recreational vehicle is not a manufactured home or mobile home by ODOT by rule.

B. Replace Chapter 10.84 in its entirety with the following:

TEMPORARY DWELLINGS

§ 10.84.010. Purpose.
The purpose of Chapter 10.84 is to provide requirements for the placement of temporary dwellings within the City.

§ 10.84.020. Use of Residential Trailers, Mobile, Manufactured or Prefabricated Dwelling Units as Temporary Dwellings.
The City shall prohibit the use of a residential trailer, recreational vehicle (including park models), mobile home, manufactured home, or prefabricated dwelling unit as a temporary dwelling on vacant land.

§ 10.84.030. Use of a Recreational Vehicle as Guest Quarters or Temporary Residence.

(A) Guest Facilities. The City shall permit the use of a recreational vehicle (excluding park model) as temporary guest quarters on the same lot as an existing residence and subject to the following:
  (1) Such quarters remain dependent upon the residence for bathroom facilities.

(2) There shall be a time limit of 30 days and require a Temporary RV Permit issued by the City before locating the RV.

(3) No more than two permits shall be issued for the same property during a calendar year.

(B) Temporary Residence During Construction. The City shall permit the use of a recreational vehicle (including park model) as a temporary residence on an individual lot during construction of a home, placement of a manufactured home, or repairs to an uninhabitable residence. This action requires a Type I review and shall be subject to the following requirements:

(1) The recreational vehicle shall only be occupied by the owner of the lot on which the recreational vehicle is located.

(2) The recreational vehicle shall be placed upon the lot on which a building permit for a housing unit has been obtained.

(3) Satisfactory progress in the opinion of the Building Official must be made toward the completion of the housing unit.

(4) The recreational vehicle shall be connected to City water and sewer service.

(5) The recreational vehicle shall be placed to comply with any yard requirements of the zoning district in which it is located.

(6) Unless otherwise stored on site per provisions in Section 10.72.070, the recreational vehicle shall be removed from the site within 30-days of receiving a certificate of occupancy for the residence.

DRAFT

Subject: Office Hours, Lunch and Customer Service Availability

Thank you for contacting us and for your suggestion regarding adjusting staff schedules to keep the office open during the lunch hour. We appreciate hearing from residents and welcome feedback on ways to improve customer service.

We have carefully considered office hours and staffing schedules over time. The current lunch closure allows employees to take an uninterrupted meal break away from their workstations, which supports employee well-being, productivity, and morale. It also provides staff with an opportunity to collaborate informally, discuss work-related matters, and build teamwork relationships that contribute to effective service throughout the day. This is mutually beneficial to the city.

In addition to the benefits to both the employees and the city, we must consider that some employees were hired with the current work schedule and lunch period as part of their established work arrangements and office schedule has been the same for over three years. It does not seem practical to rearrange the office staff's schedules to accommodate a few, when everyone has been able to work within office hours as they stand.

Although the office is closed to walk-in service during the lunch hour, customers have several convenient options available during that time, including:

- Phone utility payment services are available 24 hours a day by calling 866-583-3837.
- Online utility payment portal: https://yamhill-customers.utilitybillingsystem.us/#/login
- Online traffic citation payments portal: https://paydici.com/city-of-yamhill-court-or/search/landing
- A payment drop slot located at the City Hall front door.
- The ability to leave a voicemail message and receive a return call when staff return from lunch.
- Email communication for non-urgent inquiries.

These options allow customers to conduct business with the City Hall and receive assistance even when the office counter is temporarily closed.

We understand that continuous walk-in availability may be helpful for some residents, and we appreciate you sharing your perspective. At this time, we believe the current schedule provides an appropriate balance between maintaining quality customer service and supporting a productive workplace for employees. Nonetheless, we will retain your comments as part of our ongoing review of operations and service delivery.

Thank you again for taking the time to share your thoughts.

Sincerely,

City Hall Office Staff

Automated Traffic Enforcement Cameras

City staff have previously evaluated the feasibility of implementing automated traffic enforcement cameras. While these systems may be effective in certain situations, their costs, operational requirements, and potential impacts on the community warrant careful consideration. This is a quick summary of the findings.

Costs

Automated traffic enforcement systems require a significant financial investment. Installing a single municipal enforcement or traffic camera typically costs between **$70,000 and $170,000 during the first year**, including equipment, installation, and system setup. Specialized red-light or speed enforcement systems can range from approximately **$67,000 to more than $150,000 per camera or intersection**.

In addition to these upfront costs, vendors typically charge ongoing subscription, software, hosting, monitoring, and service fees. Based on information previously reviewed by City staff, these recurring costs are approximately **$6,000 per month, or $72,000 per year**, for operation of an automated enforcement system. Annual maintenance, technical support, and equipment servicing can add **approximately $50,000 per camera per year**, depending on the type and scope of the system.

For comparison, the City of Yamhill received approximately **$44,682 in traffic citation revenue last year**. Although an automated enforcement program could potentially increase citation volume and associated revenue, the annual subscription, maintenance, and operating costs would likely offset much of that benefit. Depending on the number of cameras installed, the City's annual costs could significantly exceed the revenue currently generated through traffic citations.

From a budgetary perspective, the recurring cost of operating an automated enforcement system approaches the cost of funding an additional police officer. While traffic cameras are limited to documenting specific traffic violations, a police officer provides a much broader range of public safety services, including traffic enforcement, emergency response, criminal investigations, welfare checks, community policing, support for local events, and enforcement of a wide range of state and local laws. An officer can also intervene immediately when dangerous driving behavior is observed, something that automated enforcement systems cannot do.

Increased Staffing Requirements

While traffic cameras automate the collection of evidence, they do not eliminate the need for human involvement. Traffic camera enforcement systems require structured review processes to ensure accuracy, accountability, and compliance with legal requirements.

Every potential violation must be reviewed and validated by trained personnel before a citation can be issued. Staff must verify vehicle information, review photographic and video evidence, confirm

compliance with applicable laws and procedures, and address any technical or administrative issues that arise. Human review is essential to validate evidence, reduce errors, and maintain public confidence in the integrity of the enforcement process.

Increased citation volume would also create additional administrative demands for Municipal Court staff, including:

- Citation processing and recordkeeping
- Responding to public inquiries
- Scheduling and managing hearings
- Processing payments and appeals
- Managing evidence and documentation requirements
- Coordinating with law enforcement and court personnel

As citation activity increases, these responsibilities can require additional staff time and resources within both the Police Department and Municipal Court. Any evaluation of an automated enforcement program should account not only for equipment costs, but also for the personnel resources necessary to administer the program effectively.

Potential Effects on Local Residents

Residents often have differing opinions regarding automated traffic enforcement. Some community members view traffic cameras as a valuable tool for improving traffic safety and encouraging compliance with traffic laws. Others have concerns related to privacy, fairness, and the use of automated enforcement technology in a small community.

It is also important to recognize that traffic cameras are inherently reactive rather than proactive. Cameras document violations after they occur and citations are often processed and delivered days or weeks later. Unlike a police officer, a camera cannot immediately intervene when a driver is impaired, distracted, aggressive, or otherwise creating an immediate danger to the public. A camera cannot conduct a traffic stop, remove an unsafe driver from the roadway, check for impairment, or respond to other criminal activity uncovered during an enforcement contact.

Research on automated enforcement has also produced mixed findings regarding safety outcomes. While some studies have found reductions in certain types of crashes, such as right-angle collisions at signalized intersections, other studies have reported increases in rear-end collisions as drivers brake suddenly when approaching camera-equipped intersections. As a result, the overall safety benefits can vary depending on roadway conditions, driver behavior, and implementation practices.

Traffic cameras do not address many of the factors that contribute to unsafe driving. Roadway design, visibility, intersection configuration, signage, lighting, traffic volumes, and other infrastructure conditions can all influence driver behavior. A camera records violations but does not correct underlying engineering or roadway issues that may be contributing to safety concerns.

Traffic safety is often most effective when approached comprehensively. Improvements such as roadway engineering enhancements, increased visibility, targeted police enforcement, public education, and traffic-calming measures can directly address the causes of speeding and unsafe driving behaviors. Unlike automated systems, visible police presence can influence driver behavior in real time while also providing broader public safety services to the community.

Conclusion

The City appreciates suggestions regarding new approaches to traffic safety and will continue to evaluate available options. Any future consideration of automated traffic enforcement technology would require careful analysis of implementation and operating costs, staffing impacts, legal requirements, expected safety outcomes, and community support.

While speed cameras may offer benefits in certain circumstances, the City must carefully balance those potential benefits against the significant financial costs, ongoing staffing and administrative requirements, and the broader public safety value provided by other investments. The City remains committed to pursuing traffic safety strategies that are effective, fiscally responsible, and aligned with the needs and priorities of Yamhill residents.

General Fund
Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
General Revenues					
4932	Business License	100.00	1,050.00	1,000.00	105.00%
4902	Cigarette Taxes	61.08	244.44	700.00	34.92%
4910	COPS Grant	0.00	0.00	55,000.00	0.00%
4915	Dog License Revenue	0.00	176.25	0.00	0.00%
4925	Franchise Fees	0.00	2,265.71	65,000.00	3.49%
4944	Grant - ODOT DUII	0.00	0.00	4,000.00	0.00%
4942	Grant - ODOT Seat Belt	0.00	3,122.84	5,000.00	62.46%
4943	Grant - ODOT Speed	0.00	1,970.83	5,000.00	39.42%
4945	Grant -ODOT Distracted Driving	0.00	0.00	5,000.00	0.00%
4952	Interest Income	1,313.21	5,279.88	18,000.00	29.33%
4903	Liquor Taxes	1,352.34	6,822.54	22,000.00	31.01%
4098	Marijuana Tax	513.35	513.35	1,700.00	30.20%
4913	Miscellaneous Income	1,273.81	2,699.47	4,500.00	59.99%
4928	Municipal Court Fees	984.08	4,826.22	30,000.00	16.09%
4924	Municipal Court Fines	3,532.94	11,633.87	45,000.00	25.85%
4941	Municipal Court Training Assmt	69.00	294.00	1,200.00	24.50%
4951	National Night Out	0.00	0.00	2,000.00	0.00%
4961	Park Fees	95.00	640.00	2,000.00	32.00%
4957	Park User Fees	0.00	0.00	12,936.00	0.00%
4914	Police Misc. Income	606.00	2,176.00	10,000.00	21.76%
4922	Police Service Fee	3,305.79	13,778.81	41,000.00	33.61%
4950	Police SRO-Yamhill/Carlton SD	0.00	3,125.00	12,500.00	25.00%
4901	Previously Levied Taxes	734.58	4,094.34	10,000.00	40.94%
4900	Property Tax Revenue	0.00	3,297.44	455,000.00	0.72%
4904	State Revenue Sharing	0.00	3,325.49	15,000.00	22.17%
4923	Towing Fees	100.00	100.00	100.00	100.00%
	General Revenues Totals	**$14,041.18**	**$71,436.48**	**$823,636.00**	
	Revenue	**$14,041.18**	**$71,436.48**	**$823,636.00**	
	Gross Profit	**$14,041.18**	**$71,436.48**	**$823,636.00**	
Expenses					
Administrative Dept					
6124	Accounting Clerk	730.32	2,181.88	6,683.00	32.65%
6325	Ads & Printing	0.00	340.17	1,500.00	22.68%
6300	Attorney/Legal Fees	0.00	28.50	5,000.00	0.57%
6301	Audit Fees	4,250.00	8,500.00	9,200.00	92.39%
6412	Building Maintenance	0.00	253.19	2,000.00	12.66%
6335	Christmas Decorations	0.00	0.00	1,000.00	0.00%
6102	City Clerk	2,132.40	6,350.84	18,481.00	34.36%
6123	City Recorder	1,621.51	4,800.84	14,046.00	34.18%
6306	Contract Services	0.00	0.00	3,000.00	0.00%
6305	Dues, Travel, Training	0.00	1,409.86	6,000.00	23.50%
6334	Emergency Services	0.00	0.00	1,000.00	0.00%
6202	Liability Insurance	0.00	8,534.23	12,000.00	71.12%
6252	Miscellaneous Expense	63.98	63.98	500.00	12.80%
6328	Office Supplies	98.62	188.78	2,000.00	9.44%
6200	Operations & Maint	412.83	1,634.24	8,000.00	20.43%
6120	Payroll Expense	4,402.62	15,959.13	41,000.00	38.92%
6329	Postage	0.00	0.00	500.00	0.00%

General Fund
Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
6795	Reserve for Contingencies	0.00	0.00	480.00	0.00%
6533	Transfer Out (Water Fund)	10,000.00	10,000.00	10,000.00	100.00%
6532	Transfer Out (Econ Dev)	16,079.00	16,079.00	16,079.00	100.00%
6210	Utilities	976.90	3,631.93	13,500.00	26.90%
	Administrative Dept Totals	**$40,768.18**	**$79,956.57**	**$171,969.00**	
City Council					
6305	Dues, Travel, Training	0.00	429.50	3,000.00	14.32%
6252	Miscellaneous Expense	0.00	45.81	500.00	9.16%
6328	Office Supplies	0.00	0.00	100.00	0.00%
	City Council Totals	**$0.00**	**$475.31**	**$3,600.00**	
Municipal Court					
6250	Assessments	558.24	2,797.24	13,000.00	21.52%
6300	Attorney/Legal Fees	0.00	0.00	150.00	0.00%
6224	Bail Refunds	0.00	105.00	300.00	35.00%
6102	City Clerk	2,132.40	6,350.84	18,481.00	34.36%
6310	Court Interpreter	0.00	0.00	800.00	0.00%
6305	Dues, Travel, Training	426.78	933.56	2,100.00	44.46%
6311	Municipal Judge	0.00	500.00	2,000.00	25.00%
6328	Office Supplies	0.00	0.00	500.00	0.00%
6200	Operations & Maint	77.65	280.09	1,000.00	28.01%
6120	Payroll Expense	1,696.34	6,108.65	16,000.00	38.18%
	Municipal Court Totals	**$4,891.41**	**$17,075.38**	**$54,331.00**	
Park Dept					
6200	Operations & Maint	2,959.83	4,965.01	8,000.00	62.06%
6120	Payroll Expense	1,415.09	5,642.56	14,000.00	40.30%
6401	Trees	4,494.00	4,494.00	4,600.00	97.70%
6210	Utilities	81.21	263.20	1,800.00	14.62%
6108	Utility Worker II	1,846.08	5,506.86	15,999.00	34.42%
	Park Dept Totals	**$10,796.21**	**$20,871.63**	**$44,399.00**	
Planning Dept					
6124	Accounting Clerk	365.16	1,090.94	3,342.00	32.64%
6325	Ads & Printing	0.00	333.82	1,000.00	33.38%
6303	City Planner	765.00	2,520.00	12,000.00	21.00%
6123	City Recorder	705.01	2,087.34	6,106.00	34.19%
6306	Contract Services	0.00	0.00	3,000.00	0.00%
6328	Office Supplies	0.00	0.00	150.00	0.00%
6120	Payroll Expense	974.41	3,621.33	7,748.00	46.74%
	Planning Dept Totals	**$2,809.58**	**$9,653.43**	**$33,346.00**	
Police Dept					
6304	911 YCOM Dispatch	1,572.42	6,289.68	23,000.00	27.35%
6300	Attorney/Legal Fees	0.00	0.00	3,100.00	0.00%
6944	Central Square CAD	0.00	0.00	10,000.00	0.00%
6305	Dues, Travel, Training	1,017.84	1,323.04	5,000.00	26.46%
6221	Equipment/Maintenance	601.70	1,206.42	5,150.00	23.43%
6337	Fuel	2,691.61	6,019.92	13,000.00	46.31%
6333	Investigation Expenses	144.86	164.86	1,300.00	12.68%
6202	Liability Insurance	0.00	14,583.83	18,800.00	77.57%
6252	Miscellaneous Expense	0.00	0.00	670.00	0.00%
6253	Miscellaneous Grant Expenses	0.00	0.00	1,000.00	0.00%
6977	Mobile Data Computers	0.00	117.02	4,500.00	2.60%
6336	National Night Out Expense	0.00	622.51	2,000.00	31.13%
6117	ODOT Grant Payroll	0.00	3,167.93	10,500.00	30.17%

General Fund
Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
6328	Office Supplies	559.90	626.09	2,550.00	24.55%
6115	Overtime	0.00	732.60	9,500.00	7.71%
6120	Payroll Expense	15,038.51	56,266.45	165,000.00	34.10%
6254	Peer Support Expense	0.00	0.00	210.00	0.00%
6104	Police Chief	14,356.80	42,313.47	124,436.00	34.00%
6331	Police Equipment	3,197.60	3,705.40	10,300.00	35.97%
6105	Police Officer	6,438.74	20,455.87	55,225.00	37.04%
6976	Police Radios	0.00	0.00	3,000.00	0.00%
6404	Policy & Procedure Manual	0.00	2,521.34	2,500.00	100.85%
6106	Reserve Officer	1,375.66	2,026.86	12,500.00	16.21%
6327	Resource Materials	0.00	0.00	1,200.00	0.00%
6330	Uniform Allowance	0.00	844.65	3,700.00	22.83%
6210	Utilities	345.82	1,469.66	5,400.00	27.22%
6405	Vehicle Lease	0.00	0.00	12,450.00	0.00%
6027	Vehicle Maintenance	114.17	7,406.43	10,000.00	74.06%
	Police Dept Totals	**$47,455.63**	**$171,864.03**	**$515,991.00**	
	Expenses	**$106,721.01**	**$299,896.35**	**$823,636.00**	
	Revenue Less Expenditures	**($92,679.83)**	**($228,459.87)**	**$0.00**	
	Net Change in Fund Balance	**($92,679.83)**	**($228,459.87)**	**$0.00**	

Fund Balances

Beginning Fund Balance	(56,074.31)	79,705.73	0.00	0.00%
Net Change in Fund Balance	(92,679.83)	(228,459.87)	0.00	0.00%
Ending Fund Balance	(148,754.14)	(148,754.14)	0.00	0.00%

Report Options
Fund: General Fund
Period: 10/1/2026 to 10/31/2026
Detail Level: Level 1 Accounts
Display Account Categories: Yes
Revenue Reporting Method: Actual - Budget
Expense Reporting Method: Actual - Budget
Display Subtotals: No

Water Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Transfers In					
4980	Transfer In - Gen Fund	10,000.00	10,000.00	10,000.00	100.00%
Other Revenue					
4917	Backflow Testing Fees	80.00	160.00	1,200.00	13.33%
4100	Beginning Budget Balance		0.00	190,567.00	0.00%
4967	Biz Oregon Grant Match		0.00	350,000.00	0.00%
4968	Fema Admin Grant		0.00	60,000.00	0.00%
4966	Fema Grant		0.00	3,150,000.00	0.00%
4969	Grant-Biz Oregon		0.00	20,000.00	0.00%
4952	Interest Income	2,740.83	11,019.78	40,000.00	27.55%
4964	Merkley Grant		0.00	192,000.00	0.00%
4913	Miscellaneous Income	707.80	707.80	1,000.00	70.78%
4940	Security Deposits	940.68	3,386.46	3,500.00	96.76%
4960	Users Fees	104,990.24	486,743.54	1,200,000.00	40.56%
4958	Water Connection Fees		650.00	2,000.00	32.50%
	Revenue	**$119,459.55**	**$512,667.58**	**$5,220,267.00**	
	Gross Profit	**$119,459.55**	**$512,667.58**	**$5,220,267.00**	
Expenses					
Requirements					
6124	Accounting Clerk	3,140.39	9,382.13	28,737.00	32.65%
6325	Ads & Printing		0.00	100.00	0.00%
6300	Attorney/Legal Fees		0.00	11,000.00	0.00%
6301	Audit Fees	4,250.00	8,500.00	9,200.00	92.39%
6326	Chemicals	6,213.10	11,635.31	20,000.00	58.18%
6102	City Clerk	2,558.88	7,621.02	22,177.00	34.36%
6123	City Recorder	1,762.52	5,218.32	15,267.00	34.18%
6306	Contract Services	1,000.00	27,340.81	80,000.00	34.18%
6450	CSNW Security System	5,458.24	5,458.24	20,500.00	26.63%
6427	Deposit Refund		258.01	650.00	39.69%
6237	Distribution System		8,059.02	50,000.00	16.12%
6305	Dues, Travel, Training	175.00	4,282.03	7,500.00	57.09%
6334	Emergency Services		0.00	5,000.00	0.00%
6119	Facilities Manager	4,244.17	12,150.51	35,221.00	34.50%
6338	Fema Contract Services		0.00	30,000.00	0.00%
6448	Fema Match Biz Oregon Grant		0.00	350,000.00	0.00%
6447	Fema Tank		0.00	3,150,000.00	0.00%
6438	Fema Travel		698.75	5,000.00	13.98%
6337	Fuel	2,413.38	4,641.90	12,000.00	38.68%
6452	Grant-Biz Oregon		0.00	20,000.00	0.00%
6451	Hemlock Phase 2	1,271.25	1,271.25	200,000.00	0.64%
6232	Large Meter Testing		0.00	7,300.00	0.00%
6202	Liability Insurance		37,750.96	40,000.00	94.38%
6233	Meter Replacement	9,486.88	13,034.08	10,000.00	130.34%
6203	Misc. Tools		620.20	1,000.00	62.02%
6252	Miscellaneous Expense		121.19	1,000.00	12.12%
6328	Office Supplies		104.03	1,500.00	6.94%
6200	Operations & Maint	1,231.47	7,303.30	40,000.00	18.26%
6115	Overtime	159.93	648.31	5,000.00	12.97%
6118	Pager Pay	336.00	1,013.00	3,500.00	28.94%

Water Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
6120	Payroll Expense	14,282.88	56,186.74	149,786.00	37.51%
6204	Permits		0.00	4,000.00	0.00%
6121	Plant Operator	3,838.32	11,466.07	33,265.00	34.47%
6329	Postage		431.64	2,000.00	21.58%
6441	Res. to Plant Tie Feasability		0.00	106,000.00	0.00%
6795	Reserve for Contingencies		0.00	286,865.00	0.00%
6521	Reserve Transfer (ACER Reserve	10,000.00	10,000.00	10,000.00	100.00%
6415	Reservoir Cleaning		0.00	17,000.00	0.00%
6208	Safety Equipment & Supplies	424.00	1,012.94	4,000.00	25.32%
6409	SCADA/ Security System		6,755.20	0.00	0.00%
6417	Sludge Hauling		0.00	3,500.00	0.00%
6524	Transfer Out (Water Debt Svc)	220,000.00	220,000.00	220,000.00	100.00%
6210	Utilities	2,149.84	6,058.89	35,000.00	17.31%
6108	Utility Worker II	5,538.23	16,520.55	47,999.00	34.42%
6027	Vehicle Maintenance	1,179.88	3,872.85	8,000.00	48.41%
Other Expense					
6201	Lab Equipment		0.00	5,200.00	0.00%
6440	Transmission Line Feasibility		0.00	106,000.00	0.00%
	Expenses	**$301,114.36**	**$499,417.25**	**$5,220,267.00**	
	Revenue Less Expenditures	**($181,654.81)**	**$13,250.33**	**$0.00**	
	Net Change in Fund Balance	**($181,654.81)**	**$13,250.33**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	385,266.48	190,361.34	0.00	0.00%
	Net Change in Fund Balance	(181,654.81)	13,250.33	0.00	0.00%
	Ending Fund Balance	203,611.67	203,611.67	0.00	0.00%

Water Debt Depreciation Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	46,304.00	0.00%
4952	Interest Income	75.42	303.24	1,000.00	30.32%
	Revenue	**$75.42**	**$303.24**	**$47,304.00**	
	Gross Profit	**$75.42**	**$303.24**	**$47,304.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	27,304.00	0.00%
6409	SCADA/ Security System	0.00	0.00	20,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$47,304.00**	
	Revenue Less Expenditures	**$75.42**	**$303.24**	**$0.00**	
	Net Change in Fund Balance	**$75.42**	**$303.24**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	22,485.65	22,257.83	0.00	0.00%
	Net Change in Fund Balance	75.42	303.24	0.00	0.00%
	Ending Fund Balance	22,561.07	22,561.07	0.00	0.00%

Water SDC Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	410,229.00	0.00%
4952	Interest Income	661.96	2,661.48	5,000.00	53.23%
4792	System Development Charges	0.00	7,455.00	0.00	0.00%
	Revenue	**$661.96**	**$10,116.48**	**$415,229.00**	
	Gross Profit	**$661.96**	**$10,116.48**	**$415,229.00**	
Expenses					
Requirements					
6540	Merkley Grant Match	0.00	0.00	48,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	367,229.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$415,229.00**	
	Revenue Less Expenditures	**$661.96**	**$10,116.48**	**$0.00**	
	Net Change in Fund Balance	**$661.96**	**$10,116.48**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	514,121.41	504,666.89	0.00	0.00%
	Net Change in Fund Balance	661.96	10,116.48	0.00	0.00%
	Ending Fund Balance	514,783.37	514,783.37	0.00	0.00%

Water Debt Service

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	299,941.00	0.00%
4952	Interest Income	846.13	3,401.95	11,000.00	30.93%
4981	Transfer In - Water Fund	220,000.00	220,000.00	220,000.00	100.00%
	Revenue	**$220,846.13**	**$223,401.95**	**$530,941.00**	
	Gross Profit	**$220,846.13**	**$223,401.95**	**$530,941.00**	
Expenses					
6150	Debt Service Expense	0.00	0.00	152,000.00	0.00%
6945	Debt Service Interest	0.00	0.00	65,000.00	0.00%
6152	Reserved Debt Service Requirem	0.00	0.00	58,122.00	0.00%
6598	Unappropriated Ending Fund Bal	0.00	0.00	255,819.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$530,941.00**	
	Revenue Less Expenditures	**$220,846.13**	**$223,401.95**	**$0.00**	
	Net Change in Fund Balance	**$220,846.13**	**$223,401.95**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	307,180.48	304,624.66	0.00	0.00%
	Net Change in Fund Balance	220,846.13	223,401.95	0.00	0.00%
	Ending Fund Balance	528,026.61	528,026.61	0.00	0.00%

Report Options
Fund: Water Debt Service
Period: 10/1/2026 to 10/31/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Actual - Budget
Expense Reporting Method: Actual - Budget
Budget: Water Debt Service

Sewer Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	541,623.00	0.00%
4952	Interest Income	1,802.18	7,245.83	22,500.00	32.20%
4913	Miscellaneous Income	211.00	211.00	1,000.00	21.10%
4940	Security Deposits	947.52	2,842.56	3,500.00	81.22%
4916	Sewer Connection Fees	0.00	200.00	5,000.00	4.00%
4920	Sewer Inspections	0.00	154.00	3,500.00	4.40%
4918	Sewer Services	0.00	0.00	2,000.00	0.00%
4960	Users Fees	44,774.85	186,303.14	550,000.00	33.87%
	Revenue	**$47,735.55**	**$196,956.53**	**$1,129,123.00**	
	Gross Profit	**$47,735.55**	**$196,956.53**	**$1,129,123.00**	
Expenses					
Requirements					
6124	Accounting Clerk	3,067.35	9,163.92	28,069.00	32.65%
6325	Ads & Printing	0.00	0.00	200.00	0.00%
6300	Attorney/Legal Fees	0.00	0.00	1,500.00	0.00%
6301	Audit Fees	4,250.00	8,500.00	9,200.00	92.39%
6326	Chemicals	0.00	0.00	2,200.00	0.00%
6102	City Clerk	1,705.92	5,080.67	14,785.00	34.36%
6123	City Recorder	1,762.52	5,218.32	15,267.00	34.18%
6227	Collection System	0.00	997.91	45,000.00	2.22%
6306	Contract Services	2,264.53	7,147.89	40,000.00	17.87%
6427	Deposit Refund	0.00	383.24	2,000.00	19.16%
6305	Dues, Travel, Training	0.00	1,109.36	5,000.00	22.19%
6334	Emergency Services	0.00	0.00	10,000.00	0.00%
6119	Facilities Manager	4,244.17	12,150.52	35,221.00	34.50%
6337	Fuel	2,413.36	4,641.91	8,000.00	58.02%
6231	I & I, TV Insp & Cleaning	0.00	0.00	10,000.00	0.00%
6202	Liability Insurance	0.00	14,750.96	16,000.00	92.19%
6439	Manhole Project	0.00	15,275.00	22,000.00	69.43%
6203	Misc. Tools	605.96	1,058.82	2,500.00	42.35%
6252	Miscellaneous Expense	0.00	0.00	1,000.00	0.00%
6328	Office Supplies	0.00	33.26	1,000.00	3.33%
6200	Operations & Maint	1,098.23	8,609.10	41,000.00	21.00%
6115	Overtime	159.93	648.30	2,500.00	25.93%
6118	Pager Pay	336.00	1,013.00	3,500.00	28.94%
6120	Payroll Expense	12,243.04	48,177.59	130,057.00	37.04%
6204	Permits	0.00	4,067.44	5,300.00	76.74%
6121	Plant Operator	3,838.32	11,466.07	33,265.00	34.47%
6329	Postage	0.00	431.64	2,000.00	21.58%
6795	Reserve for Contingencies	0.00	0.00	454,760.00	0.00%
6521	Reserve Transfer (ACER Reserve	10,000.00	10,000.00	10,000.00	100.00%
6208	Safety Equipment & Supplies	0.00	201.46	5,000.00	4.03%
6409	SCADA/ Security System	0.00	2,681.45	26,200.00	10.23%
6417	Sludge Hauling	0.00	0.00	10,000.00	0.00%
6536	Transfer Out (Sewer Debt)	46,000.00	46,000.00	46,000.00	100.00%
6210	Utilities	2,081.24	6,807.57	27,500.00	24.75%
6108	Utility Worker II	3,692.16	11,013.71	31,999.00	34.42%
6219	Vac Assist	0.00	18,650.00	22,000.00	84.77%

Sewer Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
6027	Vehicle Maintenance	1,493.40	3,374.61	7,000.00	48.21%
Other Expense					
6201	Lab Equipment	0.00	0.00	2,100.00	0.00%
	Expenses	**$101,256.13**	**$258,653.72**	**$1,129,123.00**	
	Revenue Less Expenditures	**($53,520.58)**	**($61,697.19)**	**$0.00**	
	Net Change in Fund Balance	**($53,520.58)**	**($61,697.19)**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	287,136.55	295,313.16	0.00	0.00%
	Net Change in Fund Balance	(53,520.58)	(61,697.19)	0.00	0.00%
	Ending Fund Balance	233,615.97	233,615.97	0.00	0.00%

Sewer System Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	67,292.00	0.00%
4952	Interest Income	109.47	440.14	1,400.00	31.44%
	Revenue	**$109.47**	**$440.14**	**$68,692.00**	
	Gross Profit	**$109.47**	**$440.14**	**$68,692.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	53,692.00	0.00%
6741	System Improvements	0.00	0.00	15,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$68,692.00**	
	Revenue Less Expenditures	**$109.47**	**$440.14**	**$0.00**	
	Net Change in Fund Balance	**$109.47**	**$440.14**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	69,008.77	68,678.10	0.00	0.00%
	Net Change in Fund Balance	109.47	440.14	0.00	0.00%
	Ending Fund Balance	69,118.24	69,118.24	0.00	0.00%

Sewer SDC Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	585,188.00	0.00%
4952	Interest Income	948.13	3,812.06	9,500.00	40.13%
4792	System Development Charges	0.00	4,438.00	0.00	0.00%
	Revenue	**$948.13**	**$8,250.06**	**$594,688.00**	
	Gross Profit	**$948.13**	**$8,250.06**	**$594,688.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	584,688.00	0.00%
6416	System Development	0.00	0.00	10,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$594,688.00**	
	Revenue Less Expenditures	**$948.13**	**$8,250.06**	**$0.00**	
	Net Change in Fund Balance	**$948.13**	**$8,250.06**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	620,771.01	613,469.08	0.00	0.00%
	Net Change in Fund Balance	948.13	8,250.06	0.00	0.00%
	Ending Fund Balance	621,719.14	621,719.14	0.00	0.00%

Sewer Debt Service

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Transfers In					
4982	Transfer In - Sewer Fund	46,000.00	46,000.00	46,000.00	100.00%
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	46,186.00	0.00%
4952	Interest Income	150.50	605.10	2,900.00	20.87%
	Revenue	**$46,150.50**	**$46,605.10**	**$95,086.00**	
	Gross Profit	**$46,150.50**	**$46,605.10**	**$95,086.00**	
Expenses					
Capital Reserve					
6150	Debt Service Expense	0.00	900.00	35,900.00	2.51%
6945	Debt Service Interest	0.00	0.00	9,291.00	0.00%
6598	Unappropriated Ending Fund Bal	0.00	0.00	49,895.00	0.00%
	Expenses	**$0.00**	**$900.00**	**$95,086.00**	
	Revenue Less Expenditures	**$46,150.50**	**$45,705.10**	**$0.00**	
	Net Change in Fund Balance	**$46,150.50**	**$45,705.10**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	76,454.30	76,899.70	0.00	0.00%
	Net Change in Fund Balance	46,150.50	45,705.10	0.00	0.00%
	Ending Fund Balance	122,604.80	122,604.80	0.00	0.00%

Street Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4952	Interest Income	191.80	771.15	9,300.00	8.29%
4292	Recology Franchise Fees	553.25	2,657.22	7,000.00	37.96%
4494	Sidewalk Deposits	0.00	0.00	1,500.00	0.00%
4290	State Gas Tax Revenue	9,683.15	34,399.51	102,500.00	33.56%
	Revenue	**$10,428.20**	**$37,827.88**	**$120,300.00**	
	Gross Profit	**$10,428.20**	**$37,827.88**	**$120,300.00**	
Expenses					
Requirements					
6123	City Recorder	141.01	417.48	1,221.00	34.19%
6306	Contract Services	6,500.00	7,119.06	20,000.00	35.60%
6427	Deposit Refund	0.00	1,360.00	0.00	0.00%
6119	Facilities Manager	987.02	2,825.72	8,191.00	34.50%
6236	Footpaths/Bikepaths	0.00	0.00	1,025.00	0.00%
6200	Operations & Maint	280.86	4,229.12	10,000.00	42.29%
6120	Payroll Expense	2,620.32	9,635.57	22,526.00	42.78%
6121	Plant Operator	852.96	2,548.02	7,392.00	34.47%
6795	Reserve for Contingencies	0.00	0.00	7,278.00	0.00%
6229	Street Lights	1,873.64	5,665.89	20,000.00	28.33%
6222	Street Maintenance	0.00	0.00	12,000.00	0.00%
6108	Utility Worker II	1,230.72	3,671.22	10,667.00	34.42%
	Expenses	**$14,486.53**	**$37,472.08**	**$120,300.00**	
	Revenue Less Expenditures	**($4,058.33)**	**$355.80**	**$0.00**	
	Net Change in Fund Balance	**($4,058.33)**	**$355.80**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	15,288.79	10,874.66	0.00	0.00%
	Net Change in Fund Balance	(4,058.33)	355.80	0.00	0.00%
	Ending Fund Balance	11,230.46	11,230.46	0.00	0.00%

Streets SDC Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	260,185.00	0.00%
4952	Interest Income	420.72	1,691.55	3,700.00	45.72%
4792	System Development Charges	0.00	2,451.00	0.00	0.00%
	Revenue	**$420.72**	**$4,142.55**	**$263,885.00**	
	Gross Profit	**$420.72**	**$4,142.55**	**$263,885.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	242,085.00	0.00%
6948	Transportation System Plan	765.00	1,327.50	21,800.00	6.09%
	Expenses	**$765.00**	**$1,327.50**	**$263,885.00**	
	Revenue Less Expenditures	**($344.28)**	**$2,815.05**	**$0.00**	
	Net Change in Fund Balance	**($344.28)**	**$2,815.05**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	297,888.04	294,728.71	0.00	0.00%
	Net Change in Fund Balance	(344.28)	2,815.05	0.00	0.00%
	Ending Fund Balance	297,543.76	297,543.76	0.00	0.00%

Building Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	18,189.00	0.00%
4931	Building Permits - Structural	0.00	100.00	0.00	0.00%
4939	Code Compliance Fees	150.00	850.00	1,000.00	85.00%
4938	County Building Services	172.42	858.07	2,000.00	42.90%
4952	Interest Income	34.89	140.28	750.00	18.70%
	Revenue	**$357.31**	**$1,948.35**	**$21,939.00**	
	Gross Profit	**$357.31**	**$1,948.35**	**$21,939.00**	
Expenses					
Requirements					
6123	City Recorder	352.50	1,043.67	3,054.00	34.17%
6119	Facilities Manager	394.81	1,130.28	3,276.00	34.50%
6328	Office Supplies	0.00	0.00	50.00	0.00%
6120	Payroll Expense	681.35	2,389.09	5,500.00	43.44%
6329	Postage	0.00	0.00	100.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	9,959.00	0.00%
	Expenses	**$1,428.66**	**$4,563.04**	**$21,939.00**	
	Revenue Less Expenditures	**($1,071.35)**	**($2,614.69)**	**$0.00**	
	Net Change in Fund Balance	**($1,071.35)**	**($2,614.69)**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	12,590.31	14,133.65	0.00	0.00%
	Net Change in Fund Balance	(1,071.35)	(2,614.69)	0.00	0.00%
	Ending Fund Balance	11,518.96	11,518.96	0.00	0.00%

Economic Development Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	44,399.00	0.00%
4952	Interest Income	98.07	394.30	1,030.00	38.28%
4980	Transfer In - Gen Fund	16,079.00	16,079.00	16,079.00	100.00%
	Revenue	**$16,177.07**	**$16,473.30**	**$61,508.00**	
	Gross Profit	**$16,177.07**	**$16,473.30**	**$61,508.00**	
Expenses					
6300	Attorney/Legal Fees	0.00	0.00	1,000.00	0.00%
6123	City Recorder	705.01	2,087.34	6,107.00	34.18%
6251	Economic Development Loan	0.00	0.00	20,000.00	0.00%
6120	Payroll Expense	833.64	2,776.51	5,008.00	55.44%
6795	Reserve for Contingencies	0.00	0.00	29,393.00	0.00%
	Expenses	**$1,538.65**	**$4,863.85**	**$61,508.00**	
	Revenue Less Expenditures	**$14,638.42**	**$11,609.45**	**$0.00**	
	Net Change in Fund Balance	**$14,638.42**	**$11,609.45**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	18,940.29	21,969.26	0.00	0.00%
	Net Change in Fund Balance	14,638.42	11,609.45	0.00	0.00%
	Ending Fund Balance	33,578.71	33,578.71	0.00	0.00%

Admin Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	41,700.00	0.00%
4952	Interest Income	100.89	405.64	1,000.00	40.56%
4921	Municipal Court Equip Assmt	46.00	196.00	600.00	32.67%
4982	Transfer In - Sewer Fund	10,000.00	10,000.00	10,000.00	100.00%
4981	Transfer In - Water Fund	10,000.00	10,000.00	10,000.00	100.00%
	Revenue	**$20,146.89**	**$20,601.64**	**$63,300.00**	
	Gross Profit	**$20,146.89**	**$20,601.64**	**$63,300.00**	
Expenses					
6403	Copy/Postal/Computing	0.00	658.69	3,500.00	18.82%
6795	Reserve for Contingencies	0.00	0.00	26,800.00	0.00%
6414	Software	0.00	4,804.80	6,000.00	80.08%
6408	Support Services	3,599.00	3,896.00	7,000.00	55.66%
6032	Website/IT	2,156.31	8,880.50	20,000.00	44.40%
	Expenses	**$5,755.31**	**$18,239.99**	**$63,300.00**	
	Revenue Less Expenditures	**$14,391.58**	**$2,361.65**	**$0.00**	
	Net Change in Fund Balance	**$14,391.58**	**$2,361.65**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	6,603.98	18,633.91	0.00	0.00%
	Net Change in Fund Balance	14,391.58	2,361.65	0.00	0.00%
	Ending Fund Balance	20,995.56	20,995.56	0.00	0.00%

Public Works Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	37,672.00	0.00%
4952	Interest Income	62.45	251.08	1,500.00	16.74%
	Revenue	**$62.45**	**$251.08**	**$39,172.00**	
	Gross Profit	**$62.45**	**$251.08**	**$39,172.00**	
Expenses					
6415	Lab/Office	0.00	0.00	5,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	34,172.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$39,172.00**	
	Revenue Less Expenditures	**$62.45**	**$251.08**	**$0.00**	
	Net Change in Fund Balance	**$62.45**	**$251.08**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	58,433.14	58,244.51	0.00	0.00%
	Net Change in Fund Balance	62.45	251.08	0.00	0.00%
	Ending Fund Balance	58,495.59	58,495.59	0.00	0.00%

Report Options
Fund: Public Works Reserve Fund
Period: 10/1/2026 to 10/31/2026
Detail Level: Level 1 Accounts
Display Account Categories: No
Display Subtotals: No
Revenue Reporting Method: Actual - Budget
Expense Reporting Method: Actual - Budget
Budget: Public Works Reserve

Park SDC

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	665,533.00	0.00%
4952	Interest Income	1,080.24	4,343.20	12,000.00	36.19%
4792	System Development Charges	0.00	3,842.00	0.00	0.00%
	Revenue	**$1,080.24**	**$8,185.20**	**$677,533.00**	
	Gross Profit	**$1,080.24**	**$8,185.20**	**$677,533.00**	
Expenses					
6740	Beulah Playground ADA-Safety	0.00	0.00	15,000.00	0.00%
6795	Reserve for Contingencies	0.00	197,467.33	562,533.00	35.10%
6741	System Improvements	0.00	0.00	100,000.00	0.00%
	Expenses	**$0.00**	**$197,467.33**	**$677,533.00**	
	Revenue Less Expenditures	**$1,080.24**	**($189,282.13)**	**$0.00**	
	Net Change in Fund Balance	**$1,080.24**	**($189,282.13)**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	518,807.63	709,170.00	0.00	0.00%
	Net Change in Fund Balance	1,080.24	(189,282.13)	0.00	0.00%
	Ending Fund Balance	519,887.87	519,887.87	0.00	0.00%

Park Equipment Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	19,052.00	0.00%
4952	Interest Income	30.77	123.71	300.00	41.24%
	Revenue	**$30.77**	**$123.71**	**$19,352.00**	
	Gross Profit	**$30.77**	**$123.71**	**$19,352.00**	
Expenses					
6402	Equipment Replacement	0.00	0.00	1,500.00	0.00%
6413	Gen Park Mxt & Improvement	0.00	0.00	1,500.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	16,352.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$19,352.00**	
	Revenue Less Expenditures	**$30.77**	**$123.71**	**$0.00**	
	Net Change in Fund Balance	**$30.77**	**$123.71**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	19,447.39	19,354.45	0.00	0.00%
	Net Change in Fund Balance	30.77	123.71	0.00	0.00%
	Ending Fund Balance	19,478.16	19,478.16	0.00	0.00%

Stormwater

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	12,275.00	0.00%
4952	Interest Income	44.35	178.31	750.00	23.77%
4963	Stormwater	1,068.75	4,442.99	13,500.00	32.91%
	Revenue	**$1,113.10**	**$4,621.30**	**$26,525.00**	
	Gross Profit	**$1,113.10**	**$4,621.30**	**$26,525.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	16,525.00	0.00%
6416	System Development	0.00	0.00	10,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$26,525.00**	
	Revenue Less Expenditures	**$1,113.10**	**$4,621.30**	**$0.00**	
	Net Change in Fund Balance	**$1,113.10**	**$4,621.30**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	53,984.82	50,476.62	0.00	0.00%
	Net Change in Fund Balance	1,113.10	4,621.30	0.00	0.00%
	Ending Fund Balance	55,097.92	55,097.92	0.00	0.00%

Stormwater SDC Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	226,430.00	0.00%
4952	Interest Income	366.43	1,473.27	3,400.00	43.33%
4792	System Development Charges	0.00	2,044.00	0.00	0.00%
	Revenue	**$366.43**	**$3,517.27**	**$229,830.00**	
	Gross Profit	**$366.43**	**$3,517.27**	**$229,830.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	219,830.00	0.00%
6416	System Development	0.00	0.00	10,000.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$229,830.00**	
	Revenue Less Expenditures	**$366.43**	**$3,517.27**	**$0.00**	
	Net Change in Fund Balance	**$366.43**	**$3,517.27**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	261,609.17	258,458.33	0.00	0.00%
	Net Change in Fund Balance	366.43	3,517.27	0.00	0.00%
	Ending Fund Balance	261,975.60	261,975.60	0.00	0.00%

Police Vehicle Reserve Fund

Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	23,372.00	0.00%
4952	Interest Income	43.14	173.46	700.00	24.78%
4926	Vehicle Replacement Assmt	230.00	980.00	3,000.00	32.67%
	Revenue	**$273.14**	**$1,153.46**	**$27,072.00**	
	Gross Profit	**$273.14**	**$1,153.46**	**$27,072.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	27,072.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$27,072.00**	
	Revenue Less Expenditures	**$273.14**	**$1,153.46**	**$0.00**	
	Net Change in Fund Balance	**$273.14**	**$1,153.46**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	1,560.59	680.27	0.00	0.00%
	Net Change in Fund Balance	273.14	1,153.46	0.00	0.00%
	Ending Fund Balance	1,833.73	1,833.73	0.00	0.00%

City Hall Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Oct 2026 Oct 2026 Actual	Year-To-Date Jul 2026 Oct 2026 Actual	Annual Budget Jul 2026 Jun 2027	Jul 2026 Jun 2027 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	16,202.00	0.00%
4952	Interest Income	26.36	106.00	340.00	31.18%
	Revenue	**$26.36**	**$106.00**	**$16,542.00**	
	Gross Profit	**$26.36**	**$106.00**	**$16,542.00**	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	16,542.00	0.00%
	Expenses	**$0.00**	**$0.00**	**$16,542.00**	
	Revenue Less Expenditures	**$26.36**	**$106.00**	**$0.00**	
	Net Change in Fund Balance	**$26.36**	**$106.00**	**$0.00**	
Fund Balances					
	Beginning Fund Balance	407.86	328.22	0.00	0.00%
	Net Change in Fund Balance	26.36	106.00	0.00	0.00%
	Ending Fund Balance	434.22	434.22	0.00	0.00%

YAMHILL POLICE DEPARTMENT

PO BOX 09
YAMHILL OR 97148
(503)662-3511

To:		Yamhill City Council	
From:		Greg Graven	
Subject:		Police Statistics October 2026	

Police Statistics:

Number of Calls/Activity:		197	
Number of Case Reports:		12	
Number of Arrests:		04	
Number of Municipal Court Citations:		23	
Number of Warnings:		76	
Number of Circuit Court Citations:		08	
Citizen Calls for Service		53	
Officer Initiated Contacts		89	

Hours Worked:

Greg Graven		184	
Chris Livingston		177	
Andrew McMullen		16	

Miles Driven:

Greg Graven		800	
Chris Livingston		2145	
Andrew McMullen		00	

YAMHILL POLICE DEPARTMENT

PO BOX 09
YAMHILL OR 97148
(503) 662-3511

Yamhill Police Department October Staff Report for City Council

Date: 11/04/2026

Yamhill Police Department:

Greg Graven

- Respond to Calls for Service/Patrol
- Expungement of Records
- Meeting w/ Chaplain Brad Salter
- Training Records
- Call Disabled Vehicle Main Street//Olive Street Subaru. Will get vehicle moved today
- Records Requests/Records Documents
- MWACT Mid-Willamette Valley Area Commission on Transportation Microsoft Teams Meeting
- Invoices/Budget Documents
- YPD Monthly Stats, Monthly Staff Report, ONIBRS, LEEP Use of Force/LEOKA/COLECT for September
- Cold Harassment E Main Street Case# 26YP0081 R-1
- Reports/Vision Reports/Case Files/Documents
- Henderson House Crown of Yamhill County Judge for Henderson House Fundraiser
- Noise Compliant E Camellia Street Silver BMW 16 YOA playing loud music Yesterday & today 0730 & 1230 to 1300. W-1
- UEMV/Theft II. First St//S Maple Street Black 2006 Mitsubishi Lancer Case# 26YP0085 R-1
- Demo Code Four Software Zoom Meeting w/ George Cheng & Kim Steele
- Follow Up Case# 26YP0085 Review Video Footage
- Follow Up Noise Complaint E Camellia Street W-1
- YCSO Substation #6 Evergreen Legal Updates/Case Law, Search & Seizure, Traffic Stops, Miranda, & Use of Force Issues
- AOA Agency Assist 844 Livingston Traffic Stop Hwy 240//Stag Hollow Road W-8

- Briefing w/ 844 Livingston
- Callout Harassment E Buttercup Street Case# 26YP0089 R-1
- Callout Follow Up request by citizen
- Callout Illegal Dumping N Hemlock Street Dumped 30 gallons of gray/black water into what was reported to be the storm drain. Later learned it was the sewer clean out. Call Public Works Superintendent and advised W-1
- Ordinance Violation Motorhome @ Yamhill Fire Protection District Gravel Lot Called Fire Chief Motorhome GOA W-1
- YCOM Executive Board Meeting YCSO Government Service Building McMinnville
- 10th Annual Opioid Pain Addiction & Recovery Summit Evergreen
- Harassment E Main Street Case# 26YP0090 R-1
- Funeral Detail Macy & Sons Funeral Home
- Follow Up Case# 26YP0090
- DV Compliance Sweep Briefing YCSO Annex
- Meeting w/ Alexonet Chuck Dornon City Council on Contract
- City Council Meeting
- FTEP w/ 845 McMullen
- PERS Expo 2026 PERS Health Insurance Program
- PERS Expo 2026 PERS Primer
- DA's Office Evidence Request
- PERS Expo 2026 PERS Membership Services Online Website
- Suicide Prevention Coalition Zoom Meeting
- First Annual Public Safety Chili Cook-Off @ Evergreen Aviation Museum w/ Chris Livingston, Kim Steele, Angie Folwer, Kara Corrigan
- Traffic Hazard Maple Street//3rd Street Brown Lab in Roadway S-1
- Dog @ Large 2nd Street//Olive Street S Olive Street Yellow Lab Transport to Carlton Vet Hospital ID Dog Female Lab Owner W 2nd Street Y-2
- Call for Extra Patrol N Olive Street Subject Driving intoxicated Reckless Driving & Throwing Drug Parties. W-1
- MCAT Multi-Disciplinary Child Abuse Team Meeting Juliette's House
- SART Sexual Assault Response Team Meeting Juliette's House Presentation on Henderson House
- PERS Expo 2026 Estimates & Data Verification
- MCRT Major Crimes Response Team Protocol Updates Draft Review
- PERS Expo 2026 OSGP Oregon Savings Growth Plan for Retirement
- PERS Expo 2026 OSGP Oregon Savings Growth Plan Catch Up Provisions for Retirement
- PERS Expo 2026 OSGP Oregon Savings Growth Plan for Retirement Roth v Pretax
- 2026 CSLLEA Consensus of State and Local Law Enforcement Agencies Questionnaire Online

- SRO School Resource Officer Meeting w/ Superintendent Clint Reaver YC District Office N Larch Place
- Letter of Endorsement for 844 Livingston as MDI Medico-Legal Death Investigator to DA Kate Lynch & ME Dr. Bill Koenig
- PERS Expo 2026 OSGP Oregon Savings Growth Plan Fees
- PERS Expo 2026 OSGP Oregon Savings Growth Plan for Retirement IAP Rollover
- PERS Expo 2026 PERS What If's PERS Benefits
- PERS Expo 2026 PERS & A Healthy Retirement Health Insurance Program
- Informational Report E Main Street Case# 26YP0091 R-1
- OCMDI Oregon State Police Medic-Legal Death Investigator Monthly Inservice Microsoft Teams Meeting Domestic Violence & Child Abuse
- Meeting w/ Superintendent YC District Office N Larch Place re: School Safety
- CJIS NIBRS OUCR Offense Classification
- Update Fees on New Master Fee 2026-2027
- FTEP w/ 844 Livingston
- Blue to Gold University 5 Ways to Pursue Hunches
- ELSI Case Law Updates October 2026 Elmer Dickens
- ATL Kidnapping out of Canby SE Township Road White Transit Van Unknown Plate Ties to Yamhill County NE Hwy 240
- Abandoned Vehicle Fuscia Street//Pike Road Black 2014 Ford Fusion (S)'s Arrested for Trespass/Theft @ NW Bony Road by YCSO 26YC2748. MNS 26-023805
- Follow Up Case# 26YP0063 YCSO 26YC2139
- ELSI Case Law Updates October 2026 Elmer Dickens
- Motion to Set Aside Record
- Follow Up Case# 24YP0060
- Animal Abuse E First Street Subject was grooming Female German Shepherd and when vacuuming her she got scared started to run was calling her back. Didn't hit or kick dog at any time. Dog was not injured, appeared healthy and not timid when I was petting her. W-1
- Walk through of the Yamhill Carlton School District property in Yamhill with 844 Livingston, Superintendent Clint Reaver, Principal Amanda Davis, Assistant Principal Chad Tollefson, Assistant Principal Richard Ceder and Gene Biggs School Safety Team Emergency Preparedness contact for the Willamette Education Service District (WESD).
- Update Fire Extinguishers by Little Fire Equipment Riley Coleman
- Trunk or Treating w/ Kim Steele, Chris Livingston, Andrew McMullen Yamhill Downtown Association

SRO Officer Chris Livingston

- Warrant service Whiteson Road Subject was hiding in the crawlspace
- Welfare check

- Fireworks/disturbance N Cedar & E Azalea. Residents of E Azalea were warned about the fireworks and advised to look up city ordinance for noise etc.
- Traffic Stop DUII Case# 26YP0082
- Traffic stops, Hacker Road. Subject called 911 to report his dad had turned off the internet to his trailer. YCSO and I checked on him to make sure he was ok and advised him calling 911 for that is a misdemeanor and not something to call 911about.
- Possible burg in progress of an occupied home with two 3 year olds and caregiver in Sheridan, house was cleared no one else there.
- Suspicious at Dollar General in Willamina someone climbing through fence. Was the tenant that lives at the property the fence belongs to.
- Follow Up Case# 26YP0081
- Covering county at Carlton Seed while waiting for COS to come talk to subject
- Harassment of a subject by Ex Boyfriend in Hillsboro. Forwarding it to WC Juvenile as he is on supervision Case# 26YP0083
- Drone call out to FCI for someone in the field and trees with a flashlight along the property. Case# 26YP0084
- Civil Dispute W Dahlia Street
- FTEP w/ Chief Graven
- YC High School Football Game
- Community Outreach Services Hwy 47
- Directing traffic Hwy 240//Stone Road due to crash blocking at Williams
- Attempt to Located Intoxicated pedestrian S1
- Reckless driver in Walmart parking lot. Arrest Case# 26YP0087
- Hit & Run in Mac. 327 and I found the car in The Vintages and contacted suspect while waiting for Mac to arrive.
- Physical Domestic Carlton. Wife fled to Carlton fire w/ 7-year-old, I went to their house and found him in his truck in the driveway then he ran inside. Waited until everyone else arrived, he came out and was arrested.
- Subject upset someone burned out on her parking spot at the high school during dance. She says there is video and she will get it.
- Traffic control structure fire Intervale Road
- Warrant Service Case# 29YP0088
- SRO School Resource Officer Detail
- BSAT Meeting McMinnville
- SRO School Resource Officer Meeting with all School Admin at Intermediate School
- Chili Cook Off
- Covering OSP Hwy 47//Flett Road 2 vehicle crash non-injury
- Assault reported in town that happened at Menefee park. Was a harassment and the victims side did not press charges after both sides talked to myself and 607. Both sides shook hands after

- "Theft" call Subject not returning equipment. Subject agreed to return it after I spoke to him and dropped it.
- Agency Assist McMinnville PD Detainer PC Custody Case# 26YP0092
- Follow Up Case# 26YP0090
- School Safety Meeting
- Alarm Saffron Fields Vinyard T1
- Disabled Hwy 47 at public works
- Check in on soccer and volleyball
- Multiple extra patrols on Olive Street
- FTEP & Reviewing new range
- Attempt to locate Reckless Drive SB Hwy 47//Flett Road
- SRO Football Game
- Subject contact regarding possible DUII driver W Main Street
- Domestic Disturbance Phillips Road
- Lockdown drill both schools
- Behavioral Health meeting
- Meeting w/ 5th grade teachers regarding security for their portion of the building
- Follow Up Case# 26YP0091 Level 1 Threat Assessment Moving to a Level 2
- 2 dog complaints on the same dog and owner from last week. Advised the owner she was getting cited after she lied to me and said her son was there getting the dog right now the first time and still hadn't picked it up
- Security walkthrough of the intermediate and high schools
- Trunk or Treat Detail
- Agency Assist YCSO DUII Crash Lafayette
- Drone callout helping OSP looking for felony elude left on foot in Dundee, UTL

- **Officer Andrew McMullen**
- FTEP w/ Chief Graven

Greg Graven
Chief of Police

City of Yamhill
A small taste of Oregon

PUBLIC WORKS MONTHLY REPORT

October/November 2026

Department	Status
Water Treatment	• Flowing at 380, Average outflow is 160 • Cleaned Weirs • Tested generator • Did oil change on all mechanical fittings and others
Water Distribution	• Fixed 2 service lines • Performed static testing on hydrants/water lines on Main and Olive St.
Wastewater Treatment	• Cleaned lift station • Onboarding call out hardware through CSNW • Started discharging
Collections System	• Looked into inflow and infiltration
Streets	• Added asphalt parking at City Hall • In addition, added access to Heinrich Park • Fixed two potholes on Second St.
Parks	• Leaf cleanup and general maintenance

CIP PROJECTS

Project	Status
Reservoir	Open
Hemlock Water St. improvement	Open – 80% Completion to blueprints
Control Systems NW – Wastewater SCADA	Closed - Complete

STATISTICS

Water Distribution for the Month:

ACCOMPLISHMENTS THIS MONTH

Jeremy completed phase 1 of Road Scholar through ODOT

Tim Askey
City Council President
Yamhill, OR

31 October 2026

To the Mayor, City Council, City Staff, and Community:

Public service is an unusual privilege. You are given a seat at the table for a short period of time and entrusted to make decisions that may affect your community long after you leave it.

For me, that time is coming to an end.

I have had the privilege of serving this community for more than seven and a half years. It has been an experience that has shaped my understanding of public service and given me an even deeper appreciation for the community and the people who make it what it is.

My family and I are moving to Gig Harbor, Washington, and as a result I hereby resign from the City Council, including my position as City Council President, effective upon adjournment of the November 12, 2026 City Council meeting.

Serving this community has given me a much greater appreciation for local government: the difficult decisions, competing priorities, long meetings, and, most importantly, the people who continue doing the work every day.

I am grateful to the residents who trusted me to represent them and to the people who have worked alongside me and strived to serve this community during my time on the Council.

Most of all, I want to recognize our city staff. To the Administration Department, Public Works, and Police Department: you are the people who keep our city functional every day. Your dedication, professionalism, and hard work, especially when faced with difficult or uncertain times, do not go unnoticed. So much of what you do happens quietly, behind the scenes, and it often comes without the recognition it deserves. I have seen firsthand the effort and care you put into serving this community, and I am truly thankful for everything you do.

Leaving this community is a bittersweet decision. I am proud to have had a small part in its story, and I will always look back fondly on the ten years that I spent in Yamhill. The chair will have someone new in it and the work continues.

Respectfully,

Tim Askey



City of Yamhill
A small taste of Oregon

LOCATION: Council Chambers
October 14, 2026
TIME: 6:30 p.m.

CITY COUNCIL MEETING MINUTES

I.	**CALL TO ORDER**	Mayor Corrigan called the meeting to order at 6:32 p.m.
	ROLL CALL	**Present, In-Person:** Mayor Shea Corrigan Councilors: Tim Askey, Kim Kind, Chris Featherston, Patty Pairan **Staff Present, In-Person:** Chief Greg Graven, Police Department. Jason Wofford, Public Works Facilities Manager Angie Fowler, City Recorder
II.	**FLAG SALUTE**	The mayor led the Pledge of Allegiance.
III.	**ADDITIONS UPDATES OR ADDITIONS**	There were no updates to the agenda
IV.	**PUBLIC COMMENT**	Public Comment was received by: Bob Davis, YNA, Yamhill, OR Toni Mollahan, Yamhill, OR
V.	**PRESENTATION**	Police Chief Graven introduced Brad Salter as a prospective city chaplain supporting police, city employees, families, and residents; Brad described completing basic chaplain training in September.

DRAFT

VI. DEPARTMENT REPORTS

A) Administration
Mayor Corrigan answer questions from the Meet & Greet in October including how to sign up for the resident phone tree, why the city hall employees take a lunch break, and updates on steps the city is taking toward a sidewalk on Third St.

B) Police Department

Reports were provided in the packet.

Chief Graven reported that Officer Livingston's field training with the Sheriff's Office was going well and shared positive feedback about how he handled a call. The Chief said a full field-training program can take about a year.

He gave no firm timeline for completion of Reserve Officer McMullen's training.

The Chief also clarified earlier that the chaplain and peer-support resources will be available to all City employees.

C) Public Works
Jason Wofford, Facilities Manager, reported drawing about 340 gallons per minute, with water-plant run times near 12 hours. Turner Creek levels had remained steady since mid-August; ODFW was asked to assess the creek and intake conditions.

The North Hemlock project is expected to go out to bid in December, and wastewater discharge was expected to begin this month.

Public Works is piloting the free Guardian system for tracking projects, hazards, and near misses. It also reported paving about 656 feet at Heinrich's Park for ease of access to the parking area/baseball fields.

VII. COMMITTEE REPORTS

A) Planning Commission
The Planning Commission held a hearing for the Parks Master plan. Their Order of Recommendation is included in this packet for the council to review.

B) Economic Development Committee

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The Economic Development Committee is still preparing downtown development recommendations.

VIII. COUNCIL REPORTS

A) Councilor Pairan

1) Billing Order Police Service Fee, Stormwater Utility

2) Water Contracts Update

The council discussed the allocation order for utility-bill payments and outside water district contracts.

A MOTION FOR COUNCIL PAIRAN AND THE MAYOR TO DO FREE RESEARCH ON THE SUBJECT.

ROLL CALL: Motion introduced by Chris Featherston and seconded by Kim Kind
Ayes (5): Featherson, Askey, Kind, Pairan, Corrigan
Nays (0): None

The motion carried.

IX. CONSENT AGENDA

A) Minutes 9-9-26 Council Meeting
B) Minutes 9-22-26 Council Meeting

A MOTION TO APPROVE THE CONSENT AGENDA w/ MINUTES FROM 9-9-26 AND 9-22-26.

ROLL CALL: Motion introduced by Chris Featherston and seconded by Kim Kind
Ayes (5): Featherson, Askey, Kind, Pairan, Corrigan
Nays (0): None

The motion carried.

DRAFT

X. UNFINISHED BUSINESS

A) Consider R2026-856 A Resolution of the City Council of the City of Yamhill Approving and Adopting a Policy for all City of Yamhill Boards, Commissions and Committees.

A MOTION TO ADOPT RESOLUTION R2026-856 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YAMHILL APPROVING AND ADOPTING A POLICY FOR ALL CITY OF YAMHILL BOARDS, COMMISSIONS AND COMMITTEES.

ROLL CALL: Motion introduced by Chris Featherston and seconded by Kim Kind
Ayes (5): Featherson, Askey, Kind, Pairan, Corrigan
Nays (0): None

The motion carried.

NEW BUSINESS

A) Consider Alexonet Contract Renewal

The council discussed renewing the contract as is, for now, and adding extra features later.

A MOTION TO RENEW THE CONTRACT AS WRITTEN
ROLL CALL: Motion introduced by Chris Featherston and seconded by Kim Kind
Ayes (5): Featherson, Askey, Kind, Pairan, Corrigan
Nays (0): None

The motion carried.

INFORMATION/ ANNOUNCEMENTS/ FOR THE GOOD OF THE ORDER

A) Elections Day November 3, 2026
B) Veterans' Days is Wednesday November 11th, - City Offices Closed
C) Reminder: Council Meeting for November is on Thursday, November 12th at 6:30 pm.
D) Accepting Applications for Economic Development Committee Members
E) Accepting Applications for Planning Commission Members
F) Accepting Applications for Budget Committee Members

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ADJOURNMENT A motion was made to adjourn.
The meeting adjourned at 7:39 p.m.

Signed,

_____
Shea Corrigan
Mayor, City of Yamhill

Attest:

_____
Angie Fowler, City Recorder

DRAFT

City of Yamhill
A small taste of Oregon

Memo

To: Council

From: Angie Fowler, City Recorder

Subject: Council Vacancy, Term ending January 10, 2029

Council Vacancy and Council President Vacancy Discussion

The City has received the resignation of the Council President, creating a vacancy on the City Council with a term ending **January 10, 2029**. The Council will need to appoint a qualified individual to fill this position.

Currently, the Council does not have a resolution, policy, or formal procedure governing how council vacancies are advertised, how applicants are screened, or how appointments are made. In the past, vacancies have typically been advertised on the City's website and Facebook page with a relatively short application period, often requiring applications to be submitted before the next regular council meeting. This limited timeframe has generally resulted in few applications being received, and in some cases only a single applicant has applied and was appointed by default.

As the Council considers filling this vacancy, staff is seeking direction on whether the Council would like to:

- Leave the application period open for a longer duration to encourage broader community participation.
- Establish specific qualifications or evaluation criteria for applicants.
- Define recruitment, interview, and appointment process for filling council vacancies.
- Consider adopting a formal policy or procedure to guide future appointments.

Additionally, with the resignation of the Council President, the Council will need to appoint a Council President Pro Tem to serve for the remainder of 2026. In January, a new Council President will be selected as per the charter.

Requested Council Action:

1. Provide guidance on the recruitment and appointment process for filling the council vacancy.
2. Appoint interim Council President.

Per the City Charter:

§ 1.24.100 Vacancy in Office.
A City elective office becomes vacant as provided by City Charter Section 31.
(Ord. 490 §1, 2010)

§ 1.24.110Filling of Vacancy.
(A) Upon becoming aware of a vacancy in an elective office, the Council must promptly determine and declare the date of vacancy.
(B) A vacancy in an elective office must be filled as provided by City Charter ***Section 32***.
(Ord. 490 §1, 2010)

§ 1.24.120 Appointment by Council.
The Council will prescribe by ordinance procedures for the appointment of persons for City elective positions.
(Ord. 490 §1, 2010)

Per Charter Section 32:

§ 32FILLING VACANCIES.
A Mayor or Councilor vacancy will be filled by appointment by a majority of the remaining Council members. The term of office for the appointee runs from appointment until expiration of the term of office of the last person elected to that office. If a disability prevents a Council member from attending Council meetings or a member is absent from the City, a majority of the Council may appoint a Councilor pro tem.

Per the code of ordinances:
We have no ordinance or resolution or policy for appointing council.

City of Yamhill
A small taste of Oregon

DR26-12
RESOLUTION R2026-858

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YAMHILL, OREGON, FOR INCLUSION UNDER THE STATE OF OREGON DEFERRED COMPENSATION PLAN PURSUANT TO THE PROVISIONS OF ORS 243.474

WHEREAS, Statues (ORS 243.474, provides in part that A local government that establishes a deferred compensation plan may invest all or part of the plan's assets through the deferred compensation investment program established by the Oregon investment Council (OIC) under ORS 243.421**;** and

WHEREAS, the City Council hereby determines the City of Yamhill to be included in the State of Oregon Deferred Compensation Investment Program, also known as the Oregon Savings Growth Plan, established by the OIC under ORS 243.421 and administered by the Public Employees Retirement Board according to ORS 243.435 for its eligible personnel; and

NOW, THEREFORE, THE CITY OF YAMHILL RESOLVES AS FOLLOWS:

Section 1. Approval and Authorization. The City Council of Yamhill, Oregon approves and authorizes the City Administrator to sign any necessary contracts and paperwork to establish a deferred compensation plan through the City of Yamhill.

The City of Yamhill (Employer) agrees to be bound by the terms and conditions of the contracts between the State, its investment providers and record keeping company and the "Plan Document" as identified in ORS 243.401 to 243.507 and TPA services as amended from time to time. Specifically, without limitation, the City agrees to appoint its governing body as Trustee of its Plan, as required by Section 457(g) of the Internal Revenue Code (IRC), 26 USC 457(g)(2). The City certifies it is an "eligible employer" under IRC Section 457 (e)(1) and has received a copy of the Plan Document and TPA Services.

Section 2: Assignment of Duties. The proper officers are herewith authorized and directed to take all actions and make such reductions and submit such deferrals as are required by the Public Employees Retirement Board of the State of Oregon pursuant to ORS 243.478 (1),

Section 3. Submission to the State: The Staff shall submit a certified copy of this resolution and "Notification Memo" to the State of Oregon, Public Employees Retirement System (PERS) as the Plan Administrator.

Section 4. Cooperation: the City Council and the City of Yamhill (Employer), recognize the PERS Board's responsibility for maintaining the integrity of the Plan and hereby agree to cooperate fully with the Plan Administrator in accordance with procedures established by PERS, including without limitation in processing request for withdrawal in case of an unforeseeable emergency as defined in IRC Sec. 457(b)(5) and Treasury Regulations 1.457-2 (h)(4) and (5)

Duly passed by the City Council this ___ day of _____ , 2025.

Ayes: _____
Nays: _____

Signed:

_____
Shea Corrigan, Mayor

Attest:

_____
Angie Fowler, City Recorder

DRAFT

City of Yamhill
A small taste of Oregon

Memo

To: Council

From: Kara Corrigan, Finance Manager

Subject: Oregon Growth Savings Plan

Plan Trust - Declaration

The employees of the City of Yamhill would like to enter into an agreement with the Oregon Growth Savings Plan which is a deferred compensation plan offered to all government employees in the state of Oregon. The plan would be of no cost to the City of Yamhill and on a completely voluntary basis per employee. The Plan Trust designates the City of Yamhill as the Plan Administrator and the governing body as the Plan Trustee. Funding for the Oregon Growth Savings Plan deferred compensation would be through paycheck deductions that the employee of the City of Yamhill has agreed to. The City of Yamhill would be acting as a 3rd party between the Oregon Growth Savings Plan and the City of Yamhill Employees.

Requested Council Action:

1. Review the Plan Trust for the City of Yamhill and it's governing body to act as the Plan Administrator and Plan Trustee for the Local Government Deferred Compensation Plan for the employees of the City of Yamhill.

PLAN TRUST – DECLARATION

oregon
SAVINGS GROWTH PLAN

Local Government Entity

ARTICLE I - PURPOSE

Employer, which is a local government entity in Oregon and an "eligible employer" under Section 457(e)(1) of the Internal Revenue Code (IRC), 26 USC 457(e)(1), desires to establish an "eligible deferred compensation plan" ("the Plan"), as defined in Section 457(b) of the Internal Revenue Code, for employees performing services for Employer ("Employer" or "Plan Sponsor"). Employer is the Plan Administrator, and its governing body is the Plan Trustee. The Plan is a "local government deferred compensation plan" as defined in ORS 243.401(9) that is administered by the Public Employees Retirement System. A Third Party Administrator (TPA) may be contracted to offer administrative services.

ARTICLE II - ACCOUNTS HELD IN TRUST

All amounts of compensation deferred under the Plan, all property and rights purchased with such amounts and all income attributable to such amounts, property, or rights shall be held in trust for the exclusive benefit of Participants and their beneficiaries.

ARTICLE III - INVESTMENT

Employer shall offer a diversified investment program(s) for employees participating ("Participants") in the Plan. All or any portion of each Participant's Account may be, but shall not be required to be, invested by Employer in the options designated by Participant. Employer shall have absolute and uncontrolled discretion with respect to the option or options, in which the Account as defined in Article IV, shall be invested.

ARTICLE IV - DEFERRAL

The compensation that a Participant would otherwise receive for the pay period shall be reduced by the amount specified by the Participant enrollment form, or through instructions communicated via the PERS/OSGP website, telephone, or other approved method(s) prescribed by the Deferred Compensation Office. The amount of the reduction shall be contributed to Participant's Deferred Compensation Account (the "Account").

ARTICLE V - CHANGE IN AMOUNT OF DEFERRAL

The amount of compensation to be deferred under the Plan may be increased or decreased at any time in accordance with Plan procedures. Any such revision shall be effective for any calendar month by salary reduction only if an agreement providing for the deferral has been entered into before the first day of the month in which the compensation is paid or made available.

ARTICLE VI - MAXIMUM DEFERRAL

Except as provided in Article XIV, the following limitations shall apply: In no event shall the amount deferred for any Participant's taxable year exceed the lesser of (i) the certain amount specified by the Internal Revenue Service or (ii) 100 percent of Participant's includible compensation for the taxable year for services performed for Employer.

ARTICLE VII - TIMING OF DEFERRAL

Compensation may be deferred for any calendar month by salary reduction only if an agreement providing for the deferral has been entered into before the first day of the month in which the compensation is paid or made available.

ARTICLE VIII - EMPLOYER'S OBLIGATION; FEES AND CHARGES

Employer's sole obligation to the Participant at any time shall be equal to the value of the Account at such time. The Participant's Account shall be reduced by any charges or fees incurred in liquidating any investment in which the Account is invested, including any interest penalty for early withdrawal of amounts deposited in any financial institution. In addition, the Plan may charge each Participant an annual administrative fee of up to two (2) percent of the Account.

Loan: If employer chooses to participate in the Plan's loan program, participants may be eligible to borrow funds from their OSGP account.

ARTICLE IX - NON-ASSIGNMENT

Except as required by the terms of a domestic relations order as defined in IRS Private Letter Ruling 9145010, July 31, 1991, the Internal Revenue Code, as may be amended, and Plan provisions, Participant may not assign, anticipate, alienate, sell, transfer, pledge, or in any way encumber any of the rights Participant may have in the Employer's 457 Plan, as may be amended. Employer shall reject and refuse to honor any such purported action with respect to such rights. The interest of Participant or any beneficiary designated by Participant in Participant's Account or in any obligation established by this Plan-Trust Declaration shall not be subject to the claims of Participant's creditors or to legal process on behalf of Participant's creditors or be liable for the debts of any beneficiary.

ARTICLE X - AVAILABILITY OF DEFERRED FUNDS

In no event will any amount payable under this Plan be paid or made available to Participant before the Participant incurs a Severance from Employment or is approved for an Unforeseeable Emergency or De Minimis distribution which are defined below. In no event may a Participant's Beneficiary or alternate payee under a QDRO receive a De Minimis distribution or a distribution for an Unforeseeable Emergency.

Severance from Employment shall be determined in the manner prescribed by the Internal Revenue Service. For purposes of this Plan, Participant will have a Severance from Employment on ceasing to render services for the Plan Sponsor, including services as a temporary employee. If a Participant returns to work with the Plan Sponsor, the Participant is no longer eligible for distributions except as otherwise expressly allowed under the Plan and the Internal Revenue Code. "Unforeseeable Emergency shall mean severe financial hardship to Participant resulting from a sudden and unexpected illness or accident of Participant or of Participant's dependent (as defined in Section 152(a) of the Internal Revenue Code), loss of Participant's property due to casualty, or other similar extraordinary and unforeseeable circumstances arising as a result of events beyond Participant's control. The circumstances that will constitute an Unforeseeable Emergency will depend upon the facts of each case, but in any case, payment may not be made to the extent that such hardship is or may be relieved: (i) through reimbursement of compensation by insurance or otherwise, (ii) by liquidation of Participant's assets, to the extent the liquidation would not itself cause severe financial hardship, or (iii) by cessation of deferrals under the Plan."

De Minimis Distribution. If a Participant's account has less than $5,000 and the Participant has not contributed to the Plan for a minimum of two years, the Participant may request that the account balance be distributed to the Participant. A Participant may elect this option only once.

Unforeseeable Emergency. Upon the occurrence of an Unforeseeable Emergency, as defined above, Participant may request an Unforeseeable Emergency Withdrawal in a manner prescribed on a form supplied by the Deferred Compensation Office. If the Deferred Compensation manager, or the manager's designee, approves the request, a distribution will be made in an amount consistent with the terms of this Plan and Agreement and reasonably needed to satisfy the emergency need.

Loan. If employer chooses to participate in the Loan Program, participants may be eligible to borrow funds from their OSGP account.

Distribution After Severance from Employment. Upon Participant's Severance from Employment, as defined above, Employer shall direct the record keeper to pay Participant the value of Participant's Account in the manner specified in Article XII.

ARTICLE XI - PAYMENT UNDER THE PLAN

(a) Upon Participant's Severance from Employment, as defined in Article X, Employer shall authorize payment to the Participant in accordance with Plan procedures; or

(b) Upon the occurrence of an Unforeseeable Emergency, as defined in Article X. Participant may submit an Unforeseen Emergency Withdrawal Request on a form supplied by the Employer or TPA. The request, if approved, will be for only the amount of payment as is consistent with the terms of this Plan document and reasonably needed to satisfy the emergency need.

ARTICLE XII - DISTRIBUTIONS

The distribution form, which must be completed by a Participant upon severance of employment when the Participant requests a distribution from the Plan, provides for the time and manner in which the value of the Participant's Account is to be paid following Severance from Employment. The Participant may make or change an election regarding the manner in which payments are to be made by completing and executing the "Manner of Payment" portion of the distribution form and delivering by mail or in person to the OSGP office at least 30 days before the payment commencement date. The "Payment Commencement Date" portion and the "Manner of Payment" portion of the distribution form shall become effective when executed by both Participant and Employer. The payment commencement date must be at least 30 days after the termination date. If the Participant turned 70½ in 2019 or earlier and still has a balance in the Plan, they are required to take a Required Minimum Distribution (RMD) by April 1st of the calendar year following the calendar year in which they reached 70½. Beginning in 2020 or later, if the Participant has a balance in the Plan, they are required to take a Required Minimum Distribution (RMD) by April 1st of the calendar year following the calendar year in which they reach 72, or when they separate from service, whichever is later. The manner of payment selected must satisfy the requirements of Section 401(a)(9) of the Internal Revenue Code. If a Participant fails to elect a payment commencement date by the required beginning date as defined in OAR 459-050-0080, payments shall be made in accordance with IRC 401(a)(9). Account balances of less than $1,000 shall be distributed as a lump sum within one year after the termination date.

ARTICLE XIII - DISTRIBUTION TO BENEFICIARIES

If the Participant dies after having begun to receive distributions, the distribution of benefits must continue to the designated beneficiary at least as rapidly as under the schedule of payments elected by Participant. If Participant dies before having begun to receive distributions, Participant's entire Account must be distributed by December 31 of the calendar year that contains the fifth anniversary of Participant's death, unless the designated beneficiary elects within 60 days after the date the Deferred Compensation Office is notified of the Participant's death to have one of the following special rules apply:

(a) ***IF THE BENEFICIARY IS PARTICIPANT'S SURVIVING SPOUSE:*** If the beneficiary is a surviving spouse, distributions must begin no later than December 31 of the year in which the Participant would have reached age 72, or the year that contains the first anniversary of the Participant's death, whichever is later. The entire account must be paid over a period that does not exceed the surviving spouse's life expectancy.

(b) ***IF THE BENEFICIARY IS A PERSON OTHER THAN THE SURVIVING SPOUSE:*** If the beneficiary was designated by the Participant, distributions must begin no later than December 31 of the year that contains the first anniversary of Participant's death. The entire Account must be paid over a period which does not exceed the beneficiary's life expectancy.

(c) ***IF THE BENEFICIARY WAS NOT DESIGNATED BY THE PARTICIPANT:*** As defined in section 401(a)(9) of the Internal Revenue Code, the Participant's entire interest must be distributed to the Estate.

ARTICLE XIV - CATCH-UP ELECTION

Participants nearing normal retirement age may make up some or all of any deferrals they did not make during previous years of eligibility. For purposes of this Article, "normal retirement age" shall have the meaning given to that term under the retirement system of the plan sponsor. A Participant may elect to make additional catch-up contributions using either of the options listed below. These options may not be exercised simultaneously.

(a) The earliest a Participant may exercise this catch-up option is three years before the Participant reaches normal retirement age. Within one to three years prior to the Participant's normal retirement, the Participant may make additional contributions, such that the sum of normal contributions and catch-up contributions does not exceed the lesser of:

(i) twice the dollar amount in effect under Internal Revenue Code section 457(b)(2)(A) or

(ii) the sum of the maximum contribution level available to the employee plus so much of the maximum contribution level as was not previously used.

(b) A Participant who has attained age fifty (50) before the close of the pay year may defer an amount in addition to the maximum contribution level, not to exceed the lesser of:

(i) the dollar amount stated by the Internal Revenue Service; or

(ii) compensation as defined in IRC 415(c) less any other elective deferrals for the year.

ARTICLE XV - PLAN-TO-PLAN TRANSFERS OUT OF THE PLAN

If Participant has a Severance from Employment under this Plan, and becomes employed by another Employer that sponsors a plan that accepts eligible rollover distributions under the Internal Revenue Code, including but not limited to an "eligible deferred compensation plan" under Section 457, Participant may request a transfer of his or her Account to the new Employer's plan. Such a transfer is subject to the terms and conditions of the plan receiving the funds.

ARTICLE XVI - ACCEPTANCE OF DEFERRALS FROM ANOTHER PLAN

Compensation deferred by a Participant pursuant to another eligible plan, including but not limited to plans established under sections 401(k) and 403(b) of the Internal Revenue Code, IRAs, and a governmental employer's "eligible deferred compensation plan" within the meaning of Section 457 of the Internal Revenue Code, may be accepted by this Plan. Such amounts shall be credited to the Participant's Account established pursuant to this Plan-Trust Declaration and shall be subject to all the terms and provisions of the Plan, Oregon Revised Statutes, and the Oregon Administrative Rules, as they may be amended from time to time.

ARTICLE XVII - REVOCATION

Participant may revoke participation in the Plan by providing telephonic instructions, by issuing instructions via the PERS/OSGP Internet site, or any other method that is in accordance with Plan procedures. Any revocation shall be effective only for compensation earned after the last day of the calendar month in which the revocation is submitted. Revocation of participation in the Plan will not accelerate payment of amounts deferred. Payment will occur only upon the occurrence of one of the specific events detailed in this Plan document.

ARTICLE XVIII - DOMESTIC RELATIONS ORDER

The Plan will comply with domestic relation orders as defined in IRS Private Letter Ruling 9145010, July 31, 1991, and as required under Plan provisions, Oregon law, the Internal Revenue Code, rules and regulations, as they may be amended from time to time.

ARTICLE XIX - COMPLIANCE WITH INTERNAL REVENUE CODE SECTION 457

This Plan document is intended to comply with and to be administered in a manner consistent with Section 457 of the Internal Revenue Code. The provisions of this Plan documents shall be interpreted in accordance with this intent. If requested by the Employer, the Participant agrees to cooperate in correcting any inconsistency in the administration of the Plan and Agreement under Section 457 of the Internal Revenue Code. The Plan shall be administered in accordance with Oregon law, the Internal Revenue Code, and applicable rules and regulations, as they may be amended from time to time.

ARTICLE XX - AMENDMENT OF PLAN-TRUST DECLARATION

Subject to the requirements of ORS 243.474 through 243.478, the Employer may amend this Plan-Trust Declaration at any time and without the consent of any other person. Any amendment must be in writing, and may be required if necessary to maintain compliance with Oregon law, the Internal Revenue Code, rules and regulations, as they may be amended from time to time. However, any amendment that would diminish the protection of Article II, "Account Held in Trust" is absolutely void.

NOW THEREFORE, in recognition of the premises recited above, and in consideration of the provisions stated by this Plan-Trust Declaration, and intending to be legally bound by this written Plan-Trust Declaration, the Employer as the Plan Administrator and the Plan-Trustee signed below.

Employer's Signature (Do not print)	* Plan Trustee's Signature (Do not print)
Printed Name	Printed Name
Title	Title
Date	Date