



**CITY OF YAMHILL, CITY COUNCIL MEETING
Wednesday, December 13, 2017 7:00 P.M.
MINUTES**

REGULAR MEETING/PUBLIC HEARINGS

1. CALL TO ORDER: Roll Call

The meeting was called to order by Mayor Terp at 7:05PM

Present: Mayor Terp and Councilors Disbrow and Potter

Excused Absence: Councilor Echauri

Staff present: City Recorder Gilmore, Superintendent Howard, Chief Graven,
City Attorney Gowell and City Planner Morgan.

2. PUBLIC HEARINGS (5):

- A. Consider proposed amendments to the Yamhill Development Code creating a new Public Facility zone. Case # ZN 17-02

Mayor Terp opened the Public Hearing for the proposed amendments to the Yamhill Development Code creating a new Public Facility zone at 7:05pm. It was noted that there were no letters or phone calls received regarding the proposed amendment. Mayor Terp asked for any abstentions or objections to Jurisdiction. No comments were made.

City Planner John Morgan stated that there will be five public hearings tonight, the first hearing is to amend the text of the development code to amend the existing public facility overlay zone into a regular zone that has reasonable development standards. Morgan noted that the Planning Commission initiated the zone amendment at the October 4, 2017 meeting and recommended Council approval at the December 5, 2017 public hearing.

Morgan presented the Findings of Fact and provided a staff report from the December 5, 2017 Planning Commission Public Hearing for the proposed code Amendment and zone changes.

Disbrow questioned if the height requirement change is in line with standard Building Codes and if Public Facility zones are common practice for publicly owned property. Morgan responded that Public Facility zones are very standard as well as the 50-foot maximum height allowance for PF zones.

Mayor Terp asked for questions or testimony from the public regarding creating a Public Facility Zone, none followed.

Mayor Terp closed the public hearing at 7:12 pm.

Council consensus is to approve the proposed amendments and move forward with considering the adoption of Ordinance No. O-518.

- B. Consider changing the zone of the publicly owned Yamhill Public Works Yard and Treatment Plant from R-1 (Residential Single Family low density) to the new Public Facility zone. Case # ZN 17-03

Mayor Terp opened the Public Hearing at 7:15pm to consider changing the zone of the publicly owned Yamhill Public Works Yard and Treatment Plant from R-1 (Residential Single Family low density) to the new Public Facility zone, Case # ZN 17-03, and reviewed the purpose of the Council and the procedures for the Public Hearing. It was noted that there were no letters or phone calls received regarding the proposed amendment.

Mayor Terp asked for any abstention or objections to Jurisdiction. None were received.

City Planner John Morgan briefed the audience on the procedures for a public hearing. Morgan provided the staff report for the proposed zone change that includes the findings and stated that it is the first of four hearings on applying the Public Facility Zone to existing public lands. Case #ZN 17-03 is to consider changing the zone of the Yamhill Public Works Yard and Treatment Plant (approx. 10.5 acres) from R-1 to the new PF zone. There is no land use change involved and no change of the Comprehensive Plan land use map, only placing the new zone on that property. This action is part of an overall strategy by the City of Yamhill to create and map a new Public zone.

Disbrow questioned if there were any proponents or opponents at the Planning Commission Public Hearing on December 5, 2017, Morgan stated that there were not, and only a few attendees.

Mayor Terp asked for questions or testimony from the public regarding changing the zone of the publicly owned Yamhill Public Works Yard and Treatment Plant from R-1 (Residential Single Family low density) to the new Public Facility zone, none followed.

There were no further comments, and Mayor Terp closed the public hearing at 7:25pm. Council consensus is to approve the proposed amendments and move forward with considering the adoption of Ordinance No. O-519.

- C. Consider changing the zone of the publicly owned Yamhill Fire District Station and Administrative Offices from C-3 (General Commercial) to the new Public Facility zone. Case # ZN 17-04

Mayor Terp opened the Public Hearing at 7:25 pm to consider changing the zone of the publicly owned Yamhill Fire District Station and Administrative Offices from C-3 (General Commercial) to the new Public Facility zone, Case # ZN 17-04. Mayor Terp asked for the waiving of the reading of the procedures for public hearings and introductory statement. No objections were heard.

Mayor Terp asked for any abstention or objections to Jurisdiction. None were received. Morgan briefly reviewed the staff report for the proposed zone change and stated it is the same zone change process as previous hearing, but it is considering changing the

Yamhill Fire District Station and Administrative Offices from C-3 to the new Public Facility zone.

Mayor Terp asked for questions or testimony from the public regarding changing the zone of the publicly owned Yamhill Fire District Station and Administrative offices from C-3 (General Commercial) to the new Public Facility zone, none followed.

There were no further comments, and Mayor Terp closed the public hearing at 7:28 pm. Council consensus is to approve the proposed amendments and move forward with considering the adoption of Ordinance No. O-520.

- D. Consider changing the zone of the publicly owned Yamhill City Park (Beulah Park) from R-1 (Residential Single Family low density) to the new Public Facility zone. Case # ZN 17-05

Mayor Terp opened the Public Hearing at 7:28pm to consider changing the zone of the publicly owned Yamhill City Park (Beulah Park) from R-1 (Residential Single Family low density) to the new Public Facility zone, Case # ZN 17-05.

Mayor Terp asked for the waiving of the reading of the procedures for public hearings and introductory statement. No objections were heard.

Mayor Terp asked for any abstention or objections to Jurisdiction. None were received. Morgan provided the staff report for the proposed zone change and stated it is the same zone change process as the two previous hearings, but it is proposing to change the Yamhill City Park (Beulah Park) from R-1 to the new Public Facility zone.

Mayor Terp asked for questions or testimony from the public regarding changing the zone of the publicly owned Yamhill City Park (Beulah Park) from R-1 (Residential Single Family low density) to the new Public Facility zone, none followed.

There were no further comments, and Mayor Terp closed the public hearing at 7:29pm. Council consensus is to approve the proposed amendments and move forward with considering the adoption of Ordinance No. O-521.

- E. Consider changing the zone of the publicly owned Yamhill-Carlton School District Campus from R-2 (Residential Single Family medium density) to the new Public Facility zone. Case # ZN 17-06

Mayor Terp opened the Public Hearing at 7:29 pm to consider changing the zone of the publicly owned Yamhill-Carlton Carlton School District Campus from R-2 (Residential Single Family medium density) to the new Public Facility zone, Case # ZN 17-06.

Mayor Terp asked for the waiving of the reading of the procedures for public hearings and introductory statement. No objections were heard.

Mayor Terp asked for any abstention or objections to Jurisdiction. None were received. City Planner John Morgan provided the staff report for the proposed zone change and stated it is the same zone change process as the three previous hearings, but it is proposing to change the Yamhill-Carlton School District Campus from R-2 to the new Public Facility zone. Morgan reported that it is the largest publicly owned area with 33 acres included in the zone change. It was noted that the District office and Health Office will not be re-zoned, as they are zoned Commercial property.

Charan Cline, the YCSD Superintendent thanked the City Council for moving forward to

changing the area to the appropriate zoning for a public facility. Cline stated the property has been a public School since 1937.

No one spoke against the re-zoning and there were no further comments, and Mayor Terp closed the public hearing at 7:30pm.

Council consensus is to approve the proposed amendments and move forward with considering the adoption of Ordinance No. O-522.

Mayor Terp opened the Regular Meeting at 7:31pm.

REGULAR MEETING

3. ORDINANCES:

FIRST READING:

A. Consider adopting Ordinance O-518 an Ordinance of the City of Yamhill amending the Yamhill Comprehensive Plan by creating a new public facilities zone designation, adopting a new chapter 10.36 of the Municipal Code, adopting new public facility zone provisions and declaring an emergency. (Charter Chapter IV, Section 17, adopting an ordinance at a single meeting) Ordinance No. O-518 will be available. Ordinance posted: December 6, 2017 (Charter Chapter IV, Section 16(b).)

Disbrow read Ordinance O-518, by title only, for the first time.

Motion by Disbrow to approve first reading of Ordinance O-518, seconded by Potter to amend the Yamhill Comprehensive Plan by creating a new public facilities zone designation, adopting a new chapter 10.36 of the Municipal Code, adopting new public facility zone provisions and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

Disbrow read Ordinance O-518, by title only, for the second time.

Motion by Disbrow to approve first reading of Ordinance O-518, seconded by Potter to amend the Yamhill Comprehensive Plan by creating a new public facilities zone designation, adopting a new chapter 10.36 of the Municipal Code, adopting new public facility zone provisions and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

ORDINANCE NO. 518
**AN ORDINANCE OF THE CITY OF YAMHILL AMENDING THE YAMHILL
COMPREHENSIVE PLAN BY CREATING A NEW PUBLIC FACILITIES ZONE
DESIGNATION, ADOPTING A NEW CHAPTER 10.36 OF THE MUNICIPAL CODE,
ADOPTING NEW PUBLIC FACILITY ZONE PROVISIONS AND DECLARING AN
EMERGENCY**

B. Consider adopting Ordinance O-519 an Ordinance Zoning certain property located within the City limits of the City of Yamhill, and declaring an emergency. (Charter Chapter IV, Section 17, adopting an ordinance at a single meeting) Ordinance No. O-519 will be available. Ordinance posted: December 6, 2017 (Charter Chapter IV, Section 16(b).)

Disbrow read Ordinance O-519, by title only, for the first time.

Motion by Disbrow to approve first reading of Ordinance O-519, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Shop property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

Disbrow read Ordinance O-519, by title only, for the second time.

Motion by Disbrow to approve first reading of Ordinance O-519, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Shop property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

ORDINANCE NO. 519
**AN ORDINANCE ZONING CERTAIN PROPERTY LOCATED WITHIN THE CITY
LIMITS OF THE CITY OF YAMHILL, AND DECLARING AN EMERGENCY**

C. Consider adopting Ordinance O-520 an Ordinance Zoning certain property located within the City limits of the City of Yamhill, and declaring an emergency. (Charter Chapter IV, Section 17, adopting an ordinance at a single meeting) Ordinance No. O-520 will be available. Ordinance posted: December 6, 2017 (Charter Chapter IV, Section 16(b).)

Disbrow read Ordinance O-520, by title only, for the first time.

Motion by Disbrow to approve first reading of Ordinance O-520, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Fire District property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

Disbrow read Ordinance O-520, by title only, for the second time.

Motion by Disbrow to approve first reading of Ordinance O-520, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Fire District property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

ORDINANCE NO. 520
AN ORDINANCE ZONING CERTAIN PROPERTY LOCATED WITHIN THE CITY
LIMITS OF THE CITY OF YAMHILL, AND DECLARING AN EMERGENCY

D. Consider adopting Ordinance O-521 an Ordinance Zoning certain property located within the City limits of the City of Yamhill, and declaring an emergency. (Charter Chapter IV, Section 17, adopting an ordinance at a single meeting) Ordinance No. O-521 will be available. Ordinance posted: December 6, 2017 (Charter Chapter IV, Section 16(b).)

Disbrow read Ordinance O-521, by title only, for the first time.

Motion by Disbrow to approve first reading of Ordinance O-521, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Park property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

Disbrow read Ordinance O-521, by title only, for the second time.

Motion by Disbrow to approve first reading of Ordinance O-521, seconded by Potter to adopt an Ordinance Zoning certain property (City of Yamhill Park property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

ORDINANCE NO. 521
AN ORDINANCE ZONING CERTAIN PROPERTY LOCATED WITHIN THE CITY
LIMITS OF THE CITY OF YAMHILL, AND DECLARING AN EMERGENCY

E. Consider adopting Ordinance O-522 an Ordinance Zoning certain property located within the City limits of the City of Yamhill, and declaring an emergency. (Charter Chapter IV, Section 17, adopting an ordinance at a single meeting) Ordinance No. O-522 will be available. Ordinance posted: December 6, 2017 (Charter Chapter IV, Section 16(b).)

Disbrow read Ordinance O-522, by title only, for the first time.

Motion by Disbrow to approve first reading of Ordinance O-522, seconded by Potter to adopt an Ordinance Zoning certain property (Yamhill-Carlton School District property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

Disbrow read Ordinance O-522, by title only, for the second time.

Motion by Disbrow to approve first reading of Ordinance O-522, seconded by Potter to adopt an Ordinance Zoning certain property (Yamhill-Carlton School District property) located within the City limits of the City of Yamhill, and declaring an emergency.

Roll Call: Ayes: Potter, Disbrow and Terp
Nays: None

The motion carried.

ORDINANCE NO. 522
AN ORDINANCE ZONING CERTAIN PROPERTY LOCATED WITHIN THE CITY
LIMITS OF THE CITY OF YAMHILL, AND DECLARING AN EMERGENCY

SECOND READING:

A. None Scheduled

4. **PUBLIC COMMENT:** None Received.

5. **PRESENTATIONS & APPOINTMENTS:**

A. Receive letter of resignation from City Councilor Rita Gilmore.

A letter of resignation was received, stating that Gilmore has accepted employment with the City of Yamhill, Public Works Department as of November 13, 2017 and is required to resign from her City Council position. Gilmore stated that it had been an honor and pleasure to serve on the Council.

6. **UNFINISHED BUSINESS:**

A. Re-Consider Variance Case #17-01, Yamhill/Carlton School District application, remanded back to the City on a LUBA appeal.

Information from the City Council meeting on November 8, 2017 stated that the Land Use Board of Appeals, regarding Yamhill's Variance Case 17-01 was decided on October 26, 2017. LUBA remanded the City's approval decision back to the City to either identify and reject all evidence included with the school district's June 20, 2017 submittal, or allow petitioner an opportunity to rebut that evidence. There will be a deadline for a written submission period for Mr. Grahn, after which the record will be closed, and the submission will be considered with a decision at a regular Council Meeting with no public hearing being required.

Attorney Gowell submitted a letter, "Notice of Action on Remand" to Mr. Grahn and his Attorney stating the Yamhill City Council's action is to reopen the record until 5:00pm on November 17, 2017, to allow an opportunity to submit rebuttal. A rebuttal was received on November 17, 2017 from Mr. Grahn's Attorney.

Mayor Terp questioned Attorney Gowell if the variance was still necessary.

Gowell reported that the case is technically still relevant, and LUBA has required that this matter be remanded back to the City to accept additional written submission by Mr. Grahn. The written submission has been received from Mr. Grahn prior to the deadline of November 17, 2017.

Gowell reported that a letter has been received from the School District withdrawing the Variance application for the CTE building and that the variance application is now limited to just the Gymnasium Building. The School District has requested that the City Council take final action on the Variance permit request.

Gowell stated that the variance matter may become mute if no appeal is received within 21 days for Ordinance O-518 and Ordinance O-522 which were passed tonight, as the new Facility Zone will be final after that time and no variance would be necessary. Because the zone change can still be challenged for the next 21 days, the School District has requested the City Council to continue processing the variance permit request, subject to the orders of the Land Use Board of Appeals in consideration of the new information received and the additional request from the School District to delete the variance request for the CTE building.

Mayor Terp reopened the record to accept the written submission into the record for consideration the November 17, 2017 submission by Mr. Grahn, and then closed the record.

Mayor Terp called for deliberation on Variance Case # 17-01.

Motion by Disbrow, seconded by Potter to approve the Variance permit request for Case # 17-01 as amended to remove the CTE Building from the request and in consideration of the additional submitted written rebuttal and the modified findings of fact.

Roll call: Ayes: Potter, Disbrow and Terp
 Nays:

The motion carried.

Gowell recommended that City staff delay sending out the Variance approval letter for several days until after the notification letter has been mailed for the approval of Ordinance O-518 through O-522. This action could prevent the need for Mr. Grahn's attorney to file a protective appeal. Gowell will notify Attorney Morasch of the action.

B. Receive update letter concerning code complaint for Business at 275 W. Third Street.

Follow up on the code complaint report from the September 13, 2017 and October 11, 2017 Council Meeting, concerning a residential business on W. Third Street, Terp addressed a timeline for progress and compliance at those meetings, and expressed the City's expectations that the complaint issue should be resolved within 6 months. Also required will be monthly written progress reports by the business owner or a representative to the City with a 6-month timeline for resolution. The City received update letters from the business owner on November 15, 2017 and December 13, 2017 explaining their contacts with numerous Realtors and their diligence trying to re-locate the business and are working with several funding sources.

Disbrow stated that it appears the owners are making a good faith effort to comply. It was noted that no new complaints have been received and Council will expect another update in January.

C. Discuss City's options for timber harvest.

Agenda item have been continued from the October 11, 2017 and the November 8, 2017 Council meetings. A letter was received on September 15, 2017 from the United States Department of the Interior, Bureau of Land Management, Tillamook Field Office, stating BLM has accepted the City's findings. Attorney Gowell had responded in an email recommending that the City decide to either, Identify the BLM trees and see what a timber harvest that leaves those trees will yield; or approach the BLM about a valuation of the BLM trees for negotiating an exchange with the BLM where the City buys replacement land for BLM at an agreed cost in exchange for transfer of the BLM trees to the City. At the October 11, 2017 Council meeting, Howard recommended to Council that our timber consultant, Garner Timber Services, should evaluate the City's timber and estimate the cost to harvest the City's timber and leave the BLM timber

before deciding on how to proceed. At the November 8, 2017 Council meeting, Howard stated that he had not yet received an estimate from Garner Timber Services.

Steve Garner, of Garner Timber Services was in attendance and explained the City's options for selling the timber and understands that the logging process will need to be bid. One option would be to do a lump sum timber sale, where the city requests bids and mills would do their own evaluation on the timber and would submit a drop-dead bid date and price they will pay for the timber. This option gives the City a lump sum payment at the time of the sale and then the City allows the mills a period to harvest the timber. Option two would be to do a recovery type sale, where mills pay as they harvest. The mill would hire their own loggers and payment would be made in increments as they harvested. Option three would be to do a "Sort" sale. This type of sale contracts out the logging and each timber company would bid on logs that they specifically want. Garner reiterated that everything would need to go out for bid, the logging company, the road building and the logs would be up for bid by sort.

Mayor Terp questioned if it would be more cost effective to exchange property with the BLM so the City can clear cut the timber property, or to selectively harvest our timber property leaving the identified BLM trees. Garner stated that because the price for timber is at an all time high since the 1990's, and because the property exchange would take a considerable amount of time, he suggests moving forward with the harvest as soon as possible.

Dana Gray of Yamhill questioned where the City's timber property was located and how many acres are involved. Garner reported that it is 60 acres on the south side of Pike Road just west of the City's water treatment plant, and Turner Creek runs through the middle of the property. Gray questioned what will happen to the property once it is logged, and Terp replied that the City will replant the property for a future harvest.

Attorney Gowell suggests that staff consult and return at the January 10, 2018 meeting with a recommendation for the choice of procurement process.

Larry Heesacker, of A-1 Logging Company in Yamhill, confirmed that the current price of logs is extremely high and recommends for the best interest of the City, that the Council take action to begin the timber harvest as soon as possible.

Mayor Terp directs Gowell, Garner and staff to discuss procurement options and bring decision for approval to the January 10, 2018 Council Meeting.

D. Consider revised agreement with the Yamhill/Carlton School District regarding offsite water, and authorize Mayor to sign.

At the November 8, 2017 Council meeting, a motion was made and passed to approve the Intergovernmental Agreement for the Off-Site School Pipeline Extension Project between the City of Yamhill, The Yamhill Carlton School District and the Yamhill Fire District and authorize Mayor Terp to execute the agreement.

Gowell stated that this is a follow-up from last month's IGA approval, which was a three-way agreement between the City, Yamhill Carlton School District and the Yamhill Fire District. Gowell reported that the Fire District has elected to opt out of the agreement, because they have already issued their own letter of conditions of approval to the School District. The IGA has now been modified to a two-party agreement with two significant changes; Section 7.3 includes the City agrees to provide copies of all

documentation to the School District project manager within 5-days of creation or receipt, including but not limited to, contracts, design documents, reports, communications with engineers, designers, inspectors, contractors, or subcontractors; purchase orders, pay requests, checks, or receipts related to the project; and Section 7.5 includes the City agrees to value-engineer this project to keep expenses under the budgeted total of \$493,150 with all reasonable and prudent effort.

Motion by Disbrow, seconded by Potter to approve the revised Intergovernmental Agreement for the Off-Site School Pipeline Extension Project between the City of Yamhill and the Yamhill Carlton School District to include the changes and authorize Mayor Terp to execute the agreement.

Roll call: Ayes: Potter, Disbrow and Terp
 Nays:

The motion carried.

7. NEW BUSINESS:

- A. Discuss City's eligibility for Drinking Water State Revolving Fund Assistance for water system project.

A letter was received from the Oregon Health Authority congratulating the City of Yamhill for its approved eligibility for assistance from the Drinking Water State Revolving Fund (DWSRF). The letter was confirmation that Oregon Health Authority's Drinking Water Services has reviewed, rated the City's letter of interest and placed it on the project priority list as an eligible infrastructure project. The City's water system pipeline project is for a new transmission line from the reservoir to town and is an approximately \$4,000,000.00 project.

Council's consensus is to direct staff to move forward with obtaining funding for the project.

8. CONSENT AGENDA:

- A. Approve Council Minutes
 - (1) Regular Session – November 8, 2017
- B. Financial Statements
- C. Approve the following Purchase Order:
 - (1) Hach Company - PO # 18-025 - \$3,958.38 – Inline pH probe
 - (2) McQuire Bearing Company – PO # 18-022 - \$ 5,012.00 – Floc Motor Controls

Motion by Disbrow, seconded by Terp to approve the Consent Agenda as presented.

Roll call: Ayes: Potter, Disbrow and Terp
 Nays:

The motion carried.

9. DEPARTMENT/COMMITTEE REVIEW/REPORTS:

A. Police Review– Graven – Monthly report in packets

Chief Graven provided a report of November calls and reported that police business for November was extremely busy. Graven stated that following a shooting on S. Maple Street on November 24, 2017, Officer Van Cleave was placed as the head of the Major Crimes Response Team and lead investigator. Graven reported that the shooting victim is doing extremely well considering the injury sustained.

Graven also reported that Traffic Officer Miller is almost done with training and will be able to work solo soon.

B. Public Works Review – Superintendent Howard – Memo in packets

Superintendent Howard provided his staff report included in packets.

Howard reported that there continues to be vandalism at Beulah Park and will be moving forward with upgrading the security camera system at the park.

C. Mayor/Administration Review-

- (1) Discuss opening application timeline for appointment to fill vacant Council position.

Council consensus is to open the application process to accept Council position applications through the end of January and review at the February 14, 2018 meeting.

D. Council Review – None received.

E. Emergency Preparedness Review

- (1) Discuss Emergency Operations Exercise date and involvement.

Disbrow reported that the 2018 FEMA Grant application deadline is Friday, December 15, 2017 for submitting a draft to the County and final application deadline is mid-January 2018.

Disbrow stated that the current project for the mandatory exercise for the Emergency Operations review and restructuring is tentatively scheduled for April or May of 2018.

It was noted that the exercise will be held on a Saturday for a duration of 5 hours and all City staff and City Council are required to participate. Disbrow recommended that the Yamhill Police Reserve Officers help staff the Emergency Operations Center during the exercise.

10. INFORMATION/ANNOUNCEMENTS:

- A. 2018 City Council Meeting Dates.
- B. Certified 2017 Population Estimate – 1,075.
- C. City Offices will be closed Monday, December 25, 2017–Christmas Holiday and Monday, January 1, 2018 – New Year’s Holiday.
- D. Yamhill County Community Action Partnership -thank you letter.
- E. Homeward Bound Pets -thank you letter.
- F. Vacancies: City Council – 1 member
Planning Commission – 1 member
Budget Committee - 2 members - Applications are available at City Hall

11. ADJOURNMENT: 8:50PM

Motion by Disbrow that the meeting adjourn at 8:50PM.
The motion carried by unanimous vote.

Respectfully submitted,

Paula Terp
Mayor, City of Yamhill

ATTEST:
Lori Gilmore, City Recorder