

City of Yamhill

A small taste of Oregon

Council Meeting Packet

March 12, 2025
6:30 p.m.

Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
General Revenues					
4100	Beginning Budget Balance	0.00	0.00	386,409.00	0.00%
4932	Business License	0.00	1,150.00	700.00	164.29%
4902	Cigarette Taxes	47.65	493.03	1,500.00	32.87%
4915	Dog License Revenue	174.00	236.25	515.00	45.87%
4925	Franchise Fees	0.00	7,574.85	55,650.00	13.61%
4944	Grant - ODOT DUII	0.00	1,731.07	4,000.00	43.28%
4942	Grant - ODOT Seat Belt	0.00	3,444.78	5,000.00	68.90%
4943	Grant - ODOT Speed	0.00	1,525.19	5,000.00	30.50%
4945	Grant -ODOT Distracted Driving	0.00	908.20	5,000.00	18.16%
4952	Interest Income	2,171.92	18,925.15	11,592.00	163.26%
4962	Land Use Fees	0.00	950.00	15,000.00	6.33%
4903	Liquor Taxes	2,434.31	14,874.33	24,000.00	61.98%
4098	Marijuana Tax	0.00	892.55	1,600.00	55.78%
4913	Miscellaneous Income	82.19	5,756.98	3,500.00	164.49%
4928	Municipal Court Fees	2,171.02	18,723.44	21,000.00	89.16%
4924	Municipal Court Fines	2,721.69	24,270.13	55,000.00	44.13%
4941	Municipal Court Training Assmt	90.00	732.00	1,200.00	61.00%
4951	National Night Out	0.00	0.00	1,500.00	0.00%
4961	Park Fees	80.00	775.00	1,400.00	55.36%
4948	Planning Grant	0.00	0.00	57,600.00	0.00%
4914	Police Misc. Income	1,508.45	72,659.45	70,000.00	103.80%
4922	Police Service Fee	2,363.07	20,866.33	30,000.00	69.55%
4950	Police SRO-Yamhill/Carlton SD	0.00	3,125.00	12,500.00	25.00%
4901	Previously Levied Taxes	331.73	7,833.64	12,500.00	62.67%
4900	Property Tax Revenue	2,419.75	419,773.77	476,286.00	88.13%
4904	State Revenue Sharing	4,185.88	10,737.99	15,200.00	70.64%
4923	Towing Fees	0.00	0.00	100.00	0.00%
	General Revenues Totals	\$20,781.66	\$637,959.13	\$1,273,752.00	
	Revenue	\$20,781.66	\$637,959.13	\$1,273,752.00	
	Gross Profit	\$20,781.66	\$637,959.13	\$1,273,752.00	

Expenses

Administrative Dept

6124	Accounting Clerk	1,054.05	7,767.38	13,000.00	59.75%
6325	Ads & Printing	0.00	175.07	2,500.00	7.00%
6300	Attorney/Legal Fees	0.00	1,538.88	15,000.00	10.26%
6301	Audit Fees	1,333.33	6,666.66	10,000.00	66.67%
6412	Building Maintenance	114.18	423.18	3,100.00	13.65%
6335	Christmas Decorations	0.00	913.89	2,000.00	45.69%
6101	City Administrator	1,935.03	15,901.90	27,500.00	57.83%
6102	City Clerk	750.96	6,383.27	9,374.00	68.10%
6123	City Recorder	1,003.44	8,449.50	12,985.00	65.07%
6306	Contract Services	0.00	470.00	15,000.00	3.13%
6980	Council Room Camera Upgrade	0.00	0.00	7,360.00	0.00%
6305	Dues, Travel, Training	833.54	3,420.65	5,000.00	68.41%
6334	Emergency Services	0.00	0.00	1,000.00	0.00%
6309	Janitorial Services	0.00	250.00	3,000.00	8.33%
6202	Liability Insurance	0.00	11,395.65	11,700.00	97.40%
6252	Miscellaneous Expense	20.78	186.42	800.00	23.30%

Statement of Revenue and Expenditures

Account Number		Current Period	Year-To-Date	Annual Budget	Jul 2024
		Feb 2025 Actual	Jul 2024 Feb 2025 Actual	Jul 2024 Jun 2025	Percent of Budget
6328	Office Supplies	22.97	836.88	2,500.00	33.48%
6200	Operations & Maint	191.65	4,670.26	9,500.00	49.16%
6120	Payroll Expense	4,653.78	39,208.82	47,144.00	83.17%
6329	Postage	0.00	388.34	525.00	73.97%
6795	Reserve for Contingencies	0.00	0.00	82,139.00	0.00%
6521	Reserve Transfer (ACER Reserve)	0.00	12,500.00	12,500.00	100.00%
6433	Security Cameras	3,200.00	3,200.00	4,896.00	65.36%
6210	Utilities	1,275.40	8,145.54	14,000.00	58.18%
6032	Website/IT	49.00	16,607.48	14,000.00	118.62%
Administrative Dept Totals		\$16,438.11	\$149,499.77	\$326,523.00	
City Council					
6332	Community Support Services	0.00	500.00	3,000.00	16.67%
6305	Dues, Travel, Training	230.50	1,752.22	3,000.00	58.41%
6252	Miscellaneous Expense	139.99	4,336.25	1,000.00	433.63%
6328	Office Supplies	51.90	51.90	100.00	51.90%
City Council Totals		\$422.39	\$6,640.37	\$7,100.00	
Municipal Court					
6250	Assessments	497.00	7,568.29	15,000.00	50.46%
6300	Attorney/Legal Fees	0.00	0.00	200.00	0.00%
6224	Bail Refunds	0.00	65.00	560.00	11.61%
6102	City Clerk	1,752.24	14,894.32	21,872.00	68.10%
6310	Court Interpreter	0.00	700.00	1,200.00	58.33%
6305	Dues, Travel, Training	128.69	1,017.57	2,100.00	48.46%
6311	Municipal Judge	0.00	1,750.00	3,000.00	58.33%
6328	Office Supplies	417.72	502.24	500.00	100.45%
6200	Operations & Maint	0.00	742.12	2,000.00	37.11%
6120	Payroll Expense	1,378.09	11,671.83	16,404.00	71.15%
Municipal Court Totals		\$4,173.74	\$38,911.37	\$62,836.00	
Park Dept					
6200	Operations & Maint	35.97	9,984.71	10,000.00	99.85%
6120	Payroll Expense	888.80	6,553.95	10,861.00	60.34%
6523	Reserve Transfer (Park)	0.00	7,500.00	7,500.00	100.00%
6401	Trees	0.00	7,063.74	4,500.00	156.97%
6210	Utilities	223.81	894.25	1,500.00	59.62%
6109	Utility Worker I	497.38	3,755.16	6,917.00	54.29%
6108	Utility Worker II	581.76	4,909.28	7,564.00	64.90%
Park Dept Totals		\$2,227.72	\$40,661.09	\$48,842.00	
Planning Dept					
6124	Accounting Clerk	421.62	3,106.96	5,200.00	59.75%
6325	Ads & Printing	0.00	1,849.90	2,000.00	92.50%
6101	City Administrator	774.02	6,360.81	11,000.00	57.83%
6303	City Planner	1,060.00	8,680.00	12,000.00	72.33%
6123	City Recorder	436.28	3,673.68	5,646.00	65.07%
6306	Contract Services	12,609.75	57,286.88	57,600.00	99.46%
6305	Dues, Travel, Training	0.00	54.50	200.00	27.25%
6328	Office Supplies	139.00	139.00	100.00	139.00%
6120	Payroll Expense	1,380.54	11,363.23	16,384.00	69.36%
Planning Dept Totals		\$16,821.21	\$92,514.96	\$110,130.00	
Police Dept					
6304	911 YCOM Dispatch	1,211.42	9,691.36	20,000.00	48.46%
6300	Attorney/Legal Fees	0.00	14,820.70	3,100.00	478.09%
6944	Central Square CAD	0.00	1,035.61	10,000.00	10.36%

Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
6305	Dues, Travel, Training	0.00	3,389.61	4,200.00	80.71%
6221	Equipment/Maintenance	0.00	1,127.30	4,850.00	23.24%
6337	Fuel	0.00	5,811.41	13,000.00	44.70%
6333	Investigation Expenses	0.00	377.96	1,200.00	31.50%
6202	Liability Insurance	0.00	18,721.43	16,000.00	117.01%
6252	Miscellaneous Expense	29,266.28	36,484.41	60,600.00	60.21%
6253	Miscellaneous Grant Expenses	0.00	0.00	1,000.00	0.00%
6977	Mobile Data Computers	0.00	0.00	3,500.00	0.00%
6336	National Night Out Expense	0.00	2,134.30	1,500.00	142.29%
6117	ODOT Grant Payroll	1,001.28	11,437.42	18,500.00	61.82%
6328	Office Supplies	411.47	996.76	2,400.00	41.53%
6115	Overtime	0.00	2,755.26	4,000.00	68.88%
6120	Payroll Expense	15,619.93	139,065.17	223,802.00	62.14%
6254	Peer Support Expense	0.00	0.00	200.00	0.00%
6104	Police Chief	8,799.31	74,709.56	114,391.00	65.31%
6122	Police Corporal	6,205.14	54,674.54	80,667.00	67.78%
6331	Police Equipment	0.00	5,076.87	9,500.00	53.44%
6105	Police Officer	5,347.00	46,060.81	69,511.00	66.26%
6976	Police Radios	0.00	0.00	1,000.00	0.00%
6404	Policy & Procedure Manual	0.00	2,222.97	2,200.00	101.04%
6106	Reserve Officer	1,350.00	6,475.00	12,500.00	51.80%
6327	Resource Materials	0.00	550.00	1,100.00	50.00%
6330	Uniform Allowance	221.20	2,277.30	3,500.00	65.07%
6210	Utilities	0.00	2,925.04	5,100.00	57.35%
6405	Vehicle Lease	0.00	12,450.00	15,000.00	83.00%
6027	Vehicle Maintenance	1,200.67	5,141.91	16,000.00	32.14%
Police Dept Totals		\$70,633.70	\$460,412.70	\$718,321.00	
Expenses		\$110,716.87	\$788,640.26	\$1,273,752.00	
Revenue Less Expenditures		(\$89,935.21)	(\$150,681.13)	\$0.00	
Net Change in Fund Balance		(\$89,935.21)	(\$150,681.13)	\$0.00	

Fund Balances

Beginning Fund Balance	(28,474.38)	32,271.54	0.00	0.00%
Net Change in Fund Balance	(89,935.21)	(150,681.13)	0.00	0.00%
Ending Fund Balance	(118,409.59)	(118,409.59)	0.00	0.00%

Report Options

Fund: General Fund

Period: 2/1/2025 to 2/28/2025

Detail Level: Level 1 Accounts

Display Account Categories: Yes

Revenue Reporting Method: Actual - Budget

Expense Reporting Method: Actual - Budget

Display Subtotals: No

Water Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance		0.00	253,465.00	0.00%
4952	Interest Income	2,435.01	21,217.62	7,604.00	279.03%
4964	Merkley Grant		0.00	192,000.00	0.00%
4913	Miscellaneous Income	1,950.00	16,674.81	8,000.00	208.44%
4940	Security Deposits	627.12	4,107.64	4,710.00	87.21%
4960	Users Fees	69,926.78	807,233.46	895,000.00	90.19%
	Revenue	\$74,938.91	\$849,233.53	\$1,360,779.00	
	Gross Profit	\$74,938.91	\$849,233.53	\$1,360,779.00	
Expenses					
Requirements					
6983	3rd - E 2nd	122,986.24	131,968.03	212,000.00	62.25%
6124	Accounting Clerk	1,054.05	7,767.40	13,000.00	59.75%
6325	Ads & Printing		0.00	100.00	0.00%
6300	Attorney/Legal Fees		488.38	11,352.00	4.30%
6301	Audit Fees	1,333.34	6,666.68	6,192.00	107.67%
6326	Chemicals		7,270.25	20,640.00	35.22%
6101	City Administrator	1,548.03	12,721.52	22,000.00	57.83%
6102	City Clerk	1,501.92	12,766.58	18,747.00	68.10%
6123	City Recorder	1,090.69	9,184.19	14,114.00	65.07%
6227	Collection System		108.09	0.00	0.00%
6306	Contract Services	1,335.00	39,272.75	92,880.00	42.28%
6427	Deposit Refund		308.57	516.00	59.80%
6237	Distribution System	3,907.05	23,561.16	50,000.00	47.12%
6305	Dues, Travel, Training	45.63	2,738.38	6,000.00	45.64%
6334	Emergency Services		350.00	2,000.00	17.50%
6119	Facilities Manager	2,135.87	17,925.13	28,606.00	62.66%
6337	Fuel		5,348.27	5,000.00	106.97%
6985	Hemlock Street		0.00	75,000.00	0.00%
6232	Large Meter Testing		0.00	1,548.00	0.00%
6202	Liability Insurance		37,801.56	30,960.00	122.10%
6233	Meter Replacement		3,646.80	10,320.00	35.34%
6203	Misc. Tools	106.89	377.08	1,032.00	36.54%
6252	Miscellaneous Expense	49.98	762.64	1,032.00	73.90%
6984	Moore's/East 2nd	66,223.36	66,223.36	75,000.00	88.30%
6230	Office Equip/Maint/Supplies		294.29	1,032.00	28.52%
6200	Operations & Maint	1,726.47	12,213.85	46,440.00	26.30%
6115	Overtime	448.69	3,299.83	10,000.00	33.00%
6118	Pager Pay	224.00	1,921.25	3,500.00	54.89%
6120	Payroll Expense	10,326.00	83,527.99	137,023.00	60.96%
6204	Permits	120.00	979.00	2,580.00	37.95%
6121	Plant Operator	2,252.88	19,133.44	29,285.00	65.34%
6329	Postage	338.71	1,157.15	3,000.00	38.57%
6795	Reserve for Contingencies		0.00	98,902.00	0.00%
6521	Reserve Transfer (ACER Reserve)		13,500.00	13,500.00	100.00%
6415	Reservoir Cleaning		0.00	10,320.00	0.00%
6208	Safety Equipment & Supplies		573.32	2,000.00	28.67%
6417	Sludge Hauling		1,340.00	3,096.00	43.28%
6525	Transfer Out (PW Reserve)		12,500.00	12,500.00	100.00%

Water Fund
Statement of Revenue and Expenditures

Account Number		Current Period	Year-To-Date	Annual Budget	Jul 2024
		Feb 2025	Jul 2024	Jul 2024	Jun 2025
		Feb 2025	Feb 2025	Jun 2025	Percent of
		Actual	Actual		Budget
6524	Transfer Out (Water Debt Svc)		200,000.00	200,000.00	100.00%
6210	Utilities	3,935.39	19,987.98	30,960.00	64.56%
6109	Utility Worker I	1,492.13	11,265.45	20,751.00	54.29%
6108	Utility Worker II	1,745.28	14,727.88	22,691.00	64.91%
6027	Vehicle Maintenance	2,328.70	5,673.27	10,000.00	56.73%
Other Expense					
6201	Lab Equipment		726.00	5,160.00	14.07%
	Expenses	\$228,256.30	\$790,077.52	\$1,360,779.00	
	Revenue Less Expenditures	(\$153,317.39)	\$59,156.01	\$0.00	
	Net Change in Fund Balance	(\$153,317.39)	\$59,156.01	\$0.00	
Fund Balances					
	Beginning Fund Balance	404,471.29	191,997.89	0.00	0.00%
	Net Change in Fund Balance	(153,317.39)	59,156.01	0.00	0.00%
	Ending Fund Balance	251,153.90	251,153.90	0.00	0.00%

Water Debt Depreciation Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	39,537.00	0.00%
4952	Interest Income	72.87	634.95	1,186.00	53.54%
	Revenue	\$72.87	\$634.95	\$40,723.00	
	Gross Profit	\$72.87	\$634.95	\$40,723.00	
Expenses					
6428	Impound Projects	0.00	0.00	500.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	20,223.00	0.00%
6409	SCADA/ Security System	0.00	0.00	5,000.00	0.00%
6405	Vehicle Lease	0.00	0.00	15,000.00	0.00%
	Expenses	\$0.00	\$0.00	\$40,723.00	
	Revenue Less Expenditures	\$72.87	\$634.95	\$0.00	
	Net Change in Fund Balance	\$72.87	\$634.95	\$0.00	
Fund Balances					
	Beginning Fund Balance	45,933.51	45,371.43	0.00	0.00%
	Net Change in Fund Balance	72.87	634.95	0.00	0.00%
	Ending Fund Balance	46,006.38	46,006.38	0.00	0.00%

Water SDC Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	370,905.00	0.00%
4949	Grant- OBDD	0.00	0.00	20,000.00	0.00%
4952	Interest Income	1,102.38	9,605.64	11,127.00	86.33%
4792	System Development Charges	21,402.00	157,298.00	214,020.00	73.50%
	Revenue	\$22,504.38	\$166,903.64	\$616,052.00	
	Gross Profit	\$22,504.38	\$166,903.64	\$616,052.00	
Expenses					
Requirements					
6983	3rd - E 2nd	47,302.40	47,302.40	53,156.00	88.99%
6540	Merkley Grant Match	0.00	0.00	48,000.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	514,896.00	0.00%
	Expenses	\$47,302.40	\$47,302.40	\$616,052.00	
	Revenue Less Expenditures	(\$24,798.02)	\$119,601.24	\$0.00	
	Net Change in Fund Balance	(\$24,798.02)	\$119,601.24	\$0.00	
Fund Balances					
	Beginning Fund Balance	371,846.85	227,447.59	0.00	0.00%
	Net Change in Fund Balance	(24,798.02)	119,601.24	0.00	0.00%
	Ending Fund Balance	347,048.83	347,048.83	0.00	0.00%

Water Debt Service Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	229,537.00	0.00%
4952	Interest Income	780.94	6,804.79	6,886.00	98.82%
4981	Transfer In - Water Fund	0.00	200,000.00	200,000.00	100.00%
	Revenue	\$780.94	\$206,804.79	\$436,423.00	
	Gross Profit	\$780.94	\$206,804.79	\$436,423.00	
Expenses					
6150	Debt Service Expense	0.00	147,875.42	131,522.00	112.43%
6945	Debt Service Interest	0.00	68,275.00	84,628.00	80.68%
6598	Unappropriated Ending Fund Bal	0.00	0.00	220,273.00	0.00%
	Expenses	\$0.00	\$216,150.42	\$436,423.00	
	Revenue Less Expenditures	\$780.94	(\$9,345.63)	\$0.00	
	Net Change in Fund Balance	\$780.94	(\$9,345.63)	\$0.00	
Fund Balances					
	Beginning Fund Balance	295,967.75	306,094.32	0.00	0.00%
	Net Change in Fund Balance	780.94	(9,345.63)	0.00	0.00%
	Ending Fund Balance	296,748.69	296,748.69	0.00	0.00%

Report Options

Fund: Water Debt Service
 Period: 2/1/2025 to 2/28/2025
 Detail Level: Level 1 Accounts
 Display Account Categories: No
 Display Subtotals: No
 Revenue Reporting Method: Actual - Budget
 Expense Reporting Method: Actual - Budget
 Budget: Water Debt Service

Sewer Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	533,158.00	0.00%
4952	Interest Income	1,720.50	14,991.69	15,995.00	93.73%
4913	Miscellaneous Income	600.00	5,294.46	0.00	0.00%
4940	Security Deposits	631.68	3,976.37	8,000.00	49.70%
4920	Sewer Inspections	462.00	3,388.00	0.00	0.00%
4963	Stormwater	953.81	8,374.39	0.00	0.00%
4960	Users Fees	39,052.43	300,001.30	404,330.00	74.20%
	Revenue	\$43,420.42	\$336,026.21	\$961,483.00	
	Gross Profit	\$43,420.42	\$336,026.21	\$961,483.00	
Expenses					
Requirements					
6124	Accounting Clerk	1,054.05	7,767.40	13,000.00	59.75%
6325	Ads & Printing	0.00	0.00	206.00	0.00%
6300	Attorney/Legal Fees	0.00	293.37	1,548.00	18.95%
6301	Audit Fees	1,333.33	6,666.66	5,676.00	117.45%
6326	Chemicals	0.00	747.35	2,064.00	36.21%
6101	City Administrator	1,548.04	12,721.53	22,000.00	57.83%
6102	City Clerk	1,001.28	8,511.06	12,498.00	68.10%
6123	City Recorder	1,090.69	9,184.19	14,114.00	65.07%
6227	Collection System	0.00	13,939.87	40,000.00	34.85%
6306	Contract Services	830.00	36,474.73	30,960.00	117.81%
6427	Deposit Refund	0.00	495.15	1,016.00	48.74%
6981	Disinfection	0.00	4,797.00	189,608.00	2.53%
6305	Dues, Travel, Training	45.63	1,411.81	4,128.00	34.20%
6334	Emergency Services	0.00	1,000.00	5,160.00	19.38%
6119	Facilities Manager	2,135.87	17,925.13	28,606.00	62.66%
6231	I & I, TV Insp & Cleaning	0.00	1,052.00	10,320.00	10.19%
6202	Liability Insurance	0.00	14,196.30	12,384.00	114.63%
6203	Misc. Tools	0.00	699.27	1,342.00	52.11%
6252	Miscellaneous Expense	17.95	445.18	516.00	86.28%
6230	Office Equip/Maint/Supplies	0.00	39.99	774.00	5.17%
6328	Office Supplies	0.00	347.82	516.00	67.41%
6200	Operations & Maint	1,181.56	19,313.90	40,000.00	48.28%
6115	Overtime	448.67	3,299.77	2,000.00	164.99%
6118	Pager Pay	224.00	1,921.25	3,000.00	64.04%
6120	Payroll Expense	9,043.48	73,642.89	115,099.00	63.98%
6204	Permits	0.00	3,689.00	5,160.00	71.49%
6121	Plant Operator	2,252.88	19,133.44	29,285.00	65.34%
6329	Postage	338.71	1,157.15	2,580.00	44.85%
6795	Reserve for Contingencies	0.00	0.00	191,425.00	0.00%
6521	Reserve Transfer (ACER Reserve	0.00	13,500.00	13,500.00	100.00%
6208	Safety Equipment & Supplies	0.00	2,074.04	2,064.00	100.49%
6417	Sludge Hauling	0.00	3,882.00	7,224.00	53.74%
6525	Transfer Out (PW Reserve)	0.00	12,500.00	12,500.00	100.00%
6946	Transfer Out (Stormwater)	0.00	12,000.00	12,000.00	100.00%
6210	Utilities	2,734.18	16,718.55	35,088.00	47.65%
6422	Utility Truck Purchase	0.00	60,500.00	60,000.00	100.83%
6109	Utility Worker I	994.75	7,510.29	13,834.00	54.29%

Sewer Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
6108	Utility Worker II	1,163.51	9,818.58	15,127.00	64.91%
6027	Vehicle Maintenance	0.00	4,831.73	3,096.00	156.06%
Other Expense					
6201	Lab Equipment	0.00	0.00	2,064.00	0.00%
	Expenses	\$27,438.58	\$404,208.40	\$961,482.00	
	Revenue Less Expenditures	\$15,981.84	(\$68,182.19)	\$1.00	
	Net Change in Fund Balance	\$15,981.84	(\$68,182.19)	\$1.00	

Fund Balances

Beginning Fund Balance	443,617.65	527,781.68	0.00	0.00%
Net Change in Fund Balance	15,981.84	(68,182.19)	1.00	0.00%
Ending Fund Balance	459,599.49	459,599.49	0.00	0.00%

Sewer System Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	64,261.00	0.00%
4952	Interest Income	119.59	1,042.04	2,570.00	40.55%
	Revenue	\$119.59	\$1,042.04	\$66,831.00	
	Gross Profit	\$119.59	\$1,042.04	\$66,831.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	51,831.00	0.00%
6741	System Improvements	0.00	0.00	15,000.00	0.00%
	Expenses	\$0.00	\$0.00	\$66,831.00	
	Revenue Less Expenditures	\$119.59	\$1,042.04	\$0.00	
	Net Change in Fund Balance	\$119.59	\$1,042.04	\$0.00	
Fund Balances					
	Beginning Fund Balance	66,683.78	65,761.33	0.00	0.00%
	Net Change in Fund Balance	119.59	1,042.04	0.00	0.00%
	Ending Fund Balance	66,803.37	66,803.37	0.00	0.00%

Sewer SDC Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	354,879.00	0.00%
4952	Interest Income	867.02	7,554.88	10,646.00	70.96%
4792	System Development Charges	12,741.00	93,434.00	119,003.00	78.51%
	Revenue	\$13,608.02	\$100,988.88	\$484,528.00	
	Gross Profit	\$13,608.02	\$100,988.88	\$484,528.00	
Expenses					
6981	Disinfection	0.00	1,199.25	47,402.00	2.53%
6795	Reserve for Contingencies	0.00	0.00	437,126.00	0.00%
	Expenses	\$0.00	\$1,199.25	\$484,528.00	
	Revenue Less Expenditures	\$13,608.02	\$99,789.63	\$0.00	
	Net Change in Fund Balance	\$13,608.02	\$99,789.63	\$0.00	
Fund Balances					
	Beginning Fund Balance	529,621.69	443,440.08	0.00	0.00%
	Net Change in Fund Balance	13,608.02	99,789.63	0.00	0.00%
	Ending Fund Balance	543,229.71	543,229.71	0.00	0.00%

Sewer Debt Service
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	63,904.00	0.00%
4952	Interest Income	192.94	1,681.17	1,917.00	87.70%
4960	Users Fees	0.00	42,059.81	42,000.00	100.14%
	Revenue	\$192.94	\$43,740.98	\$107,821.00	
	Gross Profit	\$192.94	\$43,740.98	\$107,821.00	
Expenses					
Requirements					
6150	Debt Service Expense	0.00	35,800.00	30,000.00	119.33%
6945	Debt Service Interest	0.00	9,990.63	24,181.00	41.32%
6795	Reserve for Contingencies	0.00	0.00	53,640.00	0.00%
	Expenses	\$0.00	\$45,790.63	\$107,821.00	
	Revenue Less Expenditures	\$192.94	(\$2,049.65)	\$0.00	
	Net Change in Fund Balance	\$192.94	(\$2,049.65)	\$0.00	
Fund Balances					
	Beginning Fund Balance	54,495.40	56,737.99	0.00	0.00%
	Net Change in Fund Balance	192.94	(2,049.65)	0.00	0.00%
	Ending Fund Balance	54,688.34	54,688.34	0.00	0.00%

Street Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	127,323.00	0.00%
4952	Interest Income	408.78	3,561.93	3,820.00	93.24%
4292	Recology Franchise Fees	208.28	3,601.05	4,900.00	73.49%
4290	State Gas Tax Revenue	8,917.80	67,176.10	92,400.00	72.70%
	Revenue	\$9,534.86	\$74,339.08	\$228,443.00	
	Gross Profit	\$9,534.86	\$74,339.08	\$228,443.00	
Expenses					
Requirements					
6101	City Administrator	774.02	6,360.81	11,000.00	57.83%
6123	City Recorder	87.25	734.68	1,129.00	65.07%
6306	Contract Services	0.00	4,198.75	15,480.00	27.12%
6982	East Main Street	0.00	17,698.29	45,895.00	38.56%
6221	Equipment/Maintenance	0.00	610.29	2,064.00	29.57%
6119	Facilities Manager	1,124.14	9,434.26	15,257.00	61.84%
6236	Footpaths/Bikepaths	6.00	603.93	5,160.00	11.70%
6200	Operations & Maint	5,990.00	7,229.20	20,640.00	35.03%
6120	Payroll Expense	2,704.96	22,374.16	32,660.00	68.51%
6121	Plant Operator	500.64	4,251.88	6,508.00	65.33%
6795	Reserve for Contingencies	0.00	0.00	4,378.00	0.00%
6229	Street Lights	1,865.88	12,553.93	17,338.00	72.41%
6222	Street Maintenance	9,229.00	15,763.04	41,280.00	38.19%
6109	Utility Worker I	331.58	2,503.44	4,611.00	54.29%
6108	Utility Worker II	387.84	3,272.86	5,042.00	64.91%
	Expenses	\$23,001.31	\$107,589.52	\$228,442.00	
	Revenue Less Expenditures	(\$13,466.45)	(\$33,250.44)	\$1.00	
	Net Change in Fund Balance	(\$13,466.45)	(\$33,250.44)	\$1.00	
Fund Balances					
	Beginning Fund Balance	50,088.09	69,872.08	0.00	0.00%
	Net Change in Fund Balance	(13,466.45)	(33,250.44)	1.00	0.00%
	Ending Fund Balance	36,621.64	36,621.64	0.00	0.00%

Streets SDC Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	157,157.00	0.00%
4952	Interest Income	401.89	3,501.87	6,286.00	55.71%
4792	System Development Charges	11,031.00	72,908.00	61,148.00	119.23%
	Revenue	\$11,432.89	\$76,409.87	\$224,591.00	
	Gross Profit	\$11,432.89	\$76,409.87	\$224,591.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	178,696.00	0.00%
6416	System Development	0.00	10,026.36	45,895.00	21.85%
	Expenses	\$0.00	\$10,026.36	\$224,591.00	
	Revenue Less Expenditures	\$11,432.89	\$66,383.51	\$0.00	
	Net Change in Fund Balance	\$11,432.89	\$66,383.51	\$0.00	
Fund Balances					
	Beginning Fund Balance	225,890.58	170,939.96	0.00	0.00%
	Net Change in Fund Balance	11,432.89	66,383.51	0.00	0.00%
	Ending Fund Balance	237,323.47	237,323.47	0.00	0.00%

Sidewalk Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	28,116.00	0.00%
4952	Interest Income	51.82	451.54	843.00	53.56%
4940	Security Deposits	825.00	1,660.00	0.00	0.00%
	Revenue	\$876.82	\$2,111.54	\$28,959.00	
	Gross Profit	\$876.82	\$2,111.54	\$28,959.00	
Expenses					
6499	Capital Reserve	0.00	0.00	3,459.00	0.00%
6427	Deposit Refund	0.00	0.00	500.00	0.00%
6423	Sidewalk Installation	0.00	21,300.00	25,000.00	85.20%
	Expenses	\$0.00	\$21,300.00	\$28,959.00	
	Revenue Less Expenditures	\$876.82	(\$19,188.46)	\$0.00	
	Net Change in Fund Balance	\$876.82	(\$19,188.46)	\$0.00	
Fund Balances					
	Beginning Fund Balance	(5,102.55)	14,962.73	0.00	0.00%
	Net Change in Fund Balance	876.82	(19,188.46)	0.00	0.00%
	Ending Fund Balance	(4,225.73)	(4,225.73)	0.00	0.00%

Building Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
Other Revenue					
4100	Beginning Budget Balance	0.00	0.00	28,537.00	0.00%
4931	Building Permits - Structural	75.00	575.00	0.00	0.00%
4939	Code Compliance Fees	225.00	2,075.00	500.00	415.00%
4938	County Building Services	114.77	6,401.41	4,000.00	160.04%
4952	Interest Income	60.65	528.46	856.00	61.74%
	Revenue	\$475.42	\$9,579.87	\$33,893.00	
	Gross Profit	\$475.42	\$9,579.87	\$33,893.00	
Expenses					
Requirements					
6124	Accounting Clerk	210.81	1,553.49	2,600.00	59.75%
6101	City Administrator	387.00	3,180.39	5,500.00	57.83%
6123	City Recorder	218.14	1,836.84	2,823.00	65.07%
6119	Facilities Manager	224.82	1,886.81	3,814.00	49.47%
6328	Office Supplies	0.00	0.00	50.00	0.00%
6120	Payroll Expense	869.67	7,200.87	11,053.00	65.15%
6329	Postage	0.00	0.00	100.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	7,953.00	0.00%
	Expenses	\$1,910.44	\$15,658.40	\$33,893.00	
	Revenue Less Expenditures	(\$1,435.02)	(\$6,078.53)	\$0.00	
	Net Change in Fund Balance	(\$1,435.02)	(\$6,078.53)	\$0.00	
Fund Balances					
	Beginning Fund Balance	25,929.14	30,572.65	0.00	0.00%
	Net Change in Fund Balance	(1,435.02)	(6,078.53)	0.00	0.00%
	Ending Fund Balance	24,494.12	24,494.12	0.00	0.00%

Economic Development Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	151,301.00	0.00%
4952	Interest Income	279.94	2,439.26	4,539.00	53.74%
4970	Loan Payments	0.00	0.00	600.00	0.00%
	Revenue	\$279.94	\$2,439.26	\$156,440.00	
	Gross Profit	\$279.94	\$2,439.26	\$156,440.00	
Expenses					
6124	Accounting Clerk	421.62	3,106.96	5,200.00	59.75%
6313	Administrative Costs	0.00	32.20	250.00	12.88%
6300	Attorney/Legal Fees	0.00	293.37	1,000.00	29.34%
6101	City Administrator	774.02	6,360.81	11,000.00	57.83%
6123	City Recorder	436.28	3,673.68	5,646.00	65.07%
6251	Economic Development Loan	0.00	0.00	20,000.00	0.00%
6328	Office Supplies	0.00	0.00	50.00	0.00%
6120	Payroll Expense	1,380.54	11,366.85	16,384.00	69.38%
6795	Reserve for Contingencies	0.00	0.00	96,910.00	0.00%
	Expenses	\$3,012.46	\$24,833.87	\$156,440.00	
	Revenue Less Expenditures	(\$2,732.52)	(\$22,394.61)	\$0.00	
	Net Change in Fund Balance	(\$2,732.52)	(\$22,394.61)	\$0.00	
Fund Balances					
	Beginning Fund Balance	134,248.65	153,910.74	0.00	0.00%
	Net Change in Fund Balance	(2,732.52)	(22,394.61)	0.00	0.00%
	Ending Fund Balance	131,516.13	131,516.13	0.00	0.00%

Admin Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4952	Interest Income	72.29	629.92	0.00	0.00%
4921	Municipal Court Equip Assmt	60.00	493.00	900.00	54.78%
4980	Transfer In - Gen Fund	0.00	12,500.00	12,500.00	100.00%
4982	Transfer In - Sewer Fund	0.00	13,500.00	13,500.00	100.00%
4981	Transfer In - Water Fund	0.00	13,500.00	13,500.00	100.00%
	Revenue	\$132.29	\$40,622.92	\$40,400.00	
	Gross Profit	\$132.29	\$40,622.92	\$40,400.00	
Expenses					
6403	Copy/Postal/Computing	570.00	2,124.00	4,000.00	53.10%
6414	Software	0.00	3,710.76	5,000.00	74.22%
6408	Support Services	0.00	1,195.00	16,400.00	7.29%
6437	Water Billing Software	0.00	14,475.00	15,000.00	96.50%
	Expenses	\$570.00	\$21,504.76	\$40,400.00	
	Revenue Less Expenditures	(\$437.71)	\$19,118.16	\$0.00	
	Net Change in Fund Balance	(\$437.71)	\$19,118.16	\$0.00	
Fund Balances					
	Beginning Fund Balance	43,815.45	24,259.58	0.00	0.00%
	Net Change in Fund Balance	(437.71)	19,118.16	0.00	0.00%
	Ending Fund Balance	43,377.74	43,377.74	0.00	0.00%

Public Works Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period	Year-To-Date	Annual Budget	Jul 2024
		Feb 2025 Feb 2025 Actual	Jul 2024 Feb 2025 Actual	Jul 2024 Jun 2025	Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	2,249.00	0.00%
4952	Interest Income	48.88	425.92	67.00	635.70%
4982	Transfer In - Sewer Fund	0.00	12,500.00	12,500.00	100.00%
4981	Transfer In - Water Fund	0.00	12,500.00	12,500.00	100.00%
	Revenue	\$48.88	\$25,425.92	\$27,316.00	
	Gross Profit	\$48.88	\$25,425.92	\$27,316.00	
Expenses					
6415	Lab/Office	2,500.00	2,500.00	10,000.00	25.00%
6795	Reserve for Contingencies	0.00	0.00	12,826.00	0.00%
6433	Security Cameras	0.00	4,490.00	4,490.00	100.00%
	Expenses	\$2,500.00	\$6,990.00	\$27,316.00	
	Revenue Less Expenditures	(\$2,451.12)	\$18,435.92	\$0.00	
	Net Change in Fund Balance	(\$2,451.12)	\$18,435.92	\$0.00	
Fund Balances					
	Beginning Fund Balance	48,202.13	27,315.09	0.00	0.00%
	Net Change in Fund Balance	(2,451.12)	18,435.92	0.00	0.00%
	Ending Fund Balance	45,751.01	45,751.01	0.00	0.00%

Report Options

Fund: Public Works Reserve Fund
 Period: 2/1/2025 to 2/28/2025
 Detail Level: Level 1 Accounts
 Display Account Categories: No
 Display Subtotals: No
 Revenue Reporting Method: Actual - Budget
 Expense Reporting Method: Actual - Budget
 Budget: Public Works Reserve

Park SDC
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	469,704.00	0.00%
4952	Interest Income	1,035.35	9,021.59	14,091.00	64.02%
4792	System Development Charges	7,038.00	59,598.00	94,800.00	62.87%
	Revenue	\$8,073.35	\$68,619.59	\$578,595.00	
	Gross Profit	\$8,073.35	\$68,619.59	\$578,595.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	478,595.00	0.00%
6741	System Improvements	0.00	0.00	100,000.00	0.00%
	Expenses	\$0.00	\$0.00	\$578,595.00	
	Revenue Less Expenditures	\$8,073.35	\$68,619.59	\$0.00	
	Net Change in Fund Balance	\$8,073.35	\$68,619.59	\$0.00	
Fund Balances					
	Beginning Fund Balance	619,968.96	559,422.72	0.00	0.00%
	Net Change in Fund Balance	8,073.35	68,619.59	0.00	0.00%
	Ending Fund Balance	628,042.31	628,042.31	0.00	0.00%

Park Equipment Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	6,604.00	0.00%
4952	Interest Income	25.59	223.01	198.00	112.63%
4984	Transfer in - Parks	0.00	7,500.00	7,500.00	100.00%
	Revenue	\$25.59	\$7,723.01	\$14,302.00	
	Gross Profit	\$25.59	\$7,723.01	\$14,302.00	
Expenses					
6420	Beulah Park Improvements	0.00	3,160.00	3,160.00	100.00%
6402	Equipment Replacement	0.00	0.00	1,500.00	0.00%
6413	Gen Park Mxt & Improvement	0.00	0.00	1,500.00	0.00%
6795	Reserve for Contingencies	0.00	0.00	8,142.00	0.00%
	Expenses	\$0.00	\$3,160.00	\$14,302.00	
	Revenue Less Expenditures	\$25.59	\$4,563.01	\$0.00	
	Net Change in Fund Balance	\$25.59	\$4,563.01	\$0.00	
Fund Balances					
	Beginning Fund Balance	18,921.28	14,383.86	0.00	0.00%
	Net Change in Fund Balance	25.59	4,563.01	0.00	0.00%
	Ending Fund Balance	18,946.87	18,946.87	0.00	0.00%

Stormwater
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4952	Interest Income	21.47	187.11	200.00	93.56%
4982	Transfer In - Sewer Fund	0.00	12,000.00	12,000.00	100.00%
	Revenue	\$21.47	\$12,187.11	\$12,200.00	
	Gross Profit	\$21.47	\$12,187.11	\$12,200.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	12,000.00	0.00%
	Expenses	\$0.00	\$0.00	\$12,000.00	
	Revenue Less Expenditures	\$21.47	\$12,187.11	\$200.00	
	Net Change in Fund Balance	\$21.47	\$12,187.11	\$200.00	
Fund Balances					
	Beginning Fund Balance	12,165.64	0.00	0.00	0.00%
	Net Change in Fund Balance	21.47	12,187.11	200.00	0.00%
	Ending Fund Balance	12,187.11	12,187.11	0.00	0.00%

Stormwater SDC Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	118,745.00	0.00%
4952	Interest Income	309.10	2,693.36	3,562.00	75.61%
4792	System Development Charges	5,868.00	43,032.00	50,430.00	85.33%
	Revenue	\$6,177.10	\$45,725.36	\$172,737.00	
	Gross Profit	\$6,177.10	\$45,725.36	\$172,737.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	172,737.00	0.00%
	Expenses	\$0.00	\$0.00	\$172,737.00	
	Revenue Less Expenditures	\$6,177.10	\$45,725.36	\$0.00	
	Net Change in Fund Balance	\$6,177.10	\$45,725.36	\$0.00	
Fund Balances					
	Beginning Fund Balance	201,296.91	161,748.65	0.00	0.00%
	Net Change in Fund Balance	6,177.10	45,725.36	0.00	0.00%
	Ending Fund Balance	207,474.01	207,474.01	0.00	0.00%

Police Vehicle Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	45,645.00	0.00%
4952	Interest Income	115.44	1,005.92	1,369.00	73.48%
4926	Vehicle Replacement Assmt	300.00	2,440.00	4,500.00	54.22%
	Revenue	\$415.44	\$3,445.92	\$51,514.00	
	Gross Profit	\$415.44	\$3,445.92	\$51,514.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	51,514.00	0.00%
	Expenses	\$0.00	\$0.00	\$51,514.00	
	Revenue Less Expenditures	\$415.44	\$3,445.92	\$0.00	
	Net Change in Fund Balance	\$415.44	\$3,445.92	\$0.00	
Fund Balances					
	Beginning Fund Balance	68,418.61	65,388.13	0.00	0.00%
	Net Change in Fund Balance	415.44	3,445.92	0.00	0.00%
	Ending Fund Balance	68,834.05	68,834.05	0.00	0.00%

City Hall Reserve Fund
Statement of Revenue and Expenditures

Account Number		Current Period Feb 2025 Feb 2025 Actual	Year-To-Date Jul 2024 Feb 2025 Actual	Annual Budget Jul 2024 Jun 2025	Jul 2024 Jun 2025 Percent of Budget
Revenue & Expenditures					
Revenue					
4100	Beginning Budget Balance	0.00	0.00	15,472.00	0.00%
4952	Interest Income	28.52	248.50	464.00	53.56%
	Revenue	\$28.52	\$248.50	\$15,936.00	
	Gross Profit	\$28.52	\$248.50	\$15,936.00	
Expenses					
6795	Reserve for Contingencies	0.00	0.00	15,936.00	0.00%
	Expenses	\$0.00	\$0.00	\$15,936.00	
	Revenue Less Expenditures	\$28.52	\$248.50	\$0.00	
	Net Change in Fund Balance	\$28.52	\$248.50	\$0.00	
Fund Balances					
	Beginning Fund Balance	16,056.46	15,836.48	0.00	0.00%
	Net Change in Fund Balance	28.52	248.50	0.00	0.00%
	Ending Fund Balance	16,084.98	16,084.98	0.00	0.00%



CITY COUNCIL MEETING MINUTES

The Yamhill City Council meeting covered several key points. The council approved the budget calendar and appointed the City Administrator as the budget officer. They also discussed adopting a new mission statement and priorities, including economic development, water stability, and financial sustainability.

I. CALL TO ORDER Mayor Corrigan called the meeting to order at 6:31 p.m.

ROLL CALL

Present, In-Person: Mayor Shea Corrigan
Councilors: Tim Askey, Kim Kind, Chris Featherston

Staff Present, In-Person: City Administrator, Shelley Reimer
Chief Greg Graven, Police Department; Kyle Adams, Public Works; Angie Fowler, City Recorder

II. FLAG SALUTE The mayor led the pledge of allegiance.

III. PUBLIC COMMENT Public Comment was received by:
Patty Pairan, Yamhill, OR
Bubba King, County Commissioner
Robert Davis, YNA, Yamhill, OR
Sherry Wilson, Yamhill, OR
Allision Simmons, Yamhill, OR

County Commissioner, Bubba King, introduced himself as a resource. Citizens raised concerns about updating water district contracts, motorized vehicles causing damages in Jane Heinrich Park, and reflective glass on a building causing confusion for drivers. Robert Davis announced an emergency preparedness event.

IV. AGENDA UPDATES OR ADDITIONS Updates to the agenda included a council mission statement and



a council priorities list to adopt, and a resolution for appointing the city administrator as the Budget Officer.

V. CONSENT AGENDA

- A) Financials
- B) Minutes 1/8/25 Council Meeting
Minutes 1/15/25 Executive Session
Minutes 1/15/25 Work Session

A MOTION TO APPROVE THE CONSENT AGENDA

ROLL CALL: Motion introduced by Tim Askey and seconded by Chris Featherston

Ayes (4): Corrigan, Askey, Kind, Featherston

Nays (0): None

The motion carried.

VI. COMMITTEE REPORTS

A) Planning Commission

Shawn Freilinger, Planning Chair, updated the council on the three hearings at their last meeting: The Lighting Ordinance Recommendation hearing, Sign Conditional Use/ Variance, and a Sign Variance.

He noted that they will not have a meeting in February, due to the City Planner changeover and announced that they are still accepting applications for a vacant planning commission position.

B) Water Advisory Committee

Cathy Phillips, WAC Chair, updated the council that they are still waiting on the Merkley Grant money. They discussed the Hillsboro/McMinnville tie lines, impound pipeline, and Barney reservoir as possible projects to recommend to council. They decided to put the water advisory committee on hiatus until that money is here and they can perform studies.

C) Economic Development Committee

Jenny Morrison, EDC Chair, advised the council that they are still working on their priorities for the committee under the mission statement of live, work and play. They discussed moving forward with council's priorities on the historic designation.



The EDC also voted on approving a new EDC member and asked the council to appoint Dustin Joseph, as the Downtown Business owner.

A MOTION TO APPROVE DUSTIN JOSEPH AS THE NEW COMMITTEE MEMBER OF THE EDC.

ROLL CALL: Motion introduced by Tim Askey and seconded by Shea Corrigan

Ayes (4): Corrigan, Askey, Kind, Featherston

Nays (0): None

The motion carried.

VII. UNFINISHED BUSINESS

A) Review Applications for City Councilor Pro Tem

The council reviewed the City Councilor Pro Tem applications and asked the candidates that were present questions.

A MOTION TO NOMINATE PATTY PAIRAN.

ROLL CALL: Motion introduced by Tim Askey and seconded by Kim Kind

Ayes (4): Corrigan, Askey, Kind, Featherston

Nays (0): None

The motion carried.

***OATH**

Patty Pairan took an Oath of Office and joined the council.

UNFINISHED BUSINESS (CONT.)

B) Review Applications for Budget Committee Members

The council reviewed the applications for budget committee members.

A MOTION TO APPOINT PAULA TERP, YVETTE POTTER, ROBERT DAVIS, MIKE WOFFORD TO BUDGET COMMITTEE FOR THE 2025/26 FISCAL YEAR.

ROLL CALL: Motion introduced by Tim Askey and seconded by Kim Kind

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.



**UNFINISHED
BUSINESS (CONT.)**

C) IT Service Update

The city administrator updated the council that she sent the notice of termination to our old IT provider, and the new IT provider, Dave Brooks, began the off-boarding process which should be completed by the end of this month.

D) Parks Master Plan Update

We are in contract negotiation with AKS, as soon as the contract is finalized, we will move forward the beginning the plan.

E) New Planner Position

The city administrator spoke with several planners and decided to go with MWVCOG. She will be meeting with the next planner next Thursday. She has a meeting scheduled for Feb. 13th with Walt Wendolowski to hand over projects that we are working on. Walt has also stated that he is willing to help through the transition.

F) CAC Meeting #3 Update

The last meeting was in January, and it summarized what we have done to date. They gave the citizen advisory committee the information they have collected and their recommendations for the housing and downtown development codes. They are now making final revisions and will bring it to the fourth CAC meeting.

The next step after the final CAC meeting will be with planning commission and council and then a public hearing with council for adoption.

G) TSP - ODOT

We had previously applied for a TSP grant through ODOT and did come in fifth out of the four cities that were awarded funds. We were encouraged to re-apply. ODOT has reached out to Walt Wendolowski and let him know that they, at ODOT, are working to put us in their budget as a line item for next year. This has not been approved yet, so we will still be re-applying for the grant to ensure we get funds.

H) Adopt Council Mission Statement/Set Priorities.

During last month's council work session the council worked on a mission statement: "The mission of the City of Yamhill is to foster a safe, sustainable and vibrant community that celebrates our rich heritage, embraces opportunity and enhances the quality of life for all citizens by providing



**UNFINISHED
BUSINESS (CONT.)**

essential service with integrity and respect.” The finalized mission statement and a list of potential goals were brought forth to adopt.

A MOTION TO ADOPT THE PROPOSED MISSION STATEMENT AND PRIORITIES

ROLL CALL: Motion introduced by Chris Featherston and seconded by Kim Kind

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

VIII. NEW BUSINESS

A) Adopt Budget Calendar

A MOTION TO ADOPT THE BUDGET CALENDAR

ROLL CALL: Motion introduced by Chris Featherston and seconded by Tim Askey

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

B) Appoint Budget Officer

A MOTION TO APPROVE RESOLUTION r-835, A RESOLUTION APPOINTING THE CITY ADMINISTRATOR AS THE BUDGET OFFICER PER ORS 294.331

ROLL CALL: Motion introduced by Tim Askey and seconded by Patty Pairan

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

C) Urban Form Digital Zoning – Information

The council watched a video regarding Urban Form and the administrator stated that we will be part of it and it will be coming to Yamhill, the City of, very soon.

D) AI Software for City Hall Cameras

The new cameras are installed at City Hall, Public Works, T & E, and the Park. They have a software that can be utilized to search for specifics in the



footage, i.e., a backpack, or a specific vehicle. Brad Salter of Brightside Electric has offered to donate the first 3-year subscription (*\$1800) to the city, so that the police department can try out the software and see if it is something that the use of it is worth the costs in the future.

The council was in consensus that the software trial would be a good thing.

IX. DEPARTMENT REPORTS

A) Administration

City Administrator, Shelley Reimer, gave her PowerPoint presentation.

B) Police Department

Chief Greg Graven had nothing to add to the reports he submitted for the packet and the Administrator's report.

C) Public Works

Kyle Adams, Plant Operator, had nothing to add to what the City Administrator already covered.

X. COUNCIL REPORTS

- A) Mayor
- B) Council

There were no reports from the mayor or the council.

XI. INFORMATION/ ANNOUNCEMENTS

- A) The Council Retreat is on 3/1/25
- B) City Hall is closed on President's Day, 2/17/25
- C) The final CAC Meeting is on 3/31/25
- D) First Budget Meeting is 4/15/25

XII. ADJOURNMENT

The meeting adjourned at 8:16 p.m.



City of Yamhill
A small taste of Oregon

LOCATION: Council Chambers

DATE: February 12, 2025

TIME: 6:30 p.m.

Respectfully Submitted and Approved.

Shea Corrigan
Mayor, City of Yamhill

Attest:

Angie Fowler, City Recorder

recommend City Council approval of the amendments, attached as Exhibit "A," finding the proposal complied with all applicable decision criteria in Title 10 of the Yamhill Municipal Code.

B. City Council Action

The Yamhill City Council will conduct a second public hearing on the request at a date and time to be determined.

IV. FINDINGS OF FACT-GENERAL

The Yamhill Planning Commission, after careful consideration of the testimony and evidence in the record, adopts the following general Findings of Fact:

- A. The applicant is the City of Yamhill.
- B. The application affects non-residential property and uses in the City.
- C. The City seeks to amend the Yamhill Municipal Code by establishing new regulations for exterior lighting for commercial, public, and other non-residential uses. Exhibit "A" includes the specific language.
- D. The Commission recommendation shall be based on provisions in the Yamhill Development Code; Section 10.132.060 to Section 10.320.100.

V. APPLICATION SUMMARY

- A. The regulations will create a new chapter - Chapter 10.66 Exterior Lighting Standards. Exhibit "A" includes the proposed language for the Commission's consideration. The City submitted this language to the Department of Land Conservation and Development (DLCD) for their review, and the DLCD did not submit comments.
- B. The following reviews each section of the proposed language, identifying any revisions from December work session.
 - (A) Purpose. The purpose statement covers the concerns outlined by the Commission. The statement is focused on commercial and public issues and less oriented to addressing all lighting issues.
 - (B) Guiding Principles. This section "backs-up" the purpose statement by providing guidelines for establishing the standards in this Chapter. As noted, these are not criteria but provide a basis for why the City chooses to adopt the lighting standards.

- (C) Definitions. This is the definition section. These definitions will also be placed in Chapter 10.08 (Definitions). For the record, the effective date of the regulations is March 1, 2025. Light trespass definition was revised and street lighting definition eliminated.
- (D) Applicability. Unless otherwise exempted, the standards in this Chapter are applicable only to commercial activities and publicly owned buildings and facilities.
- (E) General Requirements. This section includes general requirements that apply to all lighting.
- a. Fully Shielded. Requires fully shielded light fixtures and installed to prevent light trespass and glare.
 - b. Maximum Brightness. This item limits the brightness for any one lamp, currently limited to 1,500 lumens.
 - c. Canopy & Eave Lighting. These regulations pertain to lighting canopies and eaves, such as for a gas station.
 - d. Exterior Display. These regulations pertain to lighting for outdoor display/sales areas.
 - e. Parking Lot Lighting. Parking lot lighting shall be downcast, fully shielded, with strict limits on light trespass.
 - f. Lighting Curfew. This section places a curfew on business lighting: when the business closes, the exterior lights go out. The language allows for an additional hour of time to open and/or close a business. These regulations do not apply to 24-hour operations or provisions for security lighting.
 - g. Security Lighting. Security lights must motion-activated and continually maintained. Existing building lights may double as security lights if they meet all provisions in this subsection. Security lighting along fence lines is permitted.
 - h. Color. The Correlated Color Temperature (CCT) shall not exceed 3,000 Kelvins.
 - i. Publicly Owned Lighting. Except for local public streets, publicly owned lighting must conform to the requirements for businesses.
- (F) Signage. The illuminated surface area of an individual sign cannot exceed 50 square feet, and lighting must be downcast and fully shielded.
- (G) Prohibitions. Provisions prohibit the use of lasers, searchlights, upward pointing lights, blinking/flashing lights, and external neon lights. This prohibition extends to lights located within a building, and visible from a public street, that may create glare or similar impacts, although building trims may include neon lighting.
- (H) Exemptions. Existing lights are exempt but must eventually conform. This section includes provisions on string lights. Decorative lighting and lighting

for special events is exempt, as are lighting the U.S. flag, athletic fields (with limits), temporary lighting, lighting needed for emergencies, and landscaping. This Section no longer regulates holiday lights.

- (I) Existing Nonconforming Lighting. Existing outdoor light fixtures are exempt but must conform within a certain time. Conformance also applies to replacement lights and the City may place these requirements as a condition of approval. Conformance requirement is now two years.
 - (J) Lighting Plan Required. Finally, development, including building permits, will require a lighting plan.
 - (K) Violations and Enforcement. Except for public buildings and the central business district, only individuals directly impacted by an alleged violation may submit a complaint (e.g., light trespass). This limitation is designed to limit enforcement action to those individuals impacted and not provide opportunities for harassment or nuisance complaints. However, this limitation shall not preclude complaints addressing matters of public safety or related emergencies.
- C. In addition to establishing Chapter 10.66, the proposal amends Chapter 10.08 (Definitions) by incorporating the definitions in 10.66(C). Further, the amendments eliminate references to “festoon lighting” under the sign regulations.

VI. FINDINGS

- A. Section 10.132.060 notes that any amendment to the text shall be initiated by the governing body or by the Planning Commission. Consistent with this requirement, the Commission initiated the proposed text amendment with concurrence of the City Council.
- B. Section 10.132.070 states the Planning Commission shall conduct a public hearing for a proposed Comprehensive Plan amendment and shall submit a recommendation to the City Council. The City Council shall then conduct a public hearing on the proposed Comprehensive Plan amendment. If the decision of the Council is contrary to the Planning Commission’s decision, the Council shall refer the proposal back to the Planning Commission for further review. The Planning Commission and Council must make written findings of its decision, and if the Council approves the amendment, such action shall be confirmed by resolution.

FINDINGS: The amendment will follow the above noted procedure. The purpose of the January 27 hearing was to review the request and for the Planning Commission to provide a recommendation to the City Council.

- C. Section 10.132.080 outlines the application procedures, noting it must be filed in accordance with the provisions of Chapter 10.128 of this title.

FINDINGS: The application complies with the above noted requirements.

- D. Section 10.132.090 identifies the required findings (i.e., decision criteria) to support a proposed amendment. The Planning Commission and City Council shall analyze the following points and, in a written form, incorporate such findings in its decision:

1. 10.132.090(A) - That there is a public need for a Comprehensive Plan amendment.

FINDINGS: The Commission recognized the potential impact of unrestricted lighting. The Commission therefore determined that establishing a consistent set of regulations to be beneficial to the community.

2. 10.132.090(B) - That there was an error in the original Comprehensive Plan.

FINDINGS: In this case, the Commission, through several public work sessions, identified potential impacts of unrestricted lighting due to a lack of consistent regulations.

3. 10.132.090(C) - That there is a need to change the currently adopted Comprehensive Plan.

FINDINGS: As noted, a change in the Code is necessary to address the identified need.

4. 10.132.090(D) - That there is an inadequacy of other comparatively planned and/or zoned land currently available to satisfy the public need.

FINDINGS: This subsection does not apply as the proposal does not alter existing zoning.

5. 10.132.090(E) - That the property proposed to be changed is the best property available for the Comprehensive Plan amendment.

FINDINGS: This subsection does not apply as the proposal does not alter existing zoning.

6. 10.132.090(F) - That the proposed Comprehensive Plan amendment is in conformance with all statewide goals, and any applicable street, highway, and/or utility plans for the area.

FINDINGS: The proposed exterior lighting regulations address specific design and aesthetic concerns of the City and do not conflict with the statewide land use goals. Further, the DLCDC did not submit comments in opposition to the amendments.

7. 10.132.090(G) - That the proposed property is adequate in size and shape to facilitate those uses allowed in the proposed zone upon adoption of the Comprehensive Plan amendment.

FINDINGS: This subsection does not apply as the proposal addresses changes to exterior lighting regulations and does not change allowed uses within the various zones.

8. 10.132.090(H) - That the proposed property is properly related to streets and highways to adequately serve the type of traffic that will be generated by the uses in the proposed zone upon adoption of the Comprehensive Plan amendment.

FINDINGS: This subsection does not apply as the proposal addresses changes to exterior lighting regulations and does not change allowed uses within the various zones and therefore associated traffic impacts. However, restricting certain types of lighting (e.g., strobe lights, glare producing lights) will likely have a positive impact on traffic safety.

9. 10.132.090(I) - That the proposed Comprehensive Plan amendment will have no adverse effect on abutting property or the permitted uses thereof.

FINDINGS: The Commission considered potential impacts of exterior lighting for commercial uses, and the proposed regulations include provisions to regulate brightness, hours of operation, and similar limitations to ensure compatibility.

- E. Section 10.132.100 notes the amendments shall be effective upon the passage of the ordinance by the City Council changing the Plan. This is a procedural matter that applies if the Council approves the changes.
- F. The City determined the establishment of a consistent set of regulations for exterior lighting to be beneficial to the community. The language sets limits as to brightness, hours of operation, and limiting impacts on adjacent property.

VII. DECISION AND RECOMMENDATION

Based on the above findings, the Planning Commission finds the proposal complies with the applicable decision criteria and hereby recommends City Council approval of the proposed text amendments contained in Exhibit "A."

VIII. CITY COUNCIL HEARING


This Order appears as a matter of record. A separate hearing will be held before the Yamhill City Council on a date and time to be determined.

APPROVED BY A 4-0 VOTE OF THE YAMHILL PLANNING COMMISSION ON THE 27TH DAY OF JANUARY 2025.

DATED at Yamhill, Oregon, this 25th day of February 2025.

SIGNED: 
Shawn Freiling, Chair

2/26/2025
Date

ATTEST: 
Angela Fowler, City Recorder

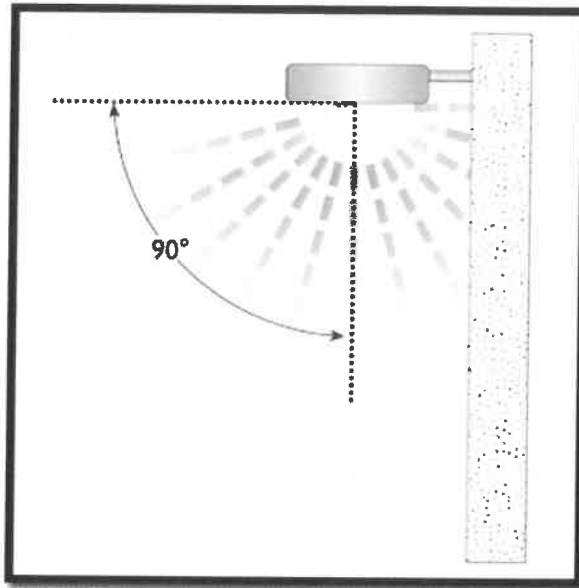
2/26/2025
Date

EXHIBIT "A"
Proposed Development Code Amendments

10.66 Exterior Lighting Standards

- (A) Purpose. The purpose of these lighting standards are to conserve energy to the greatest extent possible; promoting traffic and pedestrian safety; minimizing glare, light trespass, obtrusive lighting, and light pollution; and preserving the dark sky of the natural nighttime environment.
- (B) Guiding Principles. The standards in this Chapter are based on the following guiding principles and are not mandatory approval criteria:
- (1) Useful. Only use light when needed. All light should have a clear purpose, with consideration about how light will impact neighbors, wildlife, and their habitats.
 - (2) Targeted. Target light fixtures so that light falls only where required. Shielding and careful aiming of the light beam to target its direction downward should be employed to prevent spill beyond immediate lighting needs.
 - (3) Low Level. Lights should be no brighter than necessary, using the lowest light level possible. Consider reflective surfaces that will amplify light and direct light into the sky or neighboring properties.
 - (4) Controlled. Provide lighting only when needed. Controls such as timers or motion detectors should be employed to ensure that light is available when needed, dimmed when possible, and turned off when not needed.
 - (5) Color. Prefer the use of warmer color lights where possible.
- (C) Definitions.
- ANSI**. American National Standards Institute.
- Bulb**. The component of the fixture that produces light.
- Canopy**. A covered structure open to the elements, with at least one side open for pedestrian and/or vehicular access.
- Correlated Color Temperature (CCT)**. A specification of the color appearance of the light emitted by a lamp, relating its color to the color of light from a reference source when heated to a particular temperature, measured in kelvins (K).
- Dark Skies Lighting Standards**. The provisions of this Chapter 10.66.
- Downcast**. Directing the light only down toward the ground and in which the fixture shield is parallel with the level ground (see Figure 1).
- Effective Date**. March 1, 2025.
- Fixture**. The complete lighting assembly that houses the lamp or lamps together with everything required to control and distribute the light output. The terms "fixture" and "luminaire" are interchangeable.
- Foot-candle**. A measurement of light intensity. One foot-candle has sufficient light to saturate a surface having an area of one square foot with one lumen of light.

Fully shielded. A light fixture that allows no direct emission of light above a horizontal plane passing through the lowest light-emitting part of the light fixture (see Figure 1).



(2) Figure 1.

Glare. Stray unshielded light in the field of view that is brighter than the level to which the eyes are adapted and may result in: (a) nuisance or annoyance such as light shining into a window; (b) discomfort causing squinting of the eyes; (c) disabling vision by reducing the ability of the eyes to see into shadows; and (d) reduced visual acuity.

IES. Illuminating Engineering Society.

Illuminance. Describes the amount of light falling onto or illuminating a given surface.

Kelvin. A measurement unit (abbreviated "K") used to describe the correlated color temperature of a light source. This specification gives a description of the "warmth" or "coolness" of a light source. typically ranges from 2,000K (warm) to 5,000K (cool).

Lamp. The specific component of a light fixture that emits light.

Laser Source. Any lamp that employs light amplification by stimulating emission of radiation to produce highly monochromatic and coherent light.

Light Trespass. Light trespass means light emitted by a light fixture that shines beyond the boundaries of the property on which the fixture is located.

Light Fixture. A device that includes the lamp, the ballast or driver, internal wiring, reflectors, lens, and any additional components required to deliver light. It does not include the pole or other mounting surface.

Low Lumen. Describes a light fixture whose total light output does not exceed 300 lumens.

Lumen: The International System of Units (SI) measure of luminous flux equal to the amount of light emitted per second into a unit solid angle of one steradian from a uniform source of one candela. the international unit of measurement is used to quantify the amount of light produced by a lamp or emitted from a fixture.

For the purposes of this code, measurements in lumens shall refer to "initial lamp lumens" as rated by the manufacturer when the lamp is new, as listed on the packaging.

Luminance: The amount of light that passes through, emitted, or reflected from a particular area, and that falls within a given solid angle.

Motion Sensor. A device that detects physical movement within the sensor's local environment, activates a light, and uses a timer to turn off the light.

Net acre. The portion of any property that is developed with structures and/or hardscape. The net acreage of a property is the gross acreage of that parcel less any acres that are considered undeveloped.

Outdoor Lighting. Temporary or permanent lighting equipment installed outside the building envelope, whether attached to poles, building structures, the earth, or any other location. For this Chapter, indoor fixtures that are intended to light something outdoors are considered outdoor lighting.

Replacement. The installation of a new lighting fixture or luminaire in place of a pre-existing fixture. Replacement does not mean the changing of light bulbs or lamps with same or lower output. All replacements must comply or continue to comply with this chapter.

Seasonal Lighting. means temporary lighting installed and operated in connection with holidays, traditions, or local festivals.

Searchlight. An apparatus that combines an extremely bright source with a mirrored parabolic reflector to project a powerful beam of light of approximately parallel rays in a particular direction, constructed so that it can be swiveled, and often used to draw the attention of the public to a place or event.

String Lights. Electric lights on a wire, string, or cable and used as decoration or for outdoor lighting.

Temporary Lighting. Lighting intended for uses which by their nature are of limited duration, such as civic events or construction projects.

Uplighting. Any lighting directed in such a manner as to shine light above the horizontal plane.

- (D) **Applicability.** The lighting standards in this Chapter are applicable to lighting for commercial uses and activities and publicly owned and operated buildings and facilities. Existing nonconforming lighting must conform to the requirements in subsection (I). These standards are in addition to applicable provisions of the Building Code and Electrical Code, and other provisions of Title 10 including Chapter 10.64 (Signs).
- (E) **General Requirements.** All non-exempt outdoor lighting fixtures shall meet the following requirements:
- (1) **Fully Shielded.** Unless subject to an exception, all light fixtures shall be fully shielded and otherwise designed and installed to prevent light trespass and glare. Uplighting is prohibited.
 - (2) **Maximum Brightness.** The maximum lumens of any lamp shall not exceed 1,500 lumens.

- (3) Canopy and Eave Lighting. Lighting levels under eaves and canopies shall be adequate to facilitate the activities taking place in such locations.
 - (a) Lighting fixtures mounted on canopies and/or eaves shall be designed, constructed, or installed so the lens cover is recessed from the bottom surface (ceiling) of the canopy or shielded by the fixture or the edge of the canopy/eave.
 - (b) Lights shall not be mounted on the top or sides (facias) of the canopy/eave and the sides (facias) of the canopy/eave shall not be illuminated.
- (4) Exterior Display and Sales Areas. Lighting levels on areas used for exterior display and/or sales areas shall be subject to the following:
 - (a) Lighting fixtures shall be full cut-off fixtures.
 - (b) Fixtures shall be mounted no more than 20 feet above grade.
 - (c) Fixtures shall not create glare on adjacent streets, highways, or properties, and shall not create light trespass on nearby and abutting properties.
 - (d) Exterior display/sales areas shall be illuminated only when the establishment is open for business unless motion sensing devices are installed.
- (5) Parking Lot Lighting. Parking lot lighting shall be downcast, fully shielded and shall not exceed a threshold of allowable light trespass of 0.1 foot-candle at the property line.
- (6) Lighting Curfew. Exterior building lighting, including signs, shall be extinguished either by 10 P.M.; or within one (1) hour of the close of normal business hours; or at the conclusion of usual operations, whichever occurs later. The use of such lighting may resume one (1) hour before sunrise (or opening of business for the property, whichever is earlier) of the following day. Businesses whose normal operating hours are twenty-four (24) hours per day are exempt from this provision.
- (7) Security Lighting
 - (a) All security lighting fixtures shall be fully shielded, comply with lighting standards, and be directed only onto the designated area, and not illuminate other areas. The use of general floodlighting fixtures is discouraged unless these standards can be met.
 - (b) Security lights shall automatically turn off within five minutes after being activated if no additional motion, light, or infrared radiation is detected.
 - (c) Security lighting may illuminate vertical surfaces (e.g. building facades and walls) up to a level 8 feet above grade or 8 feet above the bottoms of doorways or entries, whichever is greater.
 - (d) Security lighting fixtures may be mounted on poles located no more than 10-feet from the perimeter of the designated secure area with a maximum vertical height of 20-feet.
 - (e) Security lights intended to illuminate a perimeter (such as a fence line) shall include motion sensors and be designed to be off unless triggered by an intruder located with 5 feet of the

- perimeter.
- (f) Existing building lights may be used as security lights provided; they comply with the provisions in this subsection.
 - (8) Color. The Correlated Color Temperature (CCT) shall not exceed 3,000 Kelvins.
 - (9) Publicly Owned Lighting. On property or buildings owned and operated by public agencies, lighting shall comply with provisions in this Section except for the curfew provisions in item (6), and local streetlights.
- (F) Signage. Unless otherwise permitted in Chapter 10.64 (Signs), all lighting must be downcast and fully shielded. The external illuminated surface area of any one sign shall not exceed 50 square feet.
- (G) Prohibitions. The following shall be prohibited:
- (1) Laser Source Light. The use of laser source light or any similar high intensity light for outdoor advertising or entertainment.
 - (2) Searchlights and Strobe Lights. The use of searchlights or strobe lights for purposes other than public safety or emergencies.
 - (3) Upward-pointing light fixtures. All light fixtures must be downcast including illumination of signs, landscaping, flags (except the U.S. and state flags, if flown on the same flagpole), and other items.
 - (4) Blinking and Flashing Lights. Any lighting that is flashing, blinking, rotating, chasing, or rapidly changing in color or intensity, except for traffic control fixtures, those used for public safety or emergencies, and seasonal holiday lights. This prohibition applies to lights located within a building and visible from an adjacent public street.
 - (5) Externally Affixed Neon Lighting. Externally affixed neon lighting, except as a trim element that surrounds windows, doors, or building edges when located on building façades that face street frontages. Such lighting must not include flashing, intermittent or rotating lights.
- (H) Exemptions. Notwithstanding anything herein to the contrary, the following forms of lighting are exempt from the standards in this Chapter.
- (1) Existing Nonconforming. Nonconforming lighting, subject to subsection (I) of this section.
 - (2) String Lights. These lights are subject to the following standards:
 - (a) All installations of string lighting shall employ lamps that do not flash or flicker and whose individual output does not exceed 100 lumens.
 - (b) String lights shall consist only of white light sources with a CCT not to exceed three thousand (3,000) Kelvin.
 - (c) String lights are exempt from the downcast and full shielding requirements of subsection (E) of this section.
 - (d) The above limitations do not apply to holiday lighting.
 - (3) Special Events. Events that require the use of temporary outdoor light fixtures are exempt if the exemption does not exceed five (5) days for a

particular property in any calendar year; however, permanent installations special event venues must conform to these standards.

- (4) Flags. Lighting for U.S. flags properly displayed (consistent with the U.S. Flag Code).
 - (5) Government Authority. Lighting under the authority of the Oregon Department of Transportation or required by Federal or State laws or regulations such as airport runway lights, TV and radio transmission towers, and telecommunication towers.
 - (6) Athletic Fields. Athletic field lighting meeting the following conditions:
 - (a) Field lighting is provided exclusively for illumination of the surface of play and viewing stands and not for any other applications.
 - (b) Illuminance levels must be adjustable based on the task (e.g., active play vs. field maintenance).
 - (c) Lights must be extinguished by 10:00 pm local time or one hour after the end of play, whichever is later.
 - (d) Timers must be installed to prevent lights being left on accidentally overnight.
 - (7) Temporary Lighting. Except for permitted security lighting, lighting for theatrical, television, performance areas, and construction sites shall be turned-off within one hour after the end of operations.
 - (8) Emergencies. Lighting used under emergency conditions for the purpose of maintaining public safety. This may include, but not limited to, temporary facilities to replace lighting destroyed in a disaster or the use of spot-lights or similar lighting to assist emergency personnel.
 - (9) Landscaping. Low voltage landscape lighting not exceeding 200 lumens per fixture and aimed so that glare is not visible from adjacent properties.
- (I) Existing Nonconforming Lighting. Outdoor light fixtures lawfully installed and operable prior to the Effective Date are exempt from all such requirements, except as follows:
- (1) Compliance. All lighting must conform to the requirements of this Chapter within two years after the Effective Date.
 - (2) Replacement. Any replacement or modification to nonconforming outdoor lighting must comply with these standards.
 - (3) Condition of Approval. All nonconforming outdoor lighting must comply with the requirements in this Chapter as a condition of land use approval involving a Conditional Use or Development Review.
- (J) Lighting Plan Required. All applications involving the construction of new buildings, expansion of existing structures, or building permits must include lighting plans showing location, type, height, color temperature, lumen output and amount of all proposed and existing light fixtures, along with light fixture cut sheets from the manufacturer. The applicant must provide enough information to demonstrate compliance with these standards. The City may request any additional information necessary or appropriate to evaluate compliance with these standards.

- (K) Violations and Enforcement. Violations shall be addressed on a complaint-only basis. With the exception of the central business district and public buildings, only those individuals directly affected by an alleged violation shall be permitted to submit a complaint to the City; for example, a property owner subject to glare or light trespass from a neighbor. This limitation is designed to limit enforcement action to those situations and individuals directly affected and not provide opportunities for harassment or nuisance complaints. However, this limitation shall not preclude complaints addressing matters of public safety or related emergencies.

10.08. Definitions

All definitions contained in proposed Section 10.66(C) shall be included in Section 10.08.010 – Definitions.

10.64 Signs

Amend Section 10.64.110(C) by eliminating reference to “festoon lighting:”

(C) Pennants, streamers, ~~festoon lighting~~, banners, inflatable signs including blimps and/or hot or cold air balloons except as provided by this chapter. Nothing contained in this section shall be construed to prohibit the display of the flag of the United States, the State of Oregon or other political subdivision;



YAMHILL POLICE DEPARTMENT



**PO BOX 09
YAMHILL OR 97148
(503)662-3511**

To:		Yamhill City Council	
From:		Greg Graven	
Subject:		Police Statistics February 2025	

Police Statistics:

Number of Calls/Activity:		225	
Number of Case Reports:		11	
Number of Arrests:		07	
Number of Municipal Court Citations:		34	
Number of Warnings:		148	
Number of Circuit Court Citations:		03	
Citizen Calls for Service		56	
Officer Initiated Contacts		139	

Hours Worked:

Greg Graven		161	
Travis Van Cleave		147.5	
AJ Miller		140	
Chris Livingston		65	
		513.5	

Miles Driven:

Greg Graven		785	
Travis Van Cleave		770	
AJ Miller		860	
Chris Livingston		270	
		2685	



YAMHILL POLICE DEPARTMENT

**PO BOX 09
YAMHILL OR 97148
(503) 662-3511**



Yamhill Police Department February Staff Report for City Council

Date: 02/28/2025

Yamhill Police Department:

Greg Graven

- Respond to Calls for Service
- Meeting w/ Day Wireless James Montgomery
- ONIBRS January/CAD Inform January/LEEP Use of Force January/LEEP LEPC
COLECT January/Monthly Staff Report January/YPD Stats January
- Motion to Set Aside Records
- ECHO Healthy Cultures Starts at the Top Health Oriented Leadership Model
- Evidence Requests
- Records Requests
- Invoices
- Budget Documents
- ECHO Early Identification & Screening of Suicide
- Payroll 01/19/2025 to 02/01/2025
- PERS EDX 01/19/2025 to 02/01/2025
- ECHO Engagement & Coordination Cultivating Engagement w/ Motivational
Interviewing #2
- TAT Threat Assessment Team Meeting Evergreen Aviation McMinnville
- Motor Vehicle Crash NE Stillers Mill Road
- Fleet Records
- Fuel Cloud Updates/Invoices
- LEDS NCIC Triennial Systems Use Audit Documents
- Lexipol Leadership Skills for Success
- AOA Agency Assist YCSO 303 Eubanks Suspicious Person Carlton Farms Custody for
PV by PO YCSO 25YC0346 W-8

- Monthly Staff Meeting Kim Steele, Angie Fowler, Kara Corrigan Shelley Reimer, Jason Wofford, Kyle Adams
- FJC Family Justice Center Meeting @ YCSO w/ YCSO Captain Todd Whitlow FJC Deb Bridges
- YCOM Executive Board Meeting Zoom Online
- Call Out Harassment S Maple Street @ Valley Market
- ECHO Suicide Prevention Managing Emotion Online
- LE Addiction Deflection Washington County SO Training Center Hillsboro
- SIT All Members Service Integration Team Meeting Zoom w/ Kim Steele
- City Council Meeting
- Oregon SATF Sexual Assault Task Force PEC Prevention & Education Committee Online
- Creating Resilient Communities TIC Trauma Informed Care Zoom Meeting Online
- Cover Shifts
- Spoke with Five different individuals riding quads on Streets, Beulah Park, School Property during snow storm
- MCAT Multidisciplinary Child Abuse Team Meeting Juliette's House McMinnville
- ECHO Building a Resilient Culture Organizational Justice Online
- ECHO Understanding Under deserved & Populations w/ Higher Rates of Suicide Risk Online
- SRO Meeting w/ Superintendent Clint Reaver YC District Office
- Payroll 02/02/2025 to 02/15/2025
- PERS EDX 02/02/2025 to 02/15/2025
- LE Role in Immigration Enforcement Sanctuary Promise Microsoft Teams Meeting Online
- TAT Threat Assessment Team Meeting Online
- DUII Stats 2024 for HHS Health & Human Services
- Suspicious Person/Vehicle S Spruce Street GOA prior to Arrival S-1
- Meeting w/ Hood River County Sheriff's Office Sergeant David Stefanini re. Kenneth Martin Family Disappearance. Provided Grandpa Graven's Reports & Documents on Case
- CJIS Online Security & Privacy Training General Role, Privileged Role, Security Role Online
- Meeting w/ 100 Sheriff Sam Elliott
- Disturbance Fireside Tavern W Main Street 841 Van Cleave Primary
- Cultivating Continuous Learning Justice Clearing House Online
- YCSO Radio Advisory Group Meeting YCSO
- Meeting w/ Sheriff Sam Elliott, Mayor Shea Corrigan, Shelley Reimer YCSO
- ECHO Suicide Prevention Special Populations Online
- CIS Law Enforcement Virtual Conference Online
- Parking Complaint W Main Street White 2003 Fleetwood Motorhome Owner Moved Y-2

- Meeting w/ Sheriff Sam Elliott Sign CJIS User Agreement YCSO
- AOA Agency Assist YCSO 335 Meade 315 Arenas Suspicious Person/Vehicle Poverty Bend Road Last Seen WB Westside Road Stealing Mail Packages S-1 W-8
- Motor Vehicle Crash Hwy 240//Stillers Mill Road White Freightliner Tractor Trailer OPS Trooper Chad Drew Primary Tractor Trailer hit guardrail causing damage and stuck blocking Hwy 240 Removed by Gales Towing W-8
- Meeting w/ Mayor Shea Corrigan @ 84
- Alarm Yamhill Public Works S Maple Street RP Contractors working accidentally cut alarm wires T-1
- Fraud E Buttercup Street 25YP0023 R-1
- Escort Parade YC Girls Team Yamhill / Carlton

Corporal Travis Van Cleave

- AOA Agency Assist OSP Hwy 47//Wapato School Rd Road Struck Cougar W8
- Disabled Vehicle S Hemlock
- Park Check Beulah Park
- Follow Up 24YP0101 w/ Department of Justice
- Abandoned Vehicle E Main W1
- DUII Maple Street /Pike Road 25YP0015
- Welfare Check E 1st Street W1
- AOA Agency Assist Yamhill Fire Protection District N Maple Street, W8
- Follow Up on DUII 25YP0015
- YCHS Basketball Game YC High School
- AOA Agency Assist Yamhill Fire Protection District/YCSO NW Adcock Road W8
- Theft from vehicle E 2nd Street 25YP0018
- Criminal Mischief Beulah Park Bathroom 25YP0019
- MCAT Juliette's House McMinnville
- YCOM and DA's Office Documents
- Follow up 25YP0015 @ Bus Barn Hwy 240
- Cardiac Arrest S Yamhill Street Carlton W8
- Warrant Arrest Claypit & Moores Valley Road 25YP0021
- CPR Certification Yamhill Fire Protection District
- Disturbance at Fireside Tavern W1
- Paper to DHS
- CIS Conference Salem
- Seatbelt Grant
- AOA Agency Assist YCSO Crash Pike Road/Bishop Scott Road S1
- Lucas Training Yamhill Fire Protection District
- Crash Maple Street/Main Street 25YP0024 R1

Officer Adam Miller

- Seatbelt Grant
- Winter Formal Dance YC High School
- Trespass Call – Tupper Rd
- Unsecured Vehicle – First Street
- Dumping Call on Pike Road
- Medical Call – Maple Street and Main Street
- Criminal Mischief case at Calhoun Park
- Seatbelt Grant
- DHS Cross Report
- Body Armor fitting for order
- Instructed Active Shooter Response for Polk, Yamhill Co., Monmouth, Corvallis, and Sandy Police.
- DHS Cross Report
- Speed Grant
- Traffic Hazard – Tree down Oakridge Road.
- Active Fight – Phillips Road
- Policy Reviews
- Daily Training bulletins
- Report writing study

SRO Officer Chris Livingston

- This month has gone very smoothly. I've participated in a couple of Level I Threat Assessments at the Intermediate School and sat in on several discipline meetings with students at the High School but overall the kids have been behaving themselves.
- I've been training with the new drone and have been doing work on my patrol car to make it a better vehicle for continual drone operations.

Greg Graven
Chief of Police

SPECIAL PROVISIONS AND REVISIONS TO STANDARD SPECIFICATIONS

CITY OF YAMHILL, OREGON

WWTP DISINFECTION SYSTEM IMPROVEMENTS

PROJECT NO.: 3940-51

SCOPE OF WORK

The Work to be done under this Contract by the Contactor consists of the following work items at the Yamhill WWTP Disinfection System:

Disinfection System	
Task	Task Description
01	<i>Mobilization and Demobilization:</i> This work task covers all the Contractors costs to mobilize and demobilize all equipment, materials, and personnel to and from the site for the duration of the project.
02	<i>Site Preparation, Restoration, Dewatering and Erosion/Sediment/Pollution Control:</i> <ol style="list-style-type: none">1) Contractor is responsible for submitting plans, fees, and submittals to procure all required regulatory erosion, sediment and pollution control plans. Contractor will provide certified personnel to oversee this work.2) Contractor will maintain all erosion and sediment control devices and all monitoring required by agency regulations. This includes all ongoing monitoring submittals to the agency.3) Hydroseeding all disturbed areas of the site that are not completed in gravel or pavement will be covered in this task. All disturbed areas not paved or covered in gravel will be 100% covered with a native hydroseed mix appropriate for this location. Mix will be approved by Owner prior to application. Application shall be warrantied for a period no less than 12 months from completion of full application.4) This task also includes general site preparation including but not limited to staging, site cleanup, and permits.5) General excavation dewatering will be included in this task item.
03	<i>Remove and Dispose of Valves and Abandon Sanitary Line In Place:</i> This task includes all work, labor, and materials necessary to complete the removal and disposal of two 4-inch buried gate valves from the sanitary bypass line from the chlorine contact chamber to Lagoon 1. This item also includes cutting and capping the existing sanitary bypass line and abandoning in place.
04	<i>CMU Building:</i> This task includes all of the material procurement and the construction of the new CMU Chlorine Treatment Building, and all items associated items in accordance with the plans and specifications. These items include, but are not limited to, the following items: <ol style="list-style-type: none">1) The building foundation2) The building structure and roofing3) Steel doors: 6-ft double doors and 3-ft man doors (including protective coatings)4) Paint and primer for the exterior walls and steel doors5) Epoxy coating for interior walls, framing, ceiling and concrete flooring6) Interior Lighting:<ol style="list-style-type: none">a. LED ceiling light (Equipment Room)

	<p>b. Natatorium rated LED ceiling light (Chlorine Room)</p> <p>7) Telemetry Radio Transmitter (compatible with existing WWTP SCAD system), antennae, and mast to be installed on exterior of building wall</p> <p>8) Room Vents – Install all room vents with adjustable louvers.</p>
05	<p>Chem-Tainer Double Wall 65-Gallon Tank</p> <p>Contractor shall procure and install two Chem-Tainer 65-gallon double wall chlorine tanks and associated PVC chlorine solution line in building in accordance with the plans and specifications or approved equal. Contractor shall receive approval of manufacturer and model by owner/engineer prior to procurement.</p>
06	<p>Chemical Feed Pump:</p> <p>Contractor shall procure and install two new chemical feed pumps. Pumps shall be Chem-Tech 30 GPD feed pumps or approved equal. Contractor shall receive approval of manufacturer and model by owner/engineer prior to procurement.</p>
07	<p>2 HP Pump (Including Lifting Cable and Guide Rail System):</p> <p>Contractor shall procure and install a new 2HP Little Giant 20S-CIM No. 520125 (200-208V, 3PH, 14.5A, 3" NPT discharge) pump and the associated lifting cables and guide bars as shown in the contract documents. Contractor shall ensure that selected pump will mate properly with a rail system. Contractor shall receive approval of manufacturer and model by owner/engineer prior to procurement.</p>
08	<p>Clean out Chlorine Contact Chamber and Dispose of Chlorine Gas System:</p> <p>Contractor shall provide all measures, equipment, materials, and personnel to empty and conduct the cleaning of the chamber and remove any relics of the old chlorine gas system in accordance with the plans. This item includes isolating the contact chamber and pumping out all of the fluids in the system back into Lagoon 3. This includes all of the associated work in accordance with the plans, specifications, and applicable regulatory requirements. Contractor is responsible for procuring and complying with all regulatory requirements associated with this task including confined space entry rules.</p>
09	<p>Chlorine System Control Panel:</p> <p>The Contractor shall procure and install a new chlorine system control panel in the equipment room of the new CMU building. Contractor shall receive approval of manufacturer, model, and layout/operation by owner/engineer prior to procurement.</p>
10	<p>Relocate Existing Power Service and Load Center/Transformer to New Building:</p> <p>This task includes all necessary work to transfer the power service currently serving the old chlorine treatment building to the new treatment building. The power service will no longer serve the existing building after the new system is constructed. The existing load center (208V, 3PH) and transformer will be salvaged and installed into the new buildings as part of this work. A new connection box at the existing building will be needed to connect and extend the existing service to the new power service conduits to the new building. Contractor shall utilize existing breakers, as appropriate, in the existing load center for new electrical components (convenience power, heat tape, lighting, chlorine pumps, sump pump, etc.).</p>
11	<p>All Remaining Electrical Work:</p> <p>The contractor shall provide all remaining electrical work (lights, outlets, heat tape, switches, conduits, heaters, etc.) to complete the project in this task in accordance with the plans and specifications.</p>
12	<p>Water Supply Line Work:</p> <p>This task includes all necessary work to reroute the existing water service currently providing water to the old chlorine treatment building to the new treatment building emergency chemical safety shower and spigot (safety shower installation is in Task 16). The water service will no longer serve the existing building after the new system is</p>

	constructed. Also included in this task is the abandonment of existing water service line. The existing valve to the service will be abandoned and the valve box will be removed. New extension line shall be 2" Sch. 80 PVC unless the contractor determines that the existing service size and material are different, in which the new extension line will match existing size and material. As part of this task the existing double check valve assembly will be salvaged from the water vault and installed in the new building with a new valve and the new water service to the frost free spigot and safety shower per the plans and specifications.
13	2-Inch Conduit w/ two 1/4" Poly Chlorine Solution Line (Buried) This task includes the procurement and installation of a 2" PVC electrical conduit with two continuous 1/4" poly (clear polyethylene) tubing from the new chlorine building to the west end of the chlorine contact chamber. This task includes all the trenching, soil disposal, piping installation, backfill, and compaction work associated with this conduit installation.
14	Two 2-Inch Sensor Conduits (Buried): This task includes the procurement and installation of two 2-inch PVC electrical conduit from the new chlorine building to the east end of the chlorine contact chamber. This task includes all the trenching, soil disposal, piping installation, backfill, and compaction work associated with this conduit installation. All sensor cables shall be shielded CAT 6 or approved equal.
15	2-Inch Power and Sensor Conduit (Buried): This task includes the procurement and installation of two 2-inch PVC electrical conduits for the power service (pump) and sensors from the new chlorine building to the west end of the chlorine contact chamber. This task includes all the trenching, soil disposal, piping installation, backfill, and compaction work associated with this conduit installation.
16	Safety Shower/Eye Wash Station & Spigot: The Contractor shall install the freeze resistant safety shower and eye wash station in accordance with the plans and specifications. This task also includes installing the frost free spigot in accordance with the plans and specifications. The electrical work for the heat tape is included in Task 11 and the water supply to the shower work is included in Task 12.
17	12-Inch of 1-Inch minus crushed Granular Base rock (For gravel surfacing): Contractor shall place and compact all the new gravel surfaces shown on the plans. Gravel shall be installed to the specified minimum compacted thickness to the satisfaction of the Owner.
18	Concrete Sidewalk: Contractor shall install the 6-inch thick concrete sidewalk, including the 4-inch thick 1-inch minus crushed rock subgrade. Rock shall be appropriately compacted at the new CMU treatment building in accordance with the plans and specifications.

Contractor shall be responsible for the timely procurement of all materials required to complete the project, unless otherwise specified.

Contractor shall coordinate all sewer bypass work with the Owner and get Owner's approval prior to conducting the work. Contractor is responsible for sealing off sewer lines during specified times in the work plan to conduct manhole work (this work is covered in the individual tasks associated with the respective manholes/wet well).

Respective dewatering costs will be associated with the respective subgrade work. Dewatering

plans and submittals shall be covered under work Task 02. Any waters recovered during dewatering activities shall be discharged into Lagoon 3 or where directed by the Owner.

The scope of work task list above is not intended to be an exhaustive list of all required materials or work items. It is intended as a list to segregate the project work tasks into bidding items. It is the responsibility of the Contractor to include all materials and provide equipment and personnel to complete the project.

Payment of project tasks shall only be based upon the basis detailed in the bid form schedule.

APPLICABLE SPECIFICATIONS

The Specifications applicable to the Work on this Project is the 2024 edition of the Oregon Standard Specifications for Construction.

All number references in these Special Provisions shall be understood to refer to the Sections and subsections of the Standard Specifications bearing like numbers and to Sections and subsections contained in these Special Provisions in their entirety.

CLASS OF PROJECT

This is a City of Yamhill Project.

PROFESSIONAL OF RECORD CERTIFICATION(s):