



**CITY OF YAMHILL  
CITY PLANNING COMMISSION MEETING  
Wednesday – March 6, 2019  
7:00 PM**

**Minutes**

**Regular Meeting – Planning Commission**

**1. Call to Order –Roll Call**

The Yamhill Planning Commission meeting was called to order at 7:00pm by Vice-Chair Prendergast.

**ROLL CALL:**

Members present: Commissioners Moore, Fox and Prendergast  
Excused absence: Commissioner Player  
City staff present: City Recorder Gilmore, Superintendent Howard,  
City Planner John Morgan

**2. Flag Salute:**

Vice-Chair Prendergast led the flag salute with all those present participating.

**3. Public Comment:**

Rocky Losli of Yamhill has a concern regarding the Yamhill/Carlton School District Development Project that was started in early 2017, and the relationship between the City of Yamhill, the Yamhill Fire District and the School District. Losli feels that some of the responsibility for the issues and problems of the project belong to the City Planner. Losli would like to request a public investigation be done to look at the job performance of the City Planner and identify what should have been done to prevent the relationship deterioration between the three entities.

Commissioner Fox responded that he was unclear why this request would be made to the Planning Commission. Vice-Chair Prendergast requested more specific information regarding the events that Losli is questioning and would need facts regarding the issues. Commissioner Moore is not opposed to finding out if the City could have done more during the project and how to do better in the future. The Commissioners will consider a recommendation to the City Council for a review of the City's role in the School Districts project when Losli provides specific justification for the request.

**4. New Business:**

**A. Commission Chair Nomination.**

Vice-Chair Prendergast opened nominations for Planning Commission Chair. Commissioner Moore nominated Prendergast for Chairperson and Fox seconded. Prendergast accepted the nomination.

Motion by Moore, seconded by Fox, to appoint Carol Prendergast for Planning Commission Chair.

Roll Call:       Ayes:   Prendergast, Moore and Fox  
                  Nays:   None

The motion carried.

**5. Unfinished Business:**

**A. Review and consider updating City Noise Ordinance.**

City Planner, John Morgan provided a Staff Report with a draft update of the City's existing noise ordinance. The report was based on the Planning Commission's discussion of the ordinance and the community's needs at the December 4, 2018 Planning Meeting.

Briefly, the draft does four things:

- It updates language to be more reflective of current issues and needs.
- It adds more specific noise related criteria for evaluating nuisances. These are somewhat subjective but should be able to be fairly administered and adjudicated.
- It adds specific noise measurement standards for times where specific measured reading are necessary to evaluate a noise or noise source relative to the criteria in the ordinance.
- It establishes a means for the City Council to consider exceptions or variances to the noise standards for extraordinary events, such as community festivals.

Morgan stated that the Commission's role is to draft proposed revisions and recommend them to the City Council. No hearing is required at the Commission level. The Council may hold a hearing and the Council will adopt the amendments by ordinance.

Morgan asked the Commission to review the draft, discuss any proposed changes, and by motion vote on an agreed-upon draft with a recommendation on the draft to the City Council.

Prendergast questioned how the draft proposal compares to the current Noise Ordinance. Morgan explained that the draft is much more specific, sets more standards for time of day, setting exemptions and providing a process for the City Council to grant exceptions and is much more comprehensive in terms of what is an offensive noise. The commission continued discussion of the draft and requested Morgan change the items that referenced noise time limits as ending by dusk, to be changed to dusk or 8:00pm whichever is sooner.

Commission also recommended to remove the draft section that referenced “Noise Measurement”, that would require a calibrated sound level meter measuring dBA. Moore recommended that the discharge of Fireworks be added to the list of noises that are not permitted.

Consensus by the Commission is to direct City Planner Morgan to revise the draft with the discussed changes and bring back to the next scheduled Planning Meeting for final consideration and approval.

- 6. A.** Approval of Planning Commission Minutes from December 4, 2018.  
There were no members in opposition to the minutes.

Fox made motion, seconded by Moore to approve minutes.

Roll Call: Ayes: Prendergast, Moore and Fox  
Nays: None

The Motion Carried.

- B.** Schedule next Planning Commission Meeting.  
The next planning meeting is tentatively scheduled for Tuesday, April 2, 2019.

**7. Information/Announcements:**

- A.** Vacancies: City Councilor – 1 member  
Planning Commission – 1 member  
Budget Committee - 2 members - Applications are available at City Hall

**8. Adjournment: 8:00pm**

Moore made motion to adjourn, Fox seconded.

All in favor, meeting adjourned at 8:00pm

Respectfully Submitted:  
Lori Gilmore  
City Recorder/Treasurer