



**CITY OF YAMHILL
CITY PLANNING COMMISSION MEETING
Tuesday – April 2, 2019
7:00 PM**

Minutes

Regular Meeting – Planning Commission

1. Call to Order –Roll Call

The Yamhill Planning Commission meeting was called to order at 7:10pm by Chair Prendergast.

ROLL CALL:

Members present: Commissioners Prendergast, Moore, Fox, Player and Braddock.

City staff present: City Recorder Gilmore, City Planner John Morgan

2. Flag Salute:

Chair Prendergast led the flag salute with all those present participating.

3. Oath of Office:

- A.** Swearing in of Planning Commissioner: Diana Braddock, Term expires December 31, 2020.

It was noted that Diana Braddock was nominated and approved for the Planning Commissioner appointment by the City Council on March 13, 2019, and the oath of office would be administered for Ms. Braddock at the next scheduled Planning Commission meeting.

City Recorder Gilmore administered the oath of office to Diana Braddock, and Commissioner Braddock took her place at the Council Dais.

4. Public Comment:

None Received.

5. New Business:

A. Commission Vice-Chair Nomination.

Chair Prendergast opened nominations for Planning Commission Vice-Chair. Chair Prendergast nominated Moore for Vice-Chairperson and Fox seconded. Moore accepted the nomination.

Motion by Prendergast, seconded by Fox, to appoint Ken Moore for Planning Commission Vice-Chair position.

Roll Call: Ayes: Prendergast, Moore, Player, Braddock and Fox
 Nays: None

The motion carried.

6. Unfinished Business:

A. Review and consider updating City Noise Ordinance.

City Planner, John Morgan provided a Staff Report with a draft update of the City's existing noise ordinance. The report was based on the Planning Commission's discussion of the ordinance and the community's needs at the December 4, 2018 meeting and initial draft changes at the March 6, 2019 Planning Meeting.

Briefly, the draft updates language to be more reflective of current issues and needs and adds more specific noise related criteria for evaluating nuisances. The language would also establish a means for the City Council to consider exceptions or variances to the noise standards for extraordinary events, such as community festivals.

Morgan asked the Commission to review the draft, discuss any proposed changes, and by motion vote on an agreed-upon draft with a recommendation on the draft to the City Council. No public hearing is required at the Planning Commission level, the City Council may hold a public hearing, and if approved, the Council would adopt the amendments by Ordinance.

The commission continued discussion of the draft and requested Morgan change the items that referenced noise time limits to be consistent and changed to "permitted between the hours of 8:00am and 8:00pm or dusk, whichever comes sooner".

Motion by Prendergast, seconded by Moore, to approve proposed update of the City's existing noise ordinance 5.04.160, as amended, and recommend approval to the City Council.

Roll Call: Ayes: Moore, Braddock, Fox, Prendergast and Player
 Nays: None

Motion Carried.

7. **A.** Approval of Planning Commission Minutes from March 6, 2019.
There were no members in opposition to the minutes.

Prendergast made motion, seconded by Fox to approve minutes.

Roll Call: Ayes: Prendergast, Moore, Braddock, Player and Fox
Nays: None

The Motion Carried.

- B.** Schedule next Planning Commission Meeting.

The next planning meeting is tentatively scheduled for Tuesday, June 4, 2019.

8. **Information/Announcements:**

- A.** Vacancies:
Budget Committee - 1 member -Applications are available at City Hall
- B.** Statement of Economic Interest, required by the Oregon Government Ethics Committee (OGEC) must be received electronically by April 15, 2019. If you have any questions contact them at 503-378-5105.

9. **Adjournment: 7:45pm**

Prendergast made motion to adjourn, Braddock seconded.

All in favor, meeting adjourned at 7:45 pm

Respectfully Submitted:
Lori Gilmore
City Recorder/Treasurer