



City of Yamhill

A small taste of Oregon

CITY OF YAMHILL, CITY COUNCIL MEETING Wednesday, May 10, 2023, 7 pm MINUTES

REGULAR MEETING

1. CALL TO ORDER:

Roll Call

Present, In-Person: Mayor Yvette Potter; Councilors Marci Hedin, Kay Echuari, Tim Askey

Virtual: Councilor, Shea Corrigan

Staff Present In-Person: Greg Graven, Chief of Police/Interim City Administrator; Jason Wofford, Public Works Manager; Ross Schultz, Interim City Administrator/Budget Officer

All right. City council meeting to order on Wednesday, May 10, 2023, At 7pm for the City of Yamhill. May I get a roll call please.

Tim Askey 1:32

Askey, here.

Kay Echaury 1:34

Echaury, here.

Marci Hedin 1:35

Hedin, here.

Shea Corrigan 1:37

Corrigan, here

2. FLAG SALUTE:

Yvette Potter 1:38

Please stand for the flag salute. (Flag salute)

3. PUBLIC COMMENT:

All right let's open up for public comment. Do we have anybody here for public comment?

Patty Pairan 2:19

Patty Pairan, 215 North Maple Street. I just have a quick question. And I know that everybody up here at City Hall is busy. But I've sent two different emails, one of which I wanted to be at the water meeting, which generally, you'd have the chance to anyway, but I wanted to be put on the agenda. I sent my email on the 21st and the meeting was on the 25th. And then, the second email that I sent was on - this was April. The second email I sent was on April 24. Requesting just a ballpark idea of when the audio would be posted from the April 12 meeting, and I have not received a response to either one of them.

Yvette Potter 3:17

Okay, thank you very much. Any anything else? [No] Anybody else for public comment? Anybody online for public comments, please raise your hands and unmute yourself. At this time, seeing no raised hands and no unmuting, we will continue. And we will go ahead close the public comment and move on to agenda updates or additions from the administrator

4. AGENDA UPDATES OR ADDITIONS:

Ross Schultz 4:01

Yes, your honor, I've got a couple of changes for you. We're moving the email from Jadeon Maxfield from information in your packet and moving it to new business item D to be discussed by counsel.

In your informational section and have a note from Terrence Mahr letting you know of his decision to retire.

With your permission. I would like to add new business item C which is an approval in APA between Lori Coukoulis and City of Yamhill for her services as a new municipal court judge. You have a copy of the contract on your table in the folders that I provided for you at the beginning of the meeting.

I'd also like to add Item D, under New Business, it is a request for a special event permit from Jay Disbrow, representing McMinnville Amateur Radio Club they'd like to spend a couple of evenings in our park, we can discuss that at that time.

Also on your desk is email string from Mary, Comarata, letting council know that the work to raise the gas station will not start until June 5, due some timing issues with PGE. The information has been posted to our website.

So, those are my requested changes to the agenda.

5. CONSENT AGENDA:

A. FINANCIAL STATEMENT TO CURRENT

B. APPROVAL OF COUNCIL MINUTES, REGULAR SESSION- APRIL 12,2023

Yvette Potter 5:44

Thank you, sir. So, the consent agenda, is there any questions or anything that you would like to be pulled out for discussion later?

Kay Echauri 5:52

I make a motion to approve the Consent Agenda.

Marci Hedin 6:01

Hedin, Second.

Tim Askey 6:01

Askey, Aye

Kay Echauri 6:02

Echauri, Aye

Yvette Potter 6:03

Potter, Aye

Marci Hedin 6:03
Hedin, Aye

Shea Corrigan 6:03
Corrigan, Aye.

ROLL CALL: Motion introduced by Kay Echauri and seconded by Marci Hedin
Ayes: Askey, Echauri, Potter, Hedin, Corrigan
Nays: None

The motion carried

6. PRESENTATIONS AND PUBLIC HEARINGS:

A. PUBLIC HEARING FOR THE 2023-24 BUDGET

Yvette Potter 6:14
Presentations and public hearings. We have a public hearing this evening for the 2023/24 Budget, as approved by the Budget Committee on April 27, 2023. And I'll turn it over to our Budget Officer for the public hearing.

Ross Schultz 6:27
At this point, and with the LB1 which is required has been posted appropriately with appropriate time. The document is generally viewed by the budget committee and approved. So, at this point, I guess I'm open to any questions because all I need is for you to open the public hearing, hear your comments, and at that point, close the public hearing. There is no requirement for action, it's just the hearing.

Yvette Potter 7:11
At this time, we'll open public hearing for public comment. And we'll go ahead we'll start with the anybody with concerns or nays for the budget and then we'll go into people that are pro. Is there anybody that has any concerns or nays for other budget as it stands?

Patty Pairan 7:33
I have a question: Did something changed from the time that it was originally posted online? Let back up here a minute... I originally posted it there is a column on the right-hand side, where all of the meetings and all that kind of, so I printed it from there. But then somebody asked me to print it for them. So, I went to, if you scroll down where the announcements and that kind of thing are, and printed it from there. And there is a considerable difference in the amount of pages that you document. So, which one would be correct?

Yvette Potter 8:17
Which one is this one that you are considering?

Patty Pairan 8:22
That one, I believe is from the smaller one? Okay, this is the one that was posted in the newspaper for public review. The other one in this outline is summary of the...

Ross Schultz 8:43
I think is what you saw as the original posting was for the proposed budget. Okay. And the one with the largest number is the one that the budget committee reviewed and approved. So, you're probably comparing the proposed to the conclusion.

Patty Pairan 9:00
That's all I needed to know.

Rocky Losli 9:06

I'd like to like to validate the number just to make sure that I have it straight. And the number that I have, which is which as I understand it should be the final total number for the budget, which is \$6,380,585. Is that correct?

Yvette Potter 9:26

That's the number I have.

Rocky Losli 9:28

Okay, so I do have a question relative to it. And so, this would be my understanding this would be the third budget proposal and the one that has been approved?

Ross Schultz 9:43

Your Honor if I may. [Please]

Rocky Losli 9:45

So, from the very beginning as...

Ross Schultz 9:47

In answer to your question: At the beginning of the process, when we met as the budget committee, there is one set of numbers because that is the *proposed budget* that staff brought forward to the budget committee. And now the new numbers that you're seeing on the LB1 form, as advertised in the newspaper, is *just after the budget committee reviewed the number of staff brought forward and then accrued them*.

Rocky Losli 10:17

Okay, I would like to try to reach this point: from the first initial proposed budget to the final one...

Ross Schultz 10:26

If I may, there was only one *proposed budget* and now there is an *approved*.

Rocky Losli 10:32

Right. Okay. Well, numbers changed.

Ross Schultz 10:34

Yes, it has.

Rocky Losli 10:35

Yeah. And so, what I'd like to try to get the answer to is the difference between what it is now and \$318,000 and some change less.

Ross Schultz 10:49

That was about six hours' worth of budget committee conversation and recommendation. And the Budget Committee Chairman's here, but I think detailing all of those went through almost 40 pages of notes, so I don't think we'll cover it. If you would, like, further detail of it, I suppose I can provide that.

Rocky Losli 11:15

Nice. Well, my perspective, I'm looking at what I believe is a revenue difference of 318K plus.

Ross Schultz 11:28

There's also a corresponding difference for expenditure 318K plus.

Rocky Losli 11:40

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All of my numbers, and my mind trying to grasp the whole game came out with the document. Okay. And so, I would like to make a statement about the budget. And the fact that that our budget officer, which is Ross Schultz, and he made a statement that impressed me greatly, which was: the budget numbers are, they are estimates. And they have to be estimates, because we don't know for certain that all of the revenue is going to appear. But based on that, the premise that was presented, I appreciated greatly was the fact that that a conservative budget is a good budget to work with, because there will be few with any disappointments. And I really do appreciate that. I from a budgeting perspective, I think that is an age, a proper tack to take. And, and I hope that the final budget, in fact, looks exactly like that statement. I hope it does.

In attempting to identify some expenditures, and just for example, and I won't be too terribly definitive about this, but for the sake of definition, when monies are set aside, just as an example, in the water fund, we know that that certain expenditures are set aside for capital, capital expenditure. But if it's not detailed than someone like me, with other people looking at the budget, they wouldn't know what those monies were intended to perform. So as a suggestion, if that is very specifically identified, and I believe it has to be in the budget, because we, you know, if we're going to talk about it and assign dollars to projects, there is an amount of money that's going to be assigned. But the project itself, I believe, needs to be specifically stated so that it's not just well to improve the water system. It's this piece or part of the water system. And that kind of definition, I think it's very helpful.

I couldn't let this opportunity go by without and I know that some of you might not be pleased at the subject matter, but it has everything to do with the budget and it is the SDC fees and I have said that I am requesting, I am encouraging, I am hoping, that our city council would declare an emergency and make those changes happen. happen right away. Because if we don't get money and increase in SDC fees from the 57-lot residential subdivision. Between that and the 62-lot subdivision, we're missing an opportunity to receive over a million dollars. And we all know that money just doesn't grow on trees. So, I am once again, I am requesting, I am encouraging counsel, please move as quickly as you can, as quickly as you can. There is a great deal of difference between a total of \$17,191 and potential that can be justified. And I have an understanding of how SDC fees are established, and how you go about changing. We've got a tremendous amount of expenditure in capital improvement ahead of us. And we need all the help that we can get an SDC's will help a lot. So, the difference between \$17,191 and \$30,187 would just be marvelous to help us because folks, we know that we have about \$40 million of capital improvement that is necessary for the very important and essential service, water, sewer, streets, storm, all of those areas. We need it. Please, please be about our business. Thank you.

Yvette Potter 17:25

Thank you, Mr. Losli. Anybody out there for public comment for the hearing. Public hearing comments. No.

Jay Disbrow 17:37

Mr. Losli talked about the SDC fees. I've had some discussions with some other folks and we thought of providing a provision in there reduce their fees to encourage low-income housing development. And of the governor's put out some goals and money that could probably be greatly assist the development of rural, low-income housing. So, when the city looked at that you're saying maybe try to put a double provision in there to accommodate low-income housing. We definitely need a lot in the community. Thank you.

Yvette Potter 18:28

Thank you, Mr. Disbrow. Any other comments for the budget? Any other questions? Is there anybody online that has any questions or comments for the public hearing budget? Seeing none, we'll go ahead and close the public hearing. And is there anything additional that you would like to...

Ross Schultz 19:07

Just close the public hearing on the 2023/24 budget as approved by the budget committee.

Yvette Potter 19:15

Let's close the public hearing for the 2023/24 budget as approved by the Budget Committee on April 27, 2023, and the public hearing is closed.

B. PUBLIC HEARING ON NOTICE OF STATE REVENUE SHARING POSSIBLE USE

We open the public hearing on notice and state revenue sharing possible use and the budget officer will share that information with them.

Ross Schultz 19:37

This is a public hearing. Anybody that would have comment on us accepting state revenue given funds. They are a piece of our budget here are not specifically allocated to one procurement or another. But the issue is do we want to receive state revenue sharing funds or not.

Yvette Potter 20:09

Is there anybody...as we're opening the public hearing for public comment on that...Is there anybody that would like to speak on their thoughts on the revenue sharing possible use?

Please, Mr. Losli.

Rocky Losli 20:24

Couple questions. Oh, yes. The amount of \$15,000.

Ross Schultz 20:28

It's whatever it says in the budget. I don't know the exact amount. Yes. It is \$15,000.

Rocky Losli 20:42

Okay. The next question would be what did we use the \$15,000 for last year? In the process of what we're doing right now.

Ross Schultz 20:52

As I explained earlier, there is no tie directly to \$1 for this or for that. It goes in the general fund allocated to all the expenditures that go from the general fund, so I can't, I can't detail where the \$15,000 went.

Rocky Losli 21:13

General Fund was enriched a little bit.

Ross Schultz 21:15

Yes, yes.

Mike Wofford 21:16

This is Mike Wofford. Are there any strings attached at all? With the dollars from the state?

Ross Schultz 21:24

Not that I know of.

Yvette Potter 21:40

Anything else? Any other comment? Mr. Losli.

Rocky Losli 21:46

The state of the economy and financial circumstances are, are becoming difficult. And I, once again, I would like to encourage city council to give great consideration to the point of, of accomplishing in the fiscal period of this budget that we're speaking of do those things, but also at the same time, if we can

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have a very handsome amount of carryover, so that the next fiscal period can be off to a good start. I'm just very concerned about the availability of funds and revenues that may or may not come in. So the carry over. I would hope that that would be one of the challenges, and one of the goals that counselors would look at and try to make that a priority.

Yvette Potter 23:05

Thank you very much. Any other comments? Statements? Budget?...

All right, we'll go ahead and close the public hearing on notice of state revenue sharing, possible use, and move on. And next agenda. Unfinished Business, Cedar street storm rehab project.

2. UNFINISHED BUSINESS

A. CEDAR STREET STORM/REHAB PROJECT

Jason Wofford 23:26

You'll see what I did, I'm going to send you the scope of that cross there.

Ross Schultz 23:36

If I may before you go. First off, this project was one that was an opportunity that we took advantage of. I asked the mayor to use her signature authority to sign this without council seeing it first. It was Lawson construction, and they were mobilized in the area we saved-- I don't know, you probably know better than I do-- \$10,000 to \$15,000 in mobilization costs, to have them come in, again, and construct it immediately while their equipment was there to work on the new homes. With that, preamble, this is not, I don't think you need to make a motion on this. But this is something that we wanted to make sure you had the chance to see. And I guess if we've got comments, we are certainly here to answer them. So, with that, I'll turn it over to Jason.

Jason Wofford

Thank you, Ross, like I was saying, this is just more or less the scope of this project we have going on, which is going to give some reprieve to South Cedar Street. Some of you may know and those who don't. It's been a pretty heavy flooding zone in the last several years. So they're dealing with-- like Ross was saying-- we utilized the mobilization of Lawson Corp. to finish this project based on lifting the strain on those individuals living off of South Cedar.

Ross Schultz 25:22

By the way it was part of our CIP.

Jason Wofford

This was part of the CIP and, also, 80% of SDC funds. So, big plus. You see your SDC dollars and fees going service that gives back to the community.

Kay Echaury 25:43

When does your project start?

Jason Wofford

About 3 ½ weeks from now.

Kay Echaury

Are we... are you going to notify the people who live there?

Jason Wofford 25:54

Yes. My hopes are that we can generate this on our website and just go to work.

Kay Echaury 26:04

Because I'm just thinking that people live across... I live there, and I don't need to be notified, but I'm wondering if you could do a notice on the door.

Jason Wofford 26:16

Definitely, it's standard practice. Along with this project we're also getting a halfway re-pavement so that's kind of a bonus to the project.

Yvette Potter 26:36

Night work, will they really be working at night? [No] So we won't need to worry about people being affected in the evening.

Jason Wofford 26:50

Just so you know this project ties into our storm system off of East Third.

Yvette Potter 27:17

All right, any other unfinished business? All right. So, we will move on to new business. Request to enter into a lease for sewer vac equipment.

8. NEW BUSINESS

A. REQUEST TO ENTER INTO A LEASE FOR SEWER VAC EQUIPMENT

Ross Schultz 27:30

If I may, jump in here before we go. This is a really good project I've been talking to Jason about. Right now, he pays about \$10,000 a year for sewer vac. Is it a year or month? [It's a year]. But \$10,000 a year to have somebody come in and do our sewer back work for us for about \$15,000 a year, right this second, we could buy our own sewer vac and have it available for use anytime you need it for emergencies, we don't have to depend on somebody else to come in and take care of the sewers, plus other benefits and other uses that public works can use it for. He's got a quote right now, which I think, did you get it in the document?

Jason Wofford 27:43

No I didn't but it's \$80,667

Ross Schultz 28:36

Which is a little steep. Right now, that's pencils out at about \$17-18,000 a year instead of \$15,000 that I'm shooting for. Jason's working right now with a couple other options that may reduce that price. And, if we do need to buy, one way to reduce the amount of money we have to pay would be to borrow from ourselves. We have about \$4 million sitting in the bank right now, which certainly could finance this on a five-year payout. Which would be great. So, this project is not completely developed. I chose to leave it on the agenda today so that we can talk to you about what it is we're taking. So, when we come back to your opinion, you got a basis of what it is your looking for. Anything you'd like to add Jason?

Jason Wofford 29:34

And just kind of jump on it... we were saying I think the big key here is where there's availability. So, in this game that we're calling in on subcontractors and what we're dealing with is scheduling conflicts and it is ongoing and it's growing We're kind of handcuffed at this point in time. We only have one backup service within the county that has an emergency response. So, This would un-handcuff us giving us availability in the city to sever that tie, and to start working in-house, and saving money. I mean, one thing he didn't look at, and I did these myself, is what's what's the labor costs there, we're just looking at just the general machine being on site, we're not also looking at the labor cost, and I kind of kicked it to the side there. I think it's, it's healthy for the city to start looking inward or doing away with exporting

contracting, you know, as much as we can do in-house, long term, it's gonna save us a lot of money in return and have that response time.

Yvette Potter 30:44

Do other cities have sewer vac equipment or use it?

Jason Wofford 30:48

This is a conversation with Ross I know, talking to this, which is Carlton's right now in the motion of trying to purchase one so what I was telling Ross is I might reach out to Carlton and see if they want to partner with us if that's the way to take way more expenditure and we just want to look at it independently but the answer your question mostly all cities have their own.

Unknown Speaker 31:14

Is there a possibility that we could lease that out, to other cities that may need it?

Ross Schultz 31:30

That starts bringing its own set of complications, you know, something shared between us and Carlton can be awesome because it's local, you know each other; but, if you lease it out to Willamina or someplace else, you end up with other issues.

Jason Wofford 31:48

Just a little piece to that. So, in the last two years, I've been training staff on those backer trailers we've been bringing them in and utilizing them around town on smaller projects so that they can just get more hands-on experience. So, we'll be rolling into that with these guys already being developed with the machines.

Yvette Potter 32:25

Officer Miller

Adam Miller 32:26

Instead of leasing it could it be contracted out with one of our guys on?

Ross Schultz 32:31

Well, that's what we're talking about that just sets its own set of crimes is all. Somebody could look at it, but they've got to be paying somebody go out and then how do you justify that person's wages not working for the City? I don't know. That's not the preferred way.

Jay Disbrow 32:57

You say a sewer vac? Is it capable of potholing? [Yes]

Yvette Potter 33:11

Councilor Corrigan. Do you have any questions?

Shea Corrigan 33:26

I don't have any questions.

Mike Wofford 33:30

I just had a question beyond the cost of the machine and the maintenance of the machine. We have to get any permits for docking [No.] So, utilize your own men.

Yvette Potter 33:41

For those taking notes that helps to when you if you announce your name. Okay, no questions from the council. Do you need any decisions on this or is it just information for us to be aware of?

Ross Schultz 34:05

I'm sorry, not a decision at this time. I don't think our paper looks ready yet. Hopefully next month.

Yvette Potter 34:11

We'll be looking for it, that's for sure.

B. LETTER IN SUPPORT OF GRANT REQUEST FOR JADEON ROBERTS-MAXFIELD

All right. Next, new business, a letter in support of grant request from Jadeon Roberts-Maxfield. I did respond to this email on Friday. And I did offer to submit a support letter for their grant opportunity. And they got back to me on Sunday night or Monday morning and said that the grant closes, they would have to have it in by the end of the day on Monday. And so, they didn't get anything from us at that point. But I did let them know we were interested in supporting their efforts in return opportunity. And if in the future, they can give us a little heads up, but at the same time, that was short timing, that isn't without any questions can counsel on this. The email response included, the council reports, and new businesses, reports, their efforts in developing new businesses and their places, diamonds in the rough grant application for restoring the building facade and the original historical design of the building in town. Yes, we support that. And so, they said that in the email response. If they were smart, they would have printed that and used it. That's possible.

Is there anything else we need to be aware about? [No] Let's See, judge.

C. INTERGOVERNMENTAL AGREEMENT FOR MUNICIPAL COURT JUDGE

Ross Schultz 36:17

You should have in your folder. I made you guys a copy of the agreement between the judge and the city. [She has signed] I don't have a signature. [I have a signed copy.] So, with your approval, I guess I'll affix the signature or do, or do you have the mayor sign? I don't know your processor here.

Yvette Potter 37:01

Any questions from Council on the contract itself for the judge?

Tim Askey 37:05

Is the cost similar to previous ones?

Yvette Potter 37:16

Now, let's look at the previous judge. [It's the same] it's the same.

Kay Echaury

I made the motion to approve the Inter-governmental Agreement for Municipal Court Judge, Lori's Coukoulis.. between City of Yamhill and Municipal Court Judge Lori Coukoulis and offer to extend.

Marci Hedin 37:41

Hedin, Second

Yvette Potter 37:44

May I get a vote.

Tim Askey 37:49

Askey, Aye

Kay Echaury 37:49

Echaury, Aye.

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Yvette Potter 37:49
Potter, Aye

Marci Hedin 37:50
Hedin, Aye

Shea Corrigan 37:52
Corrigan, Aye.

ROLL CALL: Motion introduced by Kay Echaury and seconded by Marci Hedin
Ayes: Askey, Echaury, Potter, Hedin, Corrigan
Nays: None

The motion carried

And "D", parks facility reservation request.

**D. PARKS FACILITY RESERVATION REQUEST, MCMINNVILLE AMATUER
RADIO CLUB**

Ross Schultz 38:00
So, we just received this I think today or yesterday, fairly short notice. It's for the McMinnville...

Yvette Potter 38:12
Amateur Radio Club.

Ross Schultz 38:13
Yeah, Amateur Radio Club and they want to come and spend a couple of nights in our park, I guess, and have a festival of amateur radios. Staff took a look at this. And right now, our thoughts are one we want all the proper paperwork filled out and not certainly that we have a chance to go through it 100%. You'd like them to carry liabilities riders holding that city harmless if something goes haywire. And three, you'd like to know everybody's name that spending the evening in our park.

Kay Echaury 38:54
Yeah, so it's like 9am to 4pm both days correct Jay?

Jay Disbrow 38:57
Yeah. It's an annual event held by American Radio Relay League, which international in the industry of about 40,000 participating in they just got a call this afternoon for the permit. We are insured through ARRL insurance. It's going to be hard to give you the names of people who anticipate staying overnight at that time. And that's kind of a new requirement. Because when people stay overnight at Derby days, I don't think there's ever a mustard list made up.

Ross Schultz 39:40
We can. e've got a new set of rules that go and I'm not certainly of correct word anymore... homeless people stay all day. And so, even if we could get that the people that stayed overnight in the beginning, I'm sorry...

Jay Disbrow 40:04
Okay, well, I do have that I do have it in draft. Okay, and we'll get to you as soon as we get our insurance writer and stuff like that together.

Yvette Potter 40:16

Does the staff have any questions or concerns about conflicts, anything like that with anything safety, the use of the park and repair of the park afterwards. And...

Jason Wofford 40:28

What I expressed was, you know, just to keep the park intact, remove all debris, and remove any signage, so on so forth.

Yvette Potter 40:40

And I've noticed a waiver for parking... for parking on the grass is that?

Jay Disbrow 40:45

That was in the follow up email. The only vehicle that will park on the grass would be a converted camp-trailer. It's used for emergency communications. And we use that as the filter, which is a get on the air traders, non-ham to public to come in and make contact under supervision of a licensed family. It's just a very small little trailer. Much, much smaller than the normal unit. You find her in Derby Days or any other campers that we would have with the outside the fence. R

RV's will be outside the fence.

Yvette Potter 41:31

This is a public event. Can the public enter the event?

Jay Disbrow

The public is encouraged to attend. You, the Mayor, or the Councilors are encouraged to attend as well. [That's interesting.] We, the club, gets points for an elected official to come in so. [Well, that's good.] And this is the first time since COVID that we've been able to get together as a club publicly.

Yvette Potter

Very nice.

Greg Graven 42:04

Greg from Yamhill PD. We collaborated. Ross and I talked about that and what can be done from a security standpoint.

Jay Disbrow 42:18

We have requested the Yamhill County Sheriff's office Volunteer Response Unit to provide security Friday night because we won't be doing any ham operation. Saturday night it will be all hams will be overnight so they will be participating. At that point, it is not really a sleepover. It's an operational period.

Kay Echaury 42:48

It'll be the full weekend?

Jay Disbrow 42:50

Yes, we start Friday morning. We're going to perform the set up from 11 o'clock Friday morning till 11 o'clock Saturday morning. At which time the operational test starts till 11 o'clock the next morning. So, the contest is a 24-hour contest and then after that so on Sunday then then we do our decommissioning and cleaning up.

Yvette Potter 43:21

You have a safety officer assigned?

Jay Disbrow 43:24

Yes, we're required to have a safety officer.

Yvette Potter
Daily coordinating with the Chief?

Jay Disbrow
If the Chief wants us to coordinate.

Greg Graven 43:34
Being that it's in Yamhill, yes.

Yvette Potter 43:40
Any questions from Council? Any concerns from counsel? All right. We will wait for the additional information the insurance that the City Administrator requested, and we can...

Ross Schultz 43:57
If I may, If you could make a motion to approve their application with the caveat of filling up the appropriate paperwork, a liability writer naming the city, submitting the names and prior or post with the attendees on those evenings, and being mindful of damage. If that's okay, then motion that would allow me to sign to that or Chief Graven would be fine.

Marci Hedin 44:50
Motion to allow. (With the above-mentioned caveats)

Unknown Speaker 45:07
Seconded.

Tim Askey 44:50
Askey, Aye

Kay Echaury 44:50
Echaury, Aye

Yvette Potter 45:08
Potter, Aye

Marci Hedin 45:09
Hedin, Aye

Shea Corrigan 45:10
Corrigan, Aye.

ROLL CALL: Motion introduced by Marci Hedin and seconded by another Councilor
Ayes: Askey, Echaury, Potter, Hedin, Corrigan
Nays: None

The motion carried

Ross Schultz 45:13
Did you get everything on that motion?

Ross Schultz 45:19
Did you get the motion?

Angela Fowler 45:23

Yeah, proper paperwork, liability insurance, prior or post list of attendee's names, and be mindful of damage.

Ross Schultz 45:30

Good. Thanks.

Yvette Potter 45:32

I trust that Jay will take great care of our park.

"E" DEQ and PGE this is also good news. At the property next door.

Ross Schultz 45:54

Yes, actually, that's not an action item. It was put under information and announcements.

9. DEPARTMENT REPORTS

A. ADMINISTRATION

Yvette Potter 46:09

Okay. All right. Move to Department reports. And we'll start with the Administration, Mr. Ross Schultz.

Ross Schultz 46:18

I really don't have anything, Greg is here on a day-to-day basis, make sure things run well, so I'm gonna just turn it right over to him.

Greg Graven 46:35

From one end to the other. As we see Angela Fowler over there, she's being diligent, with learning the processes and so forth. And she's picking it up much quicker than I did. I appreciate that. It's a process to be set up on the trainings that are going on. And looking at a lot of the folder documents of what requirements are and the legality and so forth. I just wanted to publicly appreciate her work and her dedication and willingness to step forward and volunteer seeing these looks on her face.

We have been, Kim and I, have been meeting with Caitlin Sticka, who is with "With Courage". And that we're working on a project to Paint the Town Pink, which will be in October for breast cancer awareness. We're looking at getting some signage, Chris Livingston, he's going to make a ribbon like we have out front with the pinwheel. And it'll be posted up there for the month of October. Wanting to talk also kind of set up but I purchased some lights, the LED lighting for my house, that change to a thousand different colors, patterns, you can talk to them or they talk back at you. I don't wanna go that far with these lights. But something that we can put up on the building that are kind of permanent fixture and are relatively inexpensive. Probably paid \$140 for set of lights, and you can do it remotely from your phone, you can change over 1000 different colors. Over the season seasons, we could have different colors, and then see how that works. See, if other businesses would like to jump in on that. And, knock on wood again, I've had mine for a couple years and really low maintenance. So, we're working on projects for Paint the Town Pink, so that's something that we've been working on.

Also, if you guys have seen the radar trailer, well, it's been two weeks sort of working. I've working on it, re did some of the wiring on it, and the new battery. And I think that thing in the sky has been helping a little bit, charging the batteries. it was a test program where it's been sitting, it's been self-sustaining and hopefully we can start moving at around town.

Today, I had a fun opportunity to apply for the ODOT grants or ODOT permits for the Derby Day Parade. So, I'm working through that process and getting out of all of our insurance and getting that process going for the Derby days parade route and rerouting traffic.

Also, I've been working on looking at getting tablets for councilors, because I'm looking at the amount of paper that we are for lack of a better word, wasting. As technology advances, we have to have security features on them. I found some that I thought were gold mines for like \$81 each and they have recovery,. IT said no, because they are fairly compromisable in here, and they would have to stay here. Their recommendation is \$498 a piece tablets, which is right now out the window. Still looking for something that would be more beneficial. But still working on that process. I don't have a solution, but I would like to get something.

Yvette Potter 51:14

How many are you anticipating needing?

Greg Graven 51:16

I would I was thinking seven. That way, the council has five that can be shared. We can have an extra one but not just for council meetings, or any other meeting so they can be universally used. It could be cheaper just to have seven and then share them amongst the council and the other committees for every agenda item. So, I don't have an answer yet. We're still working on it.

Yvette Potter 51:52

Last year in the lectures, by the way, we did set aside some funding for computer upgrades: electronics, website -funding to get our website updated- could that be taken out of that fund?

Greg Graven 52:08

It could be. I was gonna take some from the chemical fund, and then out of the ACER account; however, thats about 10 grand to get the process started. That's what I'm going to look into. I might have the same issue. I know, this isn't a new topic. I talked to school about that, to see if they might have any of theirs available. They're utilizing them now. So, I've got to check with the school superintendent and see what they have.

Ross Schultz 52:50

So timing, are you thinking the council would take them home? Or they can stay here?

Greg Graven 52:56

I don't know. Because that would be down the road discussion when I find something and to see sort of equitably.

Ross Schultz 53:04

I have some ideas on that depending on what you do...

Greg Graven

Okay, we can share that.

Greg Graven 53:11

Also, can you see that little monitor. I've been working on process and IT finally got that set up. I don't know what it's doing right now. They've been working on it throughout the day. So that computer is linked to and I'm either going to propose ,and it's kind of small via we're announcing, I propose that we just turned that big screen around to have it looking outside. So, I'm looking at that concept, but it worked pretty good today. So that's computer there'll be the catalyst. That will be doing their own announcements and notifications. Right at that location turning around the window and its big enough that everybody can see it from the sidewalks...

Ross Schultz 53:53

So instead of having those pieces of paper taped on your window?

Greg Graven 53:59

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Yes, I don't really like that concept. However, it's been a process. It will be on 24 hrs. a day, seven days a week. And the securities have to be on it, and I don't want any of our credentials on it. So that'll be the process, hopefully in the future for announcements. If that doesn't work, then I'll figure out what I can do with that where people get closer and where they look at it up front. In the front office. It's pretty tall in the window they're going to get covering as opposed to kind of peering over the computer hopefully we'll be able to utilize and that's where all the announcements and notifications and everything will be able to be kind of scrolling through.

B. POLICE DEPARTMENT

Greg Graven 54:58

It seems with the Police there's nothing to report and it's going well. Nothing remarkable to report. Officer VanCleave has been down at the Academy taking leadership classes and doing well. I would have received a phone call if he wasn't so he must be doing well. Does anyone have any questions? Or anything you want to add?

Yvette Potter 55:36

All right, public works.

C. PUBLIC WORKS

Jason Wofford 55:41

In the water plant in water, we've been doing some load bearing calculations on the filter media, that's going to be getting replaced on June 19th. Just to see if that load that persists, the thick part was one filter. Currently, we operate on two filters. So, there's going to be a lot of calculation and trial that in regards or as you can bring in, and then we can take out so far overseeing. As far as calculation, we can be offline for two days, two, possibly three, days. So that falls in our timeframe as far as removing one filter, putting one filter on so we should be good to go.

Also, regardless of that, begin working with the contractor and that's Delta services, trying to scope that work working with some subcontractors to build up the A plant to get back their trucks up top so we remove that filter media and the product coming in with cranes. So, a lot of small engineering and a little bit of physics involved in that whole process. Things seem to be turning really well. I'd like to see more of that load bearing with that two day buffer. So that about sums up water.

Off the sleeve we've got a project going on the distribution throughout town coming down Juniper, First coming off of Third. We did pressure testing. So far, Good. We've been flourinating lines, activating any services that are on that line. Bactine samples have come back really well. So, everything with that process is moving pretty fast. And they're just doing all offline services right now all offline structure so right now they've moved over to sewer and they're starting to go down East Third again. Did their tie ins yesterday.

We did run into a little snafu can be made and that's the road the road is sloughing off at a tremendous rate. So now we're going to be digging that road out. Roughly, 200 linear feet of that road is going to be dug out and textiled to a deeper depth with the geo-grid. In the best thing is were getting better road out of it. We're just waiting for the Geotech to come back with some ideas of what we can do. That's no verified, cost wise to the city, that's falling on developers in the city funding.

The budget, um, AJ pointed something out earlier. There is going to be pipe bursting going on for the sewer. It's our it's our main trunk line. It's roughly about 1000 linear feet that they're going to be bursting it's going to be going under highway 47 toward the lift station. They're going to be utilizing public works as a staging for that bursting it's going to be loud it's going to be abrupt. [what does that mean, bursting?] Instead of putting out, digging earth, to get to our current collection system that runs to our public works

loading which was brought up by lagoons what they do is they take HDPD pipe and they pull it through because as they're pulling it they're bursting the existing pipe. So, as they pull through it takes out all the pipe away and it just uses it basically for like an alley to get it where it needs to go, like alignment.

Kay Echaury 59:26

So new pipe burst through old pipe? [Yes]

Jason Wofford 59:50

Moving back, with the storm, there again as we detailed the civil work here that's all fun. You're tying but another piece to add to that project they found a bunch of tile which we were expecting on the VanDyke property. So now we're just looking at how we're going to tie into the laterals and burned in the train it from an engineering perspective and kind of agreeing with the city. we're all pretty step back but we didn't want anything tied into drainage or tile so we want to go through our main lines

Yvette Potter 1:00:24

It that their engineer or ours?

Jason Wofford 1:00:26

Ours. Ours and theirs, working together.

Sidewalks are one added part of this. I had APS generate some topographs off of their survey so that all of our sidewalks in the new subdivision, three lots which are going to match up. We're looking at trying to make this sidewalk more uniform all through Third Street. So, all in all things are good. Staff is picking things up pretty fast. Just dealing with a lot of kind of contracts right now getting kicked off for next year. Working with Parker concrete to come out and get a bid just on the highway 47 project that we kind of introduced during budget season seeing how fast we can switch them out.

Unknown Speaker 1:02:01

[Unintelligible conversation]

Jason Wofford 1:02:09

Along those terms. I laid out for council rapid reflective lighting for crosswalk so that's what this Traffic Safety Supply gave me what we're looking at \$11,211.86 to have safe, rapid-blinking crosswalk system. Now to be placed on highway 47 for through traffic heading East on 240 and West down on [unintelligible] You have to look at your intersection right here the in front of T&E or the real estate agent on the other side of the road.

Unknown Speaker 1:02:59

So that is all for stops? [yes] and what activates it?

Jason Wofford 1:03:04

So, it's in-motion..

Unknown Speaker 1:03:08

So, you step into the crosswalk and it turns on?

Yvette Potter 1:03:12

Can you kind of give us an idea of what that would look like?

Jason Wofford 1:03:20

Sort of two way stop before the intersection there you could have it 4 rapid blinking lights for crosswalk so when a pedestrian wants to cross, and it starts [unintelligible interruption] [in both directions.] In both directions. What I was most impressed by was the actual numbers exponentially larger really \$11,211.86 things

Ross Schultz 1:03:50
So, this this time sensitive?

Jason Wofford 1:03:53
No, it's not I mean what I was mainly focused on showing you guys the numbers. If this is something you want me to pursue, the next step is ODOT. But I'm a betting man and I would bet that they would agree to it.

Yvette Potter 1:04:14
They don't have to pay for it, they just have to approve it.

Unknown Speaker 1:04:16
I was I was looking to see what how where it would be mounted on both roads intersections are not visible parked cars when you're coming how far out and that's my concern we...

[Several people speaking at once]

Yvette Potter 1:04:37
Say, there was one on the corner of T&E and somebody was coming from South 47 and a trucks parked at T&E would be technically be able to see that flashing.

Jason Wofford 1:05:08
That that is... what we need to do to expand our yellow lines and move parking forward.

Greg Graven 1:05:16
We've talked about that before.

Kay Echaury 1:05:17
Since that yellow is suggested, can we change the color? Yeah, like yellow means suggestion. Right? We suggest you don't park there.

Greg Graven 1:05:34
It's illegal to park in a yellow.

Kay Echaury 1:05:36
It's illegal. Okay.

Patty Pairan 1:05:37
Okay, can I ask the question? What's the color of the lights? What color would it be yellow or red?

Jason Wofford 1:05:53
Yellow/Amber

Patty Pairan 1:05:53
It that gonna make people stop though?

Jason Wofford 1:05:57
Yeah. Well, I can't, I can't speak for ignorance. Right? So I had hoped that they would stop. If the saw them blinking , amber/yellow light flashing right at their face.

Yvette Potter 1:06:09
Will there be signs ahead that will say pedestrian crossing?

Jason Wofford 1:06:13

Most likely, I think once we want to make this go through or push through, ODOT will start to regulate the signs. Which I don't think will be eternal by any means. I think they saw our efforts. I'm sure they would just jump on board and facilitate this along.

Yvette Potter 1:06:31

I'm really grateful in both for sharing and bringing you in.

Back to the administration, anything there before we ...

Ross Schultz 1:06:59

Nope. Committee reports are next.

10. COMMITTEE REPORTS

A. PLANNING COMMISSION

Yvette Potter 1:07:01

Committee reports, Ken Moore isn't here, is anyone here to represent Planning Commission? Mr. Corrigan, are you available?

Shea Corrigan 1:07:11

I absolutely am, did attend two seconds here. So, I attended their meeting for the planning commission, on the 13th of April, I was able to attend until 7:30. And then I had to leave unfortunately, I was not able to get onto the Zoom meeting. So, I only heard just the staff report. The staff report was geared towards the proposed gas station and convenience store, just across from City Hall there. And Walt had just gone through it with the commissioners' sort of the, the, the things that fit, the things that don't fit. I think there's still some, some work that needs to be done with the applicant in order to come into the standards as I understood it from Walt. And that was at about the point when I was not able to continue with the meeting.

Yvette Potter 1:08:15

So, the Planning Commission is still in discussions with the developer?

Shea Corrigan 1:08:21

I believe that to be the case. From what I understand the, the part of their proposal was to originally, they were going to have their building set back from Maple Street, like 80 feet or something that does not fit with the criteria for Yamhill, which is a zero-foot setback off of Highway 47. So, in their new proposal, they've simply rotated the building 90 degrees off, which by their current design would put a giant brick wall with no windows all along Maple Street, as well as a giant brick wall all along First Street, which according to Walt does not fit with the design standards for the central business overlay as all new buildings should look similar to those around it. And that's kind of where I had finished up. [Thank you] it seems that they have some more work to do to try to get approved.

Yvette Potter 1:09:30

All right. Have they got to the DEQ level yet?

Shea Corrigan 1:09:36

My understanding the DEQ would not step in until after planning had approved and requested council to approve, council would approve, and then DEQ would have something to look at. As it stands now, it's just an idea and a proposal. So DEQ would not yet get involved.

Yvette Potter 1:09:54

Great information. Thank you.

Patty Pairan 1:09:57

Can I add to what Shea just said, I was at that meeting, part of the discussion was the travel on safe travel lane that goes on either side of the pump, it's roughly 16 feet. And that was a concern. And then all the end pump that is on the main part. If the vehicle is in that end pump, you know, getting gas or whatever, there's only 10 feet, roughly erected, somebody could drive around that outside vehicle. So, there was a big long discussion with all of that. And so that's where they were going to continue. And then we're going to be getting the developer said she was going to be getting an engineer or something, too, show that it was feasible. Yeah. And so that's where it ended, basically, for the record.

Yvette Potter 1:11:02

That was Patty Pairan. [Oh, I'm sorry] and she provided an additional update. Thank you.

Greg Graven 1:11:07

I was there if you would like more?

Yvette Potter 1:11:11

Were you there too?

Greg Graven 1:11:19

I guess, whatever happened, I attended the meeting and the key point, takeaways were as one back to the developer, and the engineer points of egress and ingress make sure that there's plenty of room for the commercial motor vehicles going in some fuel tanks, fuel trucks going in and out, and they're doing that as well as the lighting. And so, they're going to get the specifications on the lighting, which are the light of these overhead canopy for the gas prices. So, they wouldn't be flashing lights, they would be a solid color, with whatever lumens are within standard, and they would only be changed once a day when gas prices change once a day Well, those are the key point takeaways is the building structure. aesthetically pleasing to the other buildings within town, there was conversation about the roof line not being flat. So, they conversation about that as well as the brick building, looking aesthetically pleasing with putting in some windows versus the brick That you can see on Maple Street. There's a walk- or drive-up window that they discussed and table that we get more information on as well. A lot of things went back to the developer, the engineer, as well as the field company themselves. There was conversation about how many employees would be there, parking for employees. bicycle parking as well, there's a lot that was tabled, but they will be bringing it back from that meeting. Hopefully you having some answers.

Unknown Speaker 1:13:10

A public hearing then? [Yes.]

Yvette Potter 1:13:26

Planning commission, Water Advisory Committee.

B. WATER ADVISORY COMMITTEE

Brian Jensen 1:13:30

Brian Jensen, Chairman of Water Advisory. We did meet in April. The committee reviewed some rate studies that we're still waiting to get back from Tim Tice. We sent him with some questions we had and we're waiting for that return of that. The committee did make a recommendation to the budget committee for increasing budget amount.

Only other things going on with water advisories. So, we're going to need to change our meeting schedule. My new job doesn't allow me to be available at three in the afternoon anymore. So, we're looking at an evening meeting. We'd like to hold it on Tuesday if that's possible. But probably not every month, I talked with Jason (Wofford) and we're looking at maybe every other month, just because we're

waiting for a lot of stuff mostly. So that is our request to move that to a Tuesday evening to if there's no conflicts with the scheduled meetings.

Yvette Potter 1:14:53

Anything in 7 pm and Tuesday evenings every other month is what your proposing? Consulting every other...

Brian Jensen 1:15:01

Every other month, we will not meet this month because we haven't gotten anything else. So, unless Jason you have a reason we should meet? It will naturally be in June, and the last Tuesday of June.

Yvette Potter 1:15:27

Jason does that fit in to your schedule? So, the city has to provide two staff members of that meeting, correct? And that will be you and the recorder.

Jason Wofford 1:15:42

Wednesday or Friday will be a better fit for me as far as the evenings.

Brian Jensen 1:15:47

We could reach out to the committee and talk with them.

Yvette Potter 1:15:57

And then, last Wednesday or Friday of the month there's no other events?

And our recorder, we didn't have any conflicts with any of the dates? Any other type of Wednesday, Friday or, or Tuesday evening?

Ross Schultz 1:16:21

Pretty much any day.

Angie Fowler 1:16:22

I'm pretty open.

Yvette Potter 1:16:24

Okay, and it's in the evening. [yes] And every other month, what you're suggesting is okay, and I'll ask staff, if they'll check the calendar to make sure that that's available and get back to you. On the day that fits.

Brian Jensen 1:16:42

Definitely. Thank you.

Yvette Potter 1:16:46

Thank you, Brian. And, Angie, can I put you responsible for checking the calendar and making sure that the city has the ability, the rooms available, the staff is available on either Tuesday, Wednesday or Friday, but the last week of the month, every other month beginning to..

Angie Fowler 1:17:12

Yeah.

Yvette Potter 1:17:15

Thank you so much. Anything else, water advisory? [No] thank you very much. Now Yamhill Downtown Association.

C. YAMHILL DOWNTOWN ASSOCIATION

Kara Weber 1:17:23

I am Kara Weber, 180 North Maple. And, I'm a volunteer for the Yamhill Downtown Association, and our latest. So, we're reporting one of our latest activities. And we are hustling to get this done, the Beverly Cleary public events going. It's our fourth annual one this year. And traditionally our special committee member, who is an educator and children's writer, spearheads this effort. And she's been opening up story contests, coloring contests for kids from kindergarten to high school. And she's tracking historical entries from locals to Tennessee and nothing International yet, but, you know, maybe I will go that angle. Oh, yeah. And, so, we always try to involve some sort of public aspect to that usually during May 13 is kind of like our window to have a celebration and offer some recognition for the kids that win or participate show up. And this year, we are adding a 5k Fun Run to the curfew. And another one of our missions of the Downtown Association is include all the public and, also, draw business to our local business. And Barbara House has always kind of been on our "go to" the backline and Heidi Davis is very often.

So, this essentially takes place, May 13 starting at 10 am. And it kicks off with a fun run. We were Chief Graven so much and... with our letter for insurance and my friend Kathy at the county, and we have all sorts of permitting. So, we're good to go that way. And we have a bunch of volunteers. The 5K basically goes down Olive and comes back around to Larson house.

And then there's just a bunch of free fun value at the Larson house. So, we'll have like the usual bounce house and face painting and my daughter has a library project where she's giving out free books that she's earned money for. We also have other cool things like the or the Outdoor Education Adventures that are this nonprofit. They do summer camps for kids. And they just want to get them outside and so it's kind of like a cool thing to draw attention to our cool Nature Trail, which Jason's been working so hard on.

So we'll have a guy from the nonprofit take a heard of kids over to the trail and we will have like signs/prompts, like you know, like this is a habitat of a wood duck, etcetera, etcetera. And then at the end of the trail, there's like pussy willows that are in bloom and others there's a cool activity for the kids to make a cool Mother's Day thing with the pussy willow, it's pretty cool. So oh, we also have a solar telescope from the Carlton observatory there. Yamhill Enrichment society will have a tent, and we will have free beer if you run or walk.

Unknown Speaker 1:20:23

[Several people speaking over one another]

Kara Weber 1:20:26

... so it gets free hot dogs, cold brew coffee, and free ice cream and cake. And the fun attraction is for the run itself. We have a professional musician that points us to pacesetter at an eight-minute mile pace while shredding solos on electric guitar. And then his buddy is going to be rolling the guitar amp with a baby stroller can pass this guy you get like, ya know, free swag. So that's the event May 13 at 10am. And it's cool because it's like a lot of fun stuff for kids. But the races are registered for, it is \$30. All the proceeds go back to the Downtown Association, and icon and portal. Are there. Any questions?

Yvette Potter 1:21:19

Wow. Sounds incredible. It is grown tremendously.

Kara Weber 1:21:25

Yeah. I think we have something like 50 to 60 registered runners.

We're pretty pleased. So loving runners. Are they only coming from Portland, Beaverton, local, Hillsboro. So yeah.

Yvette Potter 1:21:47

Kara, you guys are doing amazing.

Kara Weber
Well, thank you. Thanks, everybody.

Yvette Potter
Really? You're doing all the work?

Kara Weber
A lot of volunteer hours. I had no idea.

Yvette Potter
We can understand. Thank you very much.

Ross Schultz 1:22:16
I think there should be under committee reports. Yamhill Neighborhood Association. And I did not put that on.

Yvette Potter 1:22:25
Ours has it.

Ross Schultz 1:22:33
Thank you. Sorry.

Yvette Potter 1:22:36
No, thanks, because had that not been there that would have been really valuable. Yamhill Neighborhood Association.

D. YAMHILL NEIGHBORHOOD ASSOCIATION

Robert Davis 1:22:44
Ms. Mayor. My name is Robert Davis. Yamhill Neighborhood Association. We are very busy. I'd like to talk about our last month's disaster preparedness. Before there was mass shooting. Officer Miller did the course; he did a great job. It was a big turnout. About 20 people. And when officer Miller asked who was prepared with a carry permit, about 90% of people raised their hand. So, I was shocked when he asked that. Also, how many people carry every day and only one person raised their hand. So that's kind of interesting. But anyway, enough about that.

Our next disaster preparedness event is called: "Stop the Bleed." It's May 20, at 2 pm. And it is again at the Yamhill United Methodist Church on Laurel Street. There is a required donation fee to give back to the hospital so that the materials being used, the gauze, the tourniquet and everything they use gets reimbursed and just a little something or copters to help them take care of that and it's five bucks. But we're asking for more, if you want to give more, it's a good cause for sure. You can still sign up at www.yaclass.site and if not, you can call me and I can set you up for the tickets or a spot.

And we also hit the News Register paper this past Tuesday. They were kind enough to do a short article about stop the bleed and it's national recognition and the fact that over a million people have been trained both police and school and general public And so that was, that was very nice. It read very well.

This Saturday, the 13th, at nine o'clock at the Larson house, we will be at the same time that Kara's event is going on, about an hour later. But we're having coffee with YNA. And it's a publicized event for everybody to show up and have a little conversation with us. No pressure, no, no, no, nothing. It's just casual conversation. And we're hoping he will get a few people showing up. Now. Most of the people will be running at Kara's event. But we'll provide some refreshments at the Larson house so.

And next month is in the works for another disaster preparedness event. It's we're going to try and get the cert organization back, the one that had COVID at the last minute. And this cert organization will be giving the cert class for elderly, lower-income, disabled people, which is still a theme inside of what we are still trying to do here with bringing the community on board with being familiar with what it takes during disasters. And personally, when I heard the person speak at cert, about this type of situation where being an able-bodied person, I wouldn't have thought about any of the aspects that an un-abled bodied person or disabled person or low-income person would have facing a disaster. It's just entirely different than an able-bodied person. So other than that, that's about it....

Oh, not associated with Yamhill Neighborhood Association, but as a representative of being asked by the Planning Commission to form an organization for I don't know why that those three words won't come out of my head, but economic development. And with that said, there was five of us that last meeting. But last.... weeks are falling together on they're all running together. But anyway, we met at Larson house, and we talked for about two hours and came up with a plan, of a plan, of a plan. So basically, the first part of the the meeting was to hammer out a plan for what is the look and feel of the city. And we're going to take this everybody has their job to do. Some of us are going to different cities, finding out what they're doing in their historical society area. And we're coming back in a month with another week and solidify all this information that we've gathered throughout the month. There is five cities in which we're going to glean information from so it's, it's more than one. And we will report this to the planning commission when they have their next meeting.

Yvette Potter 1:29:03

Well done. [Yes. Thank you.] You're doing a lot of really good things in the community. Thank you.

Adam Miller 1:29:08

Who's the director for Stop the Bleed?

Robert Davis 1:29:10

Trauma, OHSU trauma department.

Adam Miller 1:29:18

Excellent class I recommend anybody take

Yvette Potter 1:29:22

Excellent. Thank you. You got a good recommendation there.

11. COUNCIL REPORTS

All right. Council reports.

Anything to report anything you'd like to speak about? Mr. Corrigan?

Shea Corrigan 1:29:44

No, ma'am.

12. INFORMATION/ANNOUNCEMENTS

A. JUDGE TERRY MAHR LETTER OF RESIGNATION

Yvette Potter 1:29:46

I do have one thing that I wanted to read for the record the judge, Terrance Mahr, his resignation letter. I wanted to read for the record. Because it was really quite inspiring, and I am grateful for him.

He said:

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Please accept my resignation. I will miss working with your staff the court administrator, Kim Steele, I feel is very knowledgeable in the court procedures, as well as the law in this area. She is able to properly manage the business record as well as the state requirements. She has great skills and her interaction with the public and your citizens well dealing with when dealing with what is often not a pleasant situation for them. She is always concerned about what's fair, and when appropriate, how she can help others solve problems for them. She always follows through with the cases and he keeps us all on track. The police department is such an asset for the community. Chief Graven has been remarkable in his guidance of the department. I rely on him when I have questions. He certainly sets and achieve high standards for the police department. He is constantly seeking ways to improve the department, which makes the department outstanding. He has a genuine interest in the community. His police officers are reliable in every sense of the word. They present their case as well. Their interaction with the public reflects well from the department and in the city, with very few expectations of citizens feel that they have been treated fairly and given the benefit of any doubt. I've never seen a situation where it has been otherwise. This local police department really helps maintain the city's livability and atmosphere that makes the community a nice place to live. I am sure there will be many challenges in the future as the area is discovered by more and more people. I'm also sure that your staff and police department will be able to meet those challenges. Thanks again for allowing me to serve. I certainly appreciate the people who are willing to take their private time to volunteer for important positions, Mayor and City Council your efforts really support the city and on retaining the great friendly and rural lifestyle that is so wonderful.

I wanted to take this opportunity to thank our officers, our police and Kim for the record on representing the city so well. Thank you all. I have nothing to report information, the resignation, I did read that, DEQ do we want to make an announcement on that.

B. DEMOLITION OF PROPERTY ADJACENT TO CITY COUNCIL

Ross Schultz 1:32:26

We've posted their letter to the website. So, if you want more information its there, but I think the information that I have is that they're moving the starting date for site work to June 5 design that gas station coming down. And we needed to wait for PGE to disconnect the power to the gas station building before we can drop it, basically.

Jason Wofford 1:32:56

To also be noted, I'll be getting a CPS stop representatives to go over as far as what the city's expectations are in the safety and control of traffic, sidewalks the demand aging and abatement next week.

Unknown Speaker 1:33:17

It's June, no your meeting is next week.

Ross Schultz 1:33:21

The start date on the downfall

Yvette Potter 1:33:23

But the meeting is on. And just for some background are we looking at we're talking about the property here next to us, which was formerly the banker bakery, formerly a gas station formerly in a few other things. DEQ has been cleaning that property from any contamination and they have to demolish the building in order to get the contamination under the buildings and to get the things that are under the building either taken out or filled up or something that took to make the property clean as far as DEQ is concerned. And the whole the whole plan in the end. The county owns that property. The previous owner submitted a a claim against the county because they wanted to get it back. And they offered to pay up their back taxes to do it. Apparently, that has happened multiple times over the years where they've gotten behind and the county gave them grace. Apparently, this time the county said No, we've already got invested money in cleaning up the property we're going to we're going to maintain it. And so, the county initially has made an agreement with the city of Yamhill that once the property is clean and the city would

have no liability for that property, they would offer the city the purchase of that property. And so the city is waiting for the property to be cleaned. So, that's the process is happening. And that moving along now because the property owners is no longer appealing the decision.

Robert Davis 1:35:11

Okay, so Robert Davis as a member of the economic development committee, the question we asked each other, which we didn't have an answer to. And that's why I'm asking. Is the small building the house behind the gas station? Is it also going to be demolished?

Yvette Potter 1:35:35

No, no, there's no contamination. So DEQ will not be touching that part of the property.

Robert Davis 1:35:42

What we were thinking of is getting a grant and getting that building refurbished and turn it into an actual community center for the city of Yamhill,

Yvette Potter 1:35:55

The little house? That's interesting, okay.

Robert Davis 1:35:59

That was takes the burden off of having to move here and the Council for whatever reason, and we also thought maybe it might also serve as a meeting place for different organizations within the city, YVA might meet there, YDA might meet there...just food for thought.

Okay. So at this point, the city has no ideas, no plans, no, but we're essentially just waiting until we actually own it before we start figuring out what we're gonna do with it. And there's a lot of ideas in the pipeline a lot. Putting yours in the pipeline is good to know thank you.

Jay Disbrow 1:36:47

City have the money in the budget identified for the purchase of property?

Yvette Potter 1:36:51

The initial agreement was \$45,000 to purchase the property. I think Ross mentioned earlier that there is money in the bank as being unused, like 4 million and I would imagine that we can potentially use some of that for the purchase of that property.

Patty Pairan 1:37:11

Is that the vacant, or will be vacant lot and the house?

Yvette Potter 1:37:15

That entire lot.

Unknown Speaker 1:37:18

[Unintelligible question and answer]

Yvette Potter 1:37:42

Are we done with the information?

Ross Schultz 1:37:44

Getting all the way to adjournment?

Greg Graven 1:37:45

Okay, so Greg representing the city, I guess. Kim and I've been working on a couple of things in here. We've brought Chris in here with his fancy, different machinery to make sure that this building is okay.

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So, we'll be getting results hopefully within a week. Some better results back to make sure this building okay.

Yvette Potter 1:38:12

Oh, interesting. I'd be curious what that says.

Ross Schultz 1:38:15

Yes. Cost analysis.

Yvette Potter 1:38:20

It isn't safe for me?

Greg Graven 1:38:21

Maybe think of what we were talking about [with the property]. And another thing is we did a cost analysis for water and the bottled water that were purchasing here is going to be, no pun intended, filtering out. Bring your own containers because we're gonna get one of those, like we have up front for filtered water. We're working on that too.

Yvette Potter 1:38:21

Those were very important, very important.

C. CARLTON FARMS LUNCHEON ANNOUNCEMENT

You are invited to Carlton farms to join us there for lunch. They're very grateful for our community and the leaders and their look and we'd like to welcome you to our facility we considered a privilege to operate in our committee and we like to show you what we do every day. We hope you could join us for lunch to say thanks. On June 23, from 12 pm to 2:30pm.

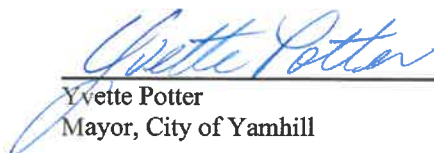
13. MOTION TO ADJOURN

Kay Echaury 1:39:54

Make a motion? [please] I make a motion to adjourn.

MEETING ADJOURNED AT 8:39 PM

Respectfully submitted,



Yvette Potter
Mayor, City of Yamhill



ATTEST:
Angie Fowler, Recorder