



CITY COUNCIL MEETING MINUTES

The City Council meeting on June 11, 2025, addressed several key issues. Public Works noted that they are pursuing a small cities allotment (SCA) grant to install a new sidewalk along Third Street, working to improve pedestrian infrastructure in that area. The council discussed the need for additional garbage receptacles. The council approved R-838, a resolution to make a one-time adjustment to police service fee accounting for missed increases in the past. They also reviewed the ordinance of legislative text amendments, including changes to setback requirements and ADU connections, and decided to leave the R1 setback at 7.5 ft. The council approved Resolution R-840 & R-841 for the 2025/2026 Fiscal Year Budget and State Revenue sharing unanimously. They also approved changes to the Economic Development Committee guidelines.

I. CALL TO ORDER Mayor Corrigan called the meeting to order at 6:04 p.m.

ROLL CALL

Present, In-Person: Mayor Shea Corrigan

Councilors: Tim Askey, Kim Kind, Chris Featherston, Patty Pairan

Staff Present, In-Person:

Chief Greg Graven, Police Department; Jason Wofford, Public Works; Kara Corrigan, Financial Manager

Staff Present, Virtually: Angie Fowler, City Recorder

II. FLAG SALUTE The mayor led the Pledge of Allegiance.

III. PUBLIC COMMENT Public Comment was received by:
Ingrid Denman, Yamhill, OR

IV. AGENDA UPDATES OR ADDITIONS There were no updates to the agenda



V. CONSENT AGENDA

A) Financials

B) Minutes

A MOTION TO APPROVE THE CONSENT AGENDA MINUS R-838, WHICH WILL BE MOVED TO NEW BUSINESS.

ROLL CALL: Motion introduced by Council President, Askey, and seconded by Councilor Featherston.

**There were no oppositions.
The motion carried.**

VI. HEARINGS

A) LA2025-01 Comprehensive Plan and Legislative Text Amendments to Titles 10,11, & 13.

Doug Rux stood in for the city planner, introducing the staff report and all exhibits into the record, and reviewing the grant process. He answered questions from the council and staff.

A MOTION FOR THE FIRST AND SECOND READINGS BY TITLE ONLY, AND ADOPTION OF THE ORDINANCE ADOPTING LEGISLATIVE AMENDMENTS TO THE MUNICIPAL CODE TITLES 10,11, AND 13 AND THE COMPREHENSIVE PLAN, AS AMENDED BY THE COUNCIL AND RECOMMENDED BY THE PLANNING COMMISSION AND LEAVING A 7.5 FOOT SETBACK IN AN R1 ZONE.

ROLL CALL: Motion introduced by Councilor Kind, and seconded by Council President Askey.

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

VII. DEPARTMENT REPORTS

A) Administration

Mayor Corrigan reported on being awarded the EPA Grant (Merkley Grant), federal changes affecting the FEMA Grant for the water tanks, and IT Updates



B) Police Department

Chief Greg Graven reported that he has obtained the permit for the Derby Days parade from ODOT and will be collaborating with Public Works and the Sheriff's Office to have cadets out to assist with the traffic flow.

C) Public Works

Jason Wofford, Facilities Manager, reported that the water is about 440 gpm to the plant. They are working through telemetry issues between the reservoir and the water plant and have been aggressively trying to find any leaks.

They are working to put in a sidewalk on 240 to connect two points that currently have gravel separating them.

They went out to bid for the disinfection room and did not receive any bids, so they are looking to put out for bids again.

VIII. COUNCIL REPORTS

A) Mayor

Mayor Corrigan had nothing to add in addition to his Administration Report.

B) Council

Councilor Pairan spoke regarding her newsletter project and said she was not able to attend the last council meeting in Carlton, but will attend next month to see if they would like to collaborate with the school district for a newsletter.

IX. UNFINISHED BUSINESS

None

X. NEW BUSINESS

A) Removed from consent agenda: R-838 A Resolution Compensating for Omitted Police Service Fee Increases and Establishing a Schedule for Review of Increases in the Future.

Councilor Pairan's question regarding how the increases will be calculated in the future was answered: The Ordinance for Police Service uses a methodology based on CPI-U West C index published by the federal government. This *resolution* is for what the council unanimously voted in



the previous meeting, which would be a one-time lump increase for omitted increases and establishing a schedule for review.

A MOTION TO APPROVE R-838 A RESOLUTION COMPENSATING FOR OMITTED POLICE SERVICE FEE INCREASES AND ESTABLISHING A SCHEDULED FOR REVIEW IN THE FUTURE.

ROLL CALL: Motion introduced by Council President Askey, and seconded by Councilor Kind

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

B) Consider Request to add More Garbage Receptacles to the City Park.

*The council tabled this for more information.

C) R-840 Resolution to Adopt the 2025/26 Fiscal Year Budget

A MOTION TO APPROVE R-840 A RESOLUTION BY THE CITY COUNCIL OF YAMHILL, OREGON ADOPTING THE 2025-2026 FISCAL YEAR BUDGET APPROPRIATING MONIES FOR OPERATION AND LEVYING A PROPERTY TAX

ROLL CALL: Motion introduced by Councilor Kind, and seconded by Councilor Featherston

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan

Nays (0): None

The motion carried.

D) R-841 Resolution for State Revenue Sharing

A MOTION THAT WE PASS R-841 THE RESOLUTION FOR STATE REVENUE SHARING

ROLL CALL: Motion introduced by Councilor Featherston and seconded by Councilor Kind



Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan
Nays (0): None

The motion carried.

E) Review Economic Development Committee Membership Guidelines in R-837

A MOTION TO APPROVE SUGGESTED CHANGES TO R-837

ROLL CALL: Motion introduced by Councilor Pairan and seconded by Councilor Featherston

Ayes (5): Corrigan, Askey, Kind, Featherston, Pairan
Nays (0): None

The motion carried.

F) Continue Discussion Regarding Planning Commission Vacancies

No decision was made.

**XI. INFORMATION/
ANNOUNCEMENTS**

- A) Volunteer Hours Reporting Reminder
- B) City/County Dinner, June 18th- Newberg
- C) Juneteenth, June 19th, City Offices Closed
- D) Independence Day, July 4th, City Offices Closed

XII. ADJOURNMENT

The meeting adjourned at 7:58 p.m.

Signed:



Shea Corrigan

Mayor, City of Yamhill

Attest:



Angie Fowler, City Recorder