



# City of Yamhill

A small taste of Oregon

## CITY OF YAMHILL, CITY COUNCIL MEETING

Wednesday, June 14, 2023, 6:30 pm

### MINUTES

#### REGULAR MEETING

#### 1. CALL TO ORDER: (0:20)

Yvette Potter

The meeting was brought to order on Wednesday, June 14, 2023, at 6:35 p.m.

#### Roll Call

Present, In-Person: Mayor Yvette Potter; Councilors Marci Hedin, Shea Corrigan, Tim Askey

Absent: Councilor, Kay Echaui

Staff Present In-Person: Greg Graven, Chief of Police/Interim City Administrator; Jason Wofford, Public Works Manager; Ross Schultz, Interim City Administrator/Budget Officer, Angela Fowler, City Recorder

#### 2. FLAG SALUTE: (0:34)

Yvette Potter

Leads the flag salute.

#### 3. PUBLIC COMMENT (1:18)

Yvette Potter

I open the floor for any public comment. If there's anybody that would like to have an opportunity to just share, comment, make suggestions. This is the time to do it.

Rocky Losli, 530 E Second St.

Inquired if there was a public hearing this evening. There was not.

Inquired if the budget for 2023/24 had yet been adopted. It had not.

Comment regarding the 2023/24 budget:

Mr. Losli recommended that we use conservative spending in the 23/24 budget and 24/25 budget years. He is concerned that the economy conditions will worsen and believes that the 24/25 budget year will be a smaller resource year.

Comment regarding code violation notice:

Mr. Losli received a municipal code violation letter and is addressing the issue. He raised concern that the letter did not give specific information on whom to contact regarding the violations. He mentioned that it would be a good idea for the city to track violations in some

Dan Blue, Recology Western Oregon

Thanked the members of the council for allowing him to speak and introduced another member of Recology, Ernie Martin, as a member of the audience.

Mr. Blue spoke of collection services in the City of Yamhill, Recology's staff, Recology the company, and the proposed rate increase and it's review process.

Operations in the City of Yamhill are relatively unchanged from last year. The staff that works in the area driving trucks for garbage and recycle have many years' experience in the field and he feels that that is a great team it keeps the neighborhoods safe as far as the drivers being experienced behind the wheel of their vehicles.

The City of Yamhill has about 489 customers signed up for services. The most common customer is for the 90-gallon cart on weekly service, this includes bi-weekly recycling services. There are about 80 that have yard debris services and customer can drop of unlimited yard debris at the transfer station.

Recology is the only employee-owned garbage company in the state of Oregon and the largest garbage employee-owned garbage company in the country.

They voluntarily use renewable diesel fuel in all trucks serving the city as well as all operations in the valley. It's a renewable fuel source that reduces our greenhouse gas emissions as well as the diesel particulates, so we don't have that diesel particulate entering the neighborhoods as they provide collection services.

During COVID, they experienced some difficulty filling customer service positions, but are now fully staffed at their Operations Center. They do recognize that wait times were high during this time, but they are going up and they are continuing to work on improving that.

Recology supports events through sponsorships or even kind of donation of services. Some of these events include, household hazardous waste clean-ups, McMinnville Air Show, and the Derby Days parade.

Regarding the rate review process. They are proposing a 5% rate increase in our collections program, and that is per the terms of the franchise agreement. This is projected to bring them to just below the operating margin expressed in the franchise. If they were to do nothing on their rates at all, which would be projected to be at 4.38% return on revenue or upward. That's quite a bit below the 8% that Recology should be at.

They are asking for a limited adjustment this year because of the understanding that cities and residents are struggling with inflation. And we're all still trying to regain ground coming out of the COVID kind of period.

The CPI cost of living adjustment is capped at 4%. They did a full rate review this year per the documents in the packet. The CPI is projected for the next 12 months to be at 5.5% and the actual Western Region CPI for the period of March 2022 to March 2023 was at 5.1%. With labor rates being up after the COVID period, they adjusted in other areas to help compensate for this so they could retain their staff.

We had a public hearing on May 10, there were no comments at that time and the budget has included these funds as approved by the Budget Committee.

He asked the council to approve the resolution.

Yvette Potter

Asked if council has any questions. There were none.

Marci Hedin

I make motion we approve resolution number R-807, Resolution by the City Council of Yamhill Oregon declaring the City's Election to Receive State Revenues.

**MOTION TO APPROVE R-807, RESOLUTION BY THE CITY COUNCIL OF YAMHILL, OREGON, DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.**

**ROLL CALL: Motion introduced by Marci Hedin and seconded by Shea Corrigan**

**Ayes (4): Corrigan Askey, Potter, Hedin.**

**Nays (0): None**

**Absent (1): Kay Echaui**

**The motion carried.**

**A2. Staff Report for Resolution of After Transfer (25:45)**

**A3. R-808, Resolution to Transfer Appropriations**

Ross Schultz

Resolution to transfer appropriations of \$110,000 from the 2020/23 budget. The current year's annual budget in the Sewer fund contingency to the Sewer fund capital. Per going through our grants with the city engineer, we found this grant had not been appropriately taken care of and this is a staff issue. We did not include the revenue in the Budget that we did not include the expenditure according to the IRS. We must appropriate for the expenditure and we're spending the funds out of the Sewer fund right now. And that money's been going into contract services. I talked to the engineer and he's estimating spending roughly \$100,000 this year. The appropriation has been set at \$110,000 and that's coming out of contingency for the Sewer fund. We have the money available to do so. This is not a request for additional money to spend; we have the revenue on hand. It's in our General fund right now and it will be spent from the Sewer fund. The request is a change to our appropriations from the Adopted Budget from 2022/23, which moves the \$110,000 to capital from contingency. The net impact on appropriations for the year is zero.

Yvette Potter

Asked if there were and questions or concerns. There were none.

**MOTION TO APPROVE R-806, A RESOLUTION BY THE CITY COUNCIL OF YAMHILL OREGON ADOPTING IN 2023/2024 FISCAL YEAR BUDGET APPROPRIATING MONIES FOR OPERATION AND LEVYING AND CATEGORIZING PROPERTY TAX.**

**ROLL CALL: Motion introduced by Marci Hedin and seconded by Shea Corrigan**

**Ayes (4):** Corrigan Askey, Potter, Hedin.

**Nays (0):** None

**Absent (1):** Kay Echaury

**The motion passed.**

**B. Vacation Rental Ordinance Discussion (32:14)**

Yvette Potter

We were asked to address the local lodging taxes we were also asked to address vacation rental ordinances. The council approved quite a while ago to go ahead and get information and prepare to create a local lodging tax and estate lodging tax. We got some information on that we need to decide how we want to move forward with that. We need to then decide what do we want to do with vacation rental ordinances. What is Council's thoughts or opinions?

Shea Corrigan

I think, mayor, that something like this should be something that we should probably send to planning. Is that what you were thinking?

Yvette Potter

I think we need them to work on the vacation rental the ordinance part of it yes. Yeah. Because I think we've already talked about I don't know if we want to approve this, but I think we could send this to for the lodging tax to planning to create the ordinances to support it is what I'm thinking.

All councilors and administration agreed with this thought.

Tim Askey

Some time ago, we talked about this, and I don't remember how far we got. I think we decided against it because it was too complex. Right? Is it different for us now?

Yvette Potter

That was the first time we considered it. It came back to us, and we got more information. That was this year. It was explained to us the value of the city having a lodging tax and it's much easier now. The state basically does all the work and sends us a check, which I'm highly supportive of.

So, we're in approval of creating a state lodging tax. We need the ordinances to support it. I need a motion on how we want to proceed with addressing it through the Planning Commission.

Shea Corrigan

Yvette Potter

And one of them went down; and one of them costs a little over \$5,000? And, we had a backup?

Jason Wofford

You need a backup of the backup to make sure that we are okay.

Ross Schultz stated that there is no approval needed at this point, it is just informational to the council.

#### **D. Sewer Vac Discussion (39:39)**

Ross Schultz

Yeah, this is going to be a real simple discussion. We've been talking to the city of Carlton as I think we've discussed it the council meeting before and Jason's done a great talking with them about getting a Vactor trailer that we can use as well as them. Right now. We pay about \$13,000 a year to have somebody come in and do the work. Vactor, the trailer they're talking, is \$100,000 or something close to that. How we split it and we hasn't been figured out yet. You know, I think it could be comparable the pay in \$13,000 a year for a five-year period and you get to use a Vactor anytime you need it as opposed to having to schedule it.

We are pursuing the conversation with Carlton we wanted you to be aware of it. If you've got any questions or thoughts on this would be a great time, we can take those forward to Carlton. Any agreement would be in the form of an IGA and you can ask questions at that time as well.

Jason Wofford added that the City of Carlton is open to the idea and we're just walking through the IGA at this point, just trying to get a kind of fine tune. So instead of us having to pay \$100,000 out of our pocket, we're paying 50 and they pay 50.

Mayor Potter and Ross Schultz discussed the size differences of the city and the relativity to who gets more use out of the equipment. Ross stated that these are the details that they are working on however, even a 50/50 split would still be saving Yamhill money in the long run. They also discussed that paying the full cost would not be a "doable" option for the city.

Mayor Potter asked Jason Wofford for more information on what this equipment does for the city.

Jason Wofford

Quite a bit, allows us to get to service lines quicker, faster. It gets to the fixes so you have less water loss.

It also helps to explore the system. If there's a valve or something we don't know about. We can factor out an area and we can see the valve which it's not on our mapping. It allows us to jet out lines, allows us to factor out manholes, and extrude a lot of stuff without using an excavator. Which is kind of friendly, as far as the Public Works scenario, because then you don't have to pay for the utility to work or that has those skills that greatly increases the cost.

Overall, it allows us to get to water losses a lot faster. Instead of manually or physically digging them out or exploring it with a contractor whose schedule is a-week-to-two-weeks out.

**MOTION TO APPROVE RESOLUTION R-809. A RESOLUTION TO APPROVE THE THIRD STREET WATER MAIN REPLACEMENT PROJECT**

**ROLL CALL: Motion introduced by Marci Hedin and seconded by Shea Corrigan**

**Ayes (4): Corrigan Askey, Potter, Hedin.**

**Nays (0): None**

**Absent (1): Kay Echaury**

**The motion passed.**

**F. Approval of Chief Graven and City of Yamhill Contract (48:42)**

Ross Schultz

Council has had an opportunity to review this contract; The chief has had a chance to review this contract. With its approval by council, we'll put this contract into effect. I didn't write a status report for this when I looked at it.

Yvette Potter

We received it at last Council Meeting. Right and I know I've spent some time on it and reviewed it. And I'm sure council has too. Are there any questions? Any changes that you think need to be addressed? Any questions you have on the contract?

Discussion that there have been no changes to this from previous contracts, it has been reviewed by the city council and the city attorney. And the chief is satisfied with the contract and has nothing to add to it.

Marci Hedin (50:06)

I make a motion. We approve the employment agreement between City of Yamhill and Greg Graven and approve the mayor to sign.

**MOTION TO APPROVE THE EMPLOYMENT AGREEMENT BETWEEN CITY OF YAMHILL AND GREG GRAVEN AND APPROVE THE MAYOR TO SIGN.**

**ROLL CALL: Motion introduced by Marci Hedin and seconded by Shea Corrigan**

**Ayes (4): Corrigan Askey, Potter, Hedin.**

**Nays (0): None**

**Absent (1): Kay Echaury**

**The motion passed.**

**G. Update of Planning and Land Use Filing Fees, Resolution R-805 (50:37)**

Greg Graven

This is something that I started working on back in January and it's been extensive. I took comparables from other cities with within Yamhill County and worked with legal as well as other vendors to prepare this extensive list.

Greg concurred.

Marci Hedin 1:00:55

I make a motion we approve resolution number R-805, A Resolution Adopting and Approving an Amended Yamhill Master Fee Schedule, on City Fees, Fees and Charges for Planning, and Land Use Permits, Planning Services, and Land Use Applications.

**MOTION TO APPROVE R-805, A RESOLUTION ADOPTING AND APPROVING AN AMENDED YAMHILL MASTER FEE SCHEDULE, ON CITY FEES, FEES AND CHARGES FOR PLANNING AND LAND USE PERMITS, PLANNING SERVICES, AND LAND USE APPLICATIONS.**

**ROLL CALL: Motion introduced by Marci Hedin and seconded by Shea Corrigan**

**Ayes (4): Corrigan Askey, Potter, Hedin.**

**Nays (0): None**

**Absent (1): Kay Echaury**

**The motion passed.**

**8. NEW BUSINESS (1:01:12)**

**A. Professional Services Agreement Consulting City Planner Walt Wendolowski (1:01:27)**

Ross Schultz

Stated that this is done every year, his costs are very affordable, and the rates have not increased. I think a verbal resolution says we accept will work.

Yvette Potter

Stated that he doesn't actually charge us for all of the time that he puts in. And added an update for council and record. "for any council member that may not be aware we used to work with a particular agency and a particular owner of that agency and we dismissed that person. This particular planner was a member of that agency and was employed by them and maintained that employment until recently. This new planner is now separated from that agency and is his own contracted person, which is why we're doing this contract is to separate this planner from the old planner. And so that's just kind of an update on this situation."

Discussion on if this is already approved or if it needs to be approved as the contract provided in the packet was last year's contract. The result is that this is a renewal, and the previous contract was provided as an example. There were no changes this year and the renewal needs to be approved.

Yvette Potter

Can I get a motion for renewal contract?

Shea Corrigan (1:03:42)

I would make a motion to approve the Professional Services Agreement for Walter Wendolowski and the City of Yamhill to Work as the Consulting City Planner Services Between Walter Wendolowski and the City of Yamhill.

The next items Chief Graven spoke of was the issue with the sound/microphones in the council room not picking up the conversation very well. He had previously spoken with the company that installed it and they were quoting \$2500 to move a mic.

He looked at the wiring and was able to move this around himself for free and only about 10 minutes of work. We tested it; and it was working great.

This is the reason the podium is now at the front of the audience. When we have Public Comment or Presentations those individuals will need to stand at the podium so that they can be heard on the mic.

#### **B. Police (1:11:42)**

Chief Graven 1:11:48

Things are going well at the Police Department. I commend AJ for doing a great job, he's been working through the accreditation process which I will continue to report on that monthly because I'll be doing that monthly for about two years. He is doing extensive work on that going through a lot of the training that's required. With the accreditation process, we will not have to pay for the fees this year. It will be something that the Oregon Accreditation Alliance we'll be picking up for this year.

We do have to have another process which is a great program that I've been looking into extensively for about two years. It's a software program that works with our Lexipol which is called Power DMS. Power DMS will help with keeping track of all of our training, keeping track of all of the credentials that are going to be required for the accreditation, and working with the software for Lexipol, which was our report writing system. There is a cost for that; however, it is required. We will be able to work that into next year's fiscal Budget year what those costs will be which added costs. And then they have grant funding for agencies such as ours, that helps with funding or financial assistance. So, I'll be looking into that but at least I have a year instead of trying to scramble to deal with that.

Yvette Potter

You and I have talked about what the accreditation processes but what the accreditation is for a city Police Department. Can you kind of give us for the record what that means to be accredited as a City Police Department?

Chief Graven

It is a huge undertaking. I started the process several years ago and I was not able to keep up with the challenges that it's presented. Because it's a lot of work and I was basically chasing my tail because by the time it would be the process for renewing the accreditation. I was still working on the accreditation process because it was just me that's doing it at that time. I was involved with that catch 22: I can't, with all the other responsibilities, do the process.

What I chose to do then was have all the requirements for the accreditations but just not go through and prove the accreditation.

With what's required for the trainings, what's required for evidence, what's required for anything that involves a Police Department and accountability, we as an organization, have been doing.



Chief Graven spoke of the administration again, that they are working through some items as far as technology and the announcements being on the TV in the window seems to be going very well.

He is also working on other things that will be an expense there, Criminal Justice Information Service requirements of the technologies that we have here and the securities of them and then making sure that they're secure which will include having to rerun some of the ethernet cables for the Internet and so forth and make sure there's firewalls and all that fun stuff.

We've been working to move away from paper because he's noticed that our recycling bin is getting very full of paper that is only used once and then discarded. They have picked-up a couple of MacBooks, one of which was at no cost due to accumulated store points., and we would like people to be using them during meetings and giving feedback on how they are working. They seem to be really good devices so far from what he's seen of them.

He did speak with the school superintendent about devices that they might be able to donate for this purpose, but the superintendent wanted to make sure that the devices were usable before sending any over. They may have some that they are able to donate, but they are still working on that.

Mayor Potter inquired where we are in the process of the Officer Reserve Program. Chief Graven stated that the process is still ongoing.

### **C. PUBLIC WORKS (1:24:59)**

Jason Wofford

Water plants. We are producing 320,000 gallons of clean drinking water per day. They have been looking at the intake screen system with ODFW and going into design with AKS and are going to be increasing that screen at some point. They're giving us the green light with that, that'll probably be in 24/25. We're going to extend that from two and a half feet to five feet of intake at that structure which will make a massive difference as far as intake.

We continue to look with ODFW with the Rock Check Dam, that's kind of a put on. I wouldn't say on the backburner at this point. But we're also looking at our streaming current monitor that we have in place that we put in during the curtailment and we built that into our SCADA system. So now we can see how much water is bypassing our intake so we can take that data, relay it back to ODFW and say, hey, if we can catch this extra 30%, we could be flush with 450 gallons per minute, yearly, through the summertime. It gives us the ability to justify what we're bringing in at a faster rate. Right now, we're bringing in for 20 gallons per minute, which is only 30 gallons per minute less than what we take in in the winter so we're still flush with water there. We have not released any impound water that just going over the overflow, over spill, and regards to that we have not opened a valve in the impound. Things are looking good as far as what we're bringing.

In regard to distribution, that's been kind of something that we've worked with within budget and brought to council a couple times, but we'll be releasing on July 3, our Inserta valve program that we're going to do on 240. What's going to happen there is we're going to have three to four

polyethylene pipe to a C900. There is a section that pipe that wasn't on the plans, but we had to adapt on the field.

The roads on Third Street are deteriorating faster and they can fix them. If anybody has been on Third Street, it is bad. We are waiting on Geotech that is to give us an answer. It is not going to fall in the city as far as \$1. But the timeframe for that road to get fixed to where it needs to be is going to be longer and stretch out longer than what we predicted.

So, I ask for grace from everybody on Third Street and just kind of bear with us. You are going to have a better road long run. However, for the time being, there's going to be detours and rerouting.

Projects are starting to get mobilized up in the area where the field is I know there's been a lot of dust complaints with the residents. I went over there, and spoke to their contractor, we spoke to the project manager and they're going to mobilize more water trucks in the area just to keep the dust abatement down. So just bear with us. We have a solution what we think is and we're moving quickly.

Moving on the streets. Just trying to get new signage. They're just waiting kind of for them to get into me to distributed listing, a lot of repairing. We've looked at possibly we have a system in place, but our current system in place just cannot keep up with the rapid, rapid deterioration. We've done crack sealing in the past but overall, I'm looking at the cost of overlays from legacy that seems to be the best fix overall for what we have going on. I'll get back to you guys later with some pricing and pictures of some areas.

Parks. I reached out to Bailey's nursery as if they could support us as a city with any kind of donation, they reached back to me gave us 25 beautiful shrubs to plant within the city. I think that was a huge hats-off to them for doing that. I mean they are beautiful plants where were you putting them around the signs our Welcome to Yamhill signs to kind of get some life to that some color. Once again, I reached out to ODOT to see if I could get them to touch base with me in regard to the downtown planting that everybody's been wanting to do. For some time. Haven't got any response. As Shea knows we have some of that documented.

Last, Derby days, I want to ask council to bring summer help on two weeks early. I know we budgeted for July, but I'd like to bring them on so I could free up Josh's time to do more of the street maintenance that needs to happen. We're getting bogged down with the small stuff until we can bring somebody on.

Yvette Potter

So, you've got somebody in mind, and you want to start that immediately rather than wait till July. [Correct] And what's your budget look like for that? Have you got that?

Jason Wofford

Yes, we have the with FTE is just because we've lost so many people, we're down to our staff to the three of us. So, if we can bring somebody on, it would not be a budgetary issue.

Yvette Potter

I think we're okay with that.

Yvette Potter

They went as far as I could go as far as property line. So, the work really needs to be done.

Jason Wofford

That's just from the contractor. It's just a piece of information you might want to know.

Yvette Potter

Good to know because it was going to be the purchasing agency that is good to know what we're getting into, which is why we didn't purchase it initially.

Jason Wofford

And as you move forward, you'll get a Geotech in there to do what they assume is best right though. They'll test it and say maybe it's not a 7-4-7 Maybe it's a 2-4-6 or something like that. So it you know, that'll vary.

Yvette Potter

Okay, that's good to know. Getting a heads up on that and not maybe getting blindsided when the county comes to us and says, here you go, we can have that background knowledge.

Jason Wofford

I'm sure DEQ will file for report.

Yvette Potter 1

Will they give us a copy of it? We're not the contracting agency.

Jason Wofford

I can reach out to the county and see.

Yvette Potter

That would be good. Can you do that for us? Yeah, provide it to council.

Jason Wofford

I will give you a time and date when that will be done as far as the report.

Yvette Potter

It'll be a while. I'm sure, it's DEQ. But it'd be nice to know what we're working with what the city's got going on. We have a fair idea but it's all word of mouth and rumor. And so getting some actual numbers would be helpful.

Thank you being on top of that. Anything else? Yeah. We've been talking about water updates for town hall in the 30% to 13%. water loss needs to be part of that. Have you even considered a timeline for when you might be presenting all the things and findings in regard to that?

Jason Wofford

I guess a big piece of information for you guys is that Tim Tice is done with the water rate studies. He put a stamp on it. We haven't seen it yet, but it's finished up he's just doing some of the some of the water loss

## **B. Water Advisory Committee**

Water Advisory was on the agenda next. But there was no update due to their being no meeting in May.

## **C. Yamhill Neighborhood Association (1:52:02)**

Robert Davis, Founder of Yamhill Neighborhood Association, 212 N Maple St.

“I’d like to reintroduce myself. . .my name is Robert Davis. I am the founder of Yamhill Neighborhood Association. We are a 501 C 3 Organization. With that said since we’re under the header of committee reports, I would ask the council’s permission to call upon Christine [sic] Regalado to deliver an economic development committee report if you so choose. She is on the line right now. And I will speak after she gets done. Christine, are you there?”

Kristen Regalado, 100 South Laurel St. (via zoom)

“Hi, I’m Kristen Regalado here; 100 South Laurel Street. I have been a part of the Economic Development Committee and we’ve had two meetings so far. We’ve been meeting once a month we have five members. And, so far, we’ve just been looking at several small towns that are about the size that we are, and we’ve been just kind of looking at their ordinances and trying to develop a plan to present to the planning committee so that we can so we can help create an organized plan for future economic development within the city. And we definitely have a lot of work to do, but it’s been fun and we’re ambitious. And yeah, so far, we’ve just been kind of like looking at several different cities and trying to kind of like make a game plan.”

Robert Davis

Goes on to state that he is part of the Economic Development Committee and reiterate that they are working on coming up with a plan for further economic development in the City of Yamhill by comparing what other small cities have historically done.

Robert Davis

“I am now speaking as Yamhill Neighborhood Association founder and would like the council’s permission, along with YDA which is also your other 501 C 3 organization, to put us back in the presentation part of this agenda. Because YNA is an organization, not a committee. YDA is an organization, not a committee. If you would like an additional Economic Development Committee report, we will oblige you. Other than that, for Yamhill Neighborhood Association that’s all I have. Thank you so much.”

Yvette Potter

Thank you, Mr. Davis. I appreciate your report. Yes, thank you, Kristen. I’m excited about what you are doing, and I commend you, actually all of you, for stepping into the waters as Mr. Davis explained. That’s it’s a big undertaking. And but if we don’t step in the water, it never happens. Right? So, we never we never get to the boat. Thank you both. Is there anything else that you would like to report?

Yvette Potter

We had a discussion. Ken, can you remind me what that was?

Ken Moore

We were commissioned by the council to appoint a committee and so we did. And that committee was pretty much synonymous or has the same people that are in the Downtown Association.

We appointed it. It's a committee appointed by the by the Planning Commission. That was the intent?

Yvette Potter

They're doing the work that they're doing, which is exceptional and I'm so grateful they're diving into that water, that pond because it's going to be deep. But they, then report, to the Planning Commission, who then works with them and supports...

Ken Moore

Then with ordinances... how we and how we can do that. That's one way to help and when other ways become available that maybe we can help

Yvette Potter

This is good. I just want to make sure we're all on the same page and understanding the same, the same information and the same structure of how it's to occur.

Shea Corrigan

Quick question: Bob, does Yamhill Neighborhood Association have its own economic development committee? Or was that just part of the planning committee?

Robert Davis

So, if you allow me a minute, I'll explain. the reason that I brought the Economic Development Committee into this is because it's (we are) under the heading: Item 10. Committee Reports. Yamhill Neighborhood Association is not a committee and so we don't have a report as such. So, under committee reports, I dropped the Economic Development Committee as a one-time speaking, just to bring the council up to date and also the Planning Commission. I knew Mr. Moore would be here. And so, we didn't have a lot to say but we wanted to make ourselves known. And so other than that, that's the only reason I brought the economic...

Shea Corrigan

So, there was two separate things?

Robert Davis

But YNA is not part of the Economic Development Committee. Okay. However, YNA did start the historical research and has asked for the for the State of Oregon to help us with the historical sections of the downtown situation. And so, because of the historical section, which I started almost over a year ago, and I've met with several people from the state, I have decided to sit on the Economic Development as a help to provide my expertise for the historical section as well as the economic development, but separately from YNA. So, YNA is not actually involved.

that will be exciting. Yes. Excellent.

Mayor Potter then moved on to the resignation letter from Ross Schultz.

Yvette Potter

I know that other counselors were able to see this I will present it to the one counselor who may not have seen it.

All right. So, I'd like to put on record that the City of Yamhill is accepting on June 14, 2023, or as of June 14, Ross Schultz, the interim city administrator's resignation. It states, "At this time I would like to thank you for allowing me to be the Interim City Administrator for the City of Yamhill. I have worked with some great people and enjoyed my time here. However, it is time for me to tender my resignation per the terms of our agreement. It is my intention to set June 30 as my last day as your interim thanks again for the opportunity."

And Mr. Schultz. We really like to thank you for number one volunteering to step into this... and we, unhappily, accept your resignation. But are extremely grateful for your time that you've devoted to our community. Thank you.

There were no more reports from council.

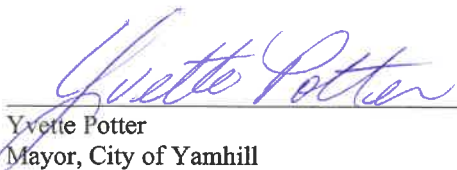
## **12. INFORMATION/ANNOUNCEMENTS**


Under information and announcements, as a copy of the Planning Commission decision that Ken Moore already reported on. With that, Mayor Potter adjourned the meeting.

## **13. ADJOURNMENT**

The meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

  
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Yvette Potter  
Mayor, City of Yamhill

  
\_\_\_\_\_  
ATTEST:  
Angie Fowler, Recorder