



# City of Yamhill

A small taste of Oregon

**CITY OF YAMHILL, CITY COUNCIL MEETING**  
**Wednesday, June 30, 2021 3:30 P.M.**  
**MINUTES**

**SPECIAL MEETING**

**THIS MEETING WAS A TELECONFERENCE**

**1. CALL TO ORDER: Roll Call**

Present by Teleconference: Mayor Yvette Potter, Councilors: Kay Echaury, and Marci Hedin.

Absent: Councilor Tim Askey

Staff Present by Teleconference: Greg Graven, Police Chief; Jason Wofford, Facility Manager; Sharon Bregante-Candau, Administrative Clerk; and Lori Gilmore, City Recorder.

**2. NEW BUSINESS:**

- A. Accept resignation from Utility Worker II, effective July 9, 2021.

Mayor Potter reported that the Utility Worker II had rescinded their resignation effective 6/30/2021, no resignation needed to be accepted.

The Utility Worker II accepted the offer extended to them for the Plant Operator position with the offered salary effective 7/1/2021. Mayor Potter directed Wofford to immediately work on getting the water DRC contract signed.

Motion by Potter, seconded by Echaury, to accept the acceptance of the offer for the Plant Operator position at the offered salary of \$45,000 effective 7/1/2021.

Roll call: Ayes: Potter, Echaury, and Hedin.  
Nays: None

The motion carried.

- B. Consider and approve recruitment for Plant Operator and starting salary.

Mayor Potter reported that the Plant Operator position had been filled so there was no need for recruitment.

C. Consider and approve recruitment for Utility Worker and starting salary. Clarification that the recruitment was for Utility Worker I was provided by Wofford.

Motion by Potter, seconded by Echaury, to approve the recruitment of Utility Work I at the starting salary of 5% below the maximum budgeted amount of \$40,800 (\$38,760).

Roll call: Ayes: Potter, Echaury, and Hedin.  
Nays: None

The motion carried.

D. Consider firework ban for July 4, 2021

Discussion on effective and end date for ban, what kind of fireworks, and selling fireworks. Clarification provided by Hedin to contact the non-urgent law enforcement line if you suspect someone is shooting off fireworks. Confirmation was received by Chief Graven that this ban would be enforced by the Police Department. Mayor Potter reported that a letter will be provided to all businesses selling fireworks notifying them of them ban and asking them to remove the products from their shelves. Chief Graven reported that if a fireworks stand was requesting a business permit, the permit would be revoked because of this ban.

Motion by Hedin, seconded by Echaury, to approve a ban on the use of all fireworks, legal or illegal, as well as the sale of all fireworks in the City of Yamhill effective immediately and continuing until further notice.

Roll call: Ayes: Potter, Echaury, and Hedin.  
Nays: None

The motion carried.

**3. INFORMATION/ANNOUNCEMENTS:**

A. City Council Training – August 19<sup>th</sup> or the 26<sup>th</sup>, time, and length of training?

City Council training will be provided on August 19<sup>th</sup> for two hours, from 3 – 5pm.

**4. ADJOURNMENT: 3:50PM**

Motion by Echaury that the meeting adjourn at 3:50PM.

The motion carried by unanimous vote.

Respectfully submitted,

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Yvette Potter  
Mayor, City of Yamhill

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ATTEST:  
Sharon Bregante-Candau, Administrative Clerk