



# City of Yamhill

A small taste of Oregon

**MINUTES**  
**City Council Meeting**  
Wednesday, July 10, 2024  
6:30 P.M.

**1. CALL TO ORDER**

The meeting was called to order at 6:34 p.m.

**Council Present, In-Person:**

Mayor, Yvette Potter

Councilors: Kay Echuari, Marci Jensen, Shea Corrigan, Tim Askey

**Staff Present, In-Person:**

Shelley Reimer, City Administrator; Adam Miller, Police Department; Jason Wofford, Public Works; Angie Fowler, City Recorder

**2. FLAG SALUTE**

**3. PUBLIC COMMENT**

Rocky Losli, 530 E Second St.

Mr. Losli addressed the council asking that the city put out a weekly water status report for the citizens. He also added that he would like to see maps or other visual aids during the meetings.

Patty Pairan, 215 N Maple St.

Mrs. Pairan expressed her concern of a lack of police presence enforcing the speed limit in front of her house.

**4. AGENDA UPDATES OR ADDITIONS**

The City Recorder reported that there were no updates to the agenda. However, the packet originally posted omitted the financial statements. Those were forwarded to the council via email and a paper copy was made available for the public at the meeting.

**5. CONSENT AGENDA**

**A. Financial Statement to Current**

**A MOTION TO APPROVE THE CONSENT AGENDA**

**ROLL CALL: Motion introduced by Kay Echaury and seconded by Marci Jensen**

**Ayes (5): Potter, Corrigan, Askey, Echaury, Hedin**

**Nays (0): None**

**The motion carried.**

## **6. PRESENTATIONS**

### **A. Recology Western Oregon Presentation – Dan Blue/Ernie Martin**

Dan Blue and Ernie Martin gave a presentation with information about Western Oregon Recology as a whole, specifics on their financial situation, and the reason for the proposed rate increases to the franchise agreement.

They were presenting to the council requesting a 7% increase to current rates that is equal to a monthly customer increase of \$1.50 for a 32 gal. cart. Or \$2.50 for a 90 gal. cart. effective in July of 2024.

The council voted in favor of allowing the increase, with a resolution to follow in the next council meeting.

### **A MOTION TO APPROVE A 7% INCREASE TO RECOLOGY WESTERN OREGON**

**ROLL CALL: Motion introduced by Kay Echauri and seconded by Marci Jensen**

**Ayes (5): Potter, Corrigan, Askey, Echauri, Jensen**

**Nays (0): None**

**The motion carried.**

### **B. M.A.D.D. Presentation – Laura & Doug Fugere**

Laura & Doug Fugere gave a presentation for M.A.D.D. Sharing their story of the loss of their daughter, Shannie's passing due to a driver under the influence of intoxicants, and information on Oregon's statistics on drug and alcohol-related accidents by county.

Councilor Corrigan commented that he, Chief Graven, Lindsey Berschauer, and Commissioner West from Clackamas County have been working on changing the penalties for drugs within the city limits of Yamhill. And, with some recent changes that were made in Salem this year, they may have opportunity in the fall to continue with that work.

## **7. COMMITTEE REPORTS**

### **A. Planning Commission**

Planning commission chair, Ken Moore, updated the council on the previous and upcoming meetings. The planning commission is working on lighting regulations, reviewing changes/combining of Title 10 & 11 in the municipal code, staying up to date with the DLCD grants, and applying for a new grant for the TSP plan.

**8. UNFINISHED BUSINESS - None**

**9. NEW BUSINESS - None**

**10. DEPARTMENT REPORTS**

**A. City Administrator Report**

City Administrator, Shelley Reimer, presented a PowerPoint summing up all of the work the departments are doing. She reported on the following:

- Police Department monthly statistics and highlights of what each officer is doing throughout the month.
- Public Works water distribution, water treatment, wastewater treatment, and streets for the month.
- Updates on the sidewalk going in on the South side of town.
- Administration's work updating financial, court payment, and water billing software. Their planning for the City/County dinner and code enforcement were also mentioned.
- Her community engagement
- Council's Updates
- Upcoming events

The Police Department and Public Works had nothing to report separate from the City Administrator's report.

---

The mayor inquired about a couple of ongoing items and their status:

- The status of the Jubitz fuel cloud sharing between the fire department, public works, and police department

The fire department has decided to no longer use the shared tank and will go through Carlton Corners. The police department has stopped using the cube and is traveling to McMinnville to fill up. Public Works is still using Jubitz.

- The status of the water meters and water contract with the fire department

Public Works is going to inspect the lines to the fire department when they do their project adding 1200 ft. on W Third leading up to Second. They do need to be able to visually look at it to determine if there are one or two lines going into the fire department. That Third/Second St. project will probably happen at the end of August.

Councilor Corrigan brought up the water contract with the fire department as that was tabled previously for more information. He and Councilor Jensen have been working on that independently and think they can have the information put together for the next meeting.

Jason Wofford noted that they have already drafted/blueprinted a design and it was to give them a 2” master meter on their service.

- The status of the purple pipe project

Jason Wofford stated that this is a 2-5 year-out project it is a big project that involves working with DEQ.

The mayor discussed the city administrator’s unsigned contract. She stated that she sent a copy out to the council via email and asked if anyone had any questions about the contract.

With no questions, the mayor called for a motion.

**A MOTION TO APPROVE THE CONTRACT FOR SHELLEY REIMER AS THE CITY ADMINISTRATOR**

**ROLL CALL: Motion introduced by Kay Echaury and seconded by Tim Askey**

**Ayes (5): Potter, Corrigan, Askey, Echaury, Jensen**

**Nays (0): None**

**The motion carried.**

## 11. COUNCIL REPORTS

### A. Water Advisory/Council Daytime Availability – Discussion

The council discussed if any of them would be available during the daytime for water advisory committee meetings. Councilor Corrigan said that he would have availability during the day, but not on Thursdays. He stated that Mon. – Wed. would be ideal.

### B. Monthly Updates Newsletter – Tim Askey

Councilor Askey met with Shelly Reimer last week to brainstorm some ideas on the newsletter. He showed a couple of examples. The goal would be to increase community involvement and keep the community informed while still having the ability to be easily creative.

He is still working on reaching out to different people to get ideas on the software involved. He hopes to have a draft one put together by the next meeting.

## 12. INFORMATION/ANNOUNCEMENTS


- A. Caucus Scheduled for July 31<sup>st</sup>. at Beulah Park, 6:30 p.m.
- B. New Elections Tab on the Website with Candidate Info.
- C. Derby Days Schedule and Parade Route on Website

The information and announcements on the agenda were not discussed in the meeting.

## 13. ADJOURNMENT

Kay Echuari made a motion to adjourn. The meeting was adjourned at 7:34 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Mayor, City of Yamhill

Attest:

  
\_\_\_\_\_  
Angie Fowler, Recorder