



City of Yamhill

A small taste of Oregon

MINUTES
Special City Council Meeting
Wednesday, July 24, 2024
6:30 P.M.

1. CALL TO ORDER – Roll Call

The meeting was called to order at 6:31 p.m.

Council Present, In-Person:

Councilor: Marci Jensen

Council Present, virtually:

Mayor Yvette Potter

Councilors: Kay Echaury, Tim Askey, Shea Corrigan

Staff Present, In-Person:

Shelley Reimer, City Administrator; Angie Fowler, City Recorder

2. PUBLIC COMMENT

There was no public comment in person or online.

3. UNFINISHED BUSINESS

A. R-826 - A Resolution Supporting an Application for TGM Grant

This resolution will be included in the Transportation Growth Management Grant that we have been working on.

The mayor asked if the council had any questions on the information included in the packet. There were no questions. With no questions, the mayor asked for a motion.

A MOTION TO APPROVE RESOLUTION 826 A RESOLUTION SUPPORTING AN APPLICATION FOR THE TGM GRANT.

ROLL CALL: Motion introduced by Kay Echaury and seconded by Shea Corrigan

Ayes (5): Potter, Corrigan, Askey, Echaury, Jensen

Nays (0): None

The motion carried.

4. NEW BUSINESS

A. Willamette Contract – Archaeological Survey for FEMA Grant – Discussion

This information was added when the agenda and packet were revised. The council asked for a summary from the City Administrator.

Shelley Reimer gave the council a brief summary:

As part of the FEMA grant that we have applied for the water tank reservoir, we had a call with the FEMA representatives last week, and they are requiring an archeological study of the land. The map that you received in your packet shows where the new tank would go and the land that would be disturbed. It is a requirement from FEMA, for us to conduct this study and I need the approval to spend the \$12,000 for this study, which would be conducted by Willamette Cultural Resources Associates, you have in your packet as well as the scope of work and the budget. And it is fully refundable once we receive this grant.

The good news is that it sounds like the fact that they're moving forward with this study is looking promising that we will receive the grant.

And further good news is the matching funds required of \$850,000 looks promising as well, for us to find that because I'm currently working on a \$500,000 matching grant from the state. And we have 375,000 in SDC's, which would give us 875,000. So, this would be really important and a great step for us to move forward and potentially, maybe actually see this water tank happen.

The mayor asked about the scope of work.

The City Administrator said the scope of work is included in the packet and further went on to explain that it is a requirement. There is undisturbed land near the current tanks that the new tank would sit on that requires us to do this study.

The City Administrator also noted that in the future when moving forward with any grants we will start with a resolution that will include the language to allow the city administrator to move forward with any contracts or documents necessary to secure the grant. But they can discuss this more in-depth at the next council meeting.

A MOTION THAT WE APPROVE THE WILLAMETTE CONTRACT AND APPROVE THE CITY ADMINISTRATOR TO SIGN THE CONTRACT.

**ROLL CALL: Motion introduced by Marci Jensen and seconded by Kay Echaury
Ayes (5): Potter, Corrigan, Askey, Echaury, Jensen
Nays (0): None**

The motion carried.

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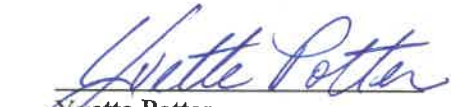
6:30 pm

5. ADJOURNMENT

With no further business, Kay Echaury made a motion to adjourn.

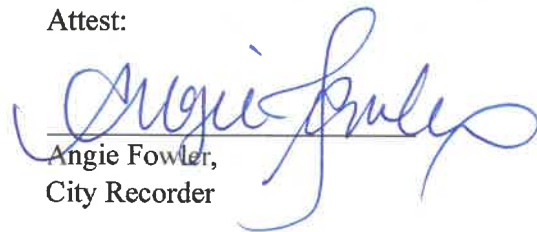
The meeting adjourned at 6:41 p.m.

Respectfully submitted,



Yvette Potter
Mayor, City of Yamhill

Attest:



Angie Fowler,
City Recorder