



CITY COUNCIL MEETING MINUTES

The Yamhill City Council meeting on September 10, 2025, covered several key points. Jenny Morrison from the Yamhill Downtown Association (YDA) discussed their efforts to beautify downtown, including holiday lights and tree planting. The police department provided updates on staffing and statistics. The planning commission is working on three priority tasks, including a lighting ordinance review and establishing a CBD historic district. The council approved a resolution for an employee-paid leave donation program and discussed the need for flexibility in appointing planning commission members.

I. CALL TO ORDER Mayor Corrigan called the meeting to order at 6:31 p.m.

ROLL CALL

Present, In-Person: Mayor Shea Corrigan
Councilors: Tim Askey, Kim Kind, Patty Pairan

Staff Present, In-Person: Chief Greg Graven, Police Department.
Kyle Adams, Public Works; Angie Fowler, City Recorder

II. FLAG SALUTE The mayor led the Pledge of Allegiance.

III. PUBLIC COMMENT Public Comment was received by:
Jenny Morrison, YDA, Yamhill, OR

IV. AGENDA UPDATES OR ADDITIONS There were no updates to the agenda

V. CONSENT AGENDA

- A) Minutes 8-13-2025 Council Executive Session
- B) Minutes 8-13-2025 Council Meeting Minutes

A MOTION TO APPROVE THE CONSENT AGENDA



ROLL CALL: Motion introduced by Tim Askey and seconded by Kim Kind

Ayes (4): Corrigan, Askey, Kind, Pairan

Nays (0): None

The motion carried.

**VI. DEPARTMENT
REPORTS**

A) Administration

Mayor Corrigan updated the group on what the administration has been working on over the last month, including working toward receiving payment for the Merkley Grant. He has also been working with the City Planner on the TGM Grant for the transportation system plan.

B) Police Department

Chief Graven submitted a police staff report to the council. There were no questions.

C) Public Works

Kyle Adams attended from Public Works and updated the council that the intake screen project is 90% completed.

**VII. COMMITTEE
REPORTS**

A) Planning Commission

Shawn Freiling, Planning Chair, submitted a report to the council on the planning commission's activities detailing the PC's efforts on three priority tasks: Reviewing the Lighting ordinance, establishing the CBD as a historic district, and establishing more specific standards for downtown development.

B) Economic Development Committee

Jenny Morrison, EDC Chair, updated the council on the EDC's work on design standards for downtown, incorporating community input and strategic planning from previous meetings. She highlighted the committee's focus on preserving historic character, promoting pedestrian-friendly development, and ensuring architectural cohesion.

VIII. COUNCIL REPORTS

A) Mayor's Report



Mayor Corrigan mentioned that he and Councilor Pairan are looking to set up meetings with Newberg and Sherwood to discuss their photo radar systems and how the system works for those cities.

IX. UNFINISHED BUSINESS

C) Planning Commission Ordinance, Membership Update

A MOTION TO BRING BACK THE PLANNING COMMISSION ORDINANCE DISCUSSION

ROLL CALL: Motion introduced by Kim Kind and seconded by Tim Askey
The consensus was to proceed with the discussion.

The council discussed the current status of vacancies on the planning commission and the additional vacancies that are expected at the end of the year.

A MOTION TO UPDATE ORDINANCE R-507 TO ALLOW TWO MEMBERS FROM OUTSIDE OF THE CITY LIMITS AND STILL WITHIN THE 97148 ZIP CODE AND WITHIN FIVE MILES OF THE CITY.

ROLL CALL: Motion introduced by Kim Kind and seconded by Tim Askey

Ayes (3): Corrigan, Askey, Kind

Nays (1): Pairan

The motion carried.

X. NEW BUSINESS

A) A Resolution Authorizing the Creation of an Employee Paid Leave Donation Program

A MOTION TO APPROVE THE RESOLUTION R-844 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YAMHILL AUTHORIZING THE CREATION OF AN EMPLOYEE PAID LEAVE DONATION PROGRAM.

ROLL CALL: Motion introduced by Tim Askey and seconded by Kim Kind

Ayes (4): Corrigan, Askey, Kind, Pairan

Nays (0): None

The motion carried.



**XI. INFORMATION/
ANNOUNCEMENTS**

A) September 11 – Patriot Day – Flags at half-staff Sunrise to Sunset
October is Breast Cancer Awareness Month – Let's Paint Yamhill Pink!

XII. ADJOURNMENT

The meeting adjourned at 7:22 p.m.

Signed,

Shea Corrigan
Mayor, City of Yamhill

Attest:

Angie Fowler, City Recorder