



City of Yamhill
BUILDING COMPLIANCE APPLICATION

Site Address: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant/Contractor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Description of Project: \_\_\_\_\_

TYPE OF CONSTRUCTION: [ ] Building [ ] Plumbing [ ] Mechanical [ ] Demolition [ ] Manuf. Home Placement

Applicant shall prepare, and submit with their Building Compliance Application, a Site Plan drawn to scale showing how all applicable requirements of the Yamhill Zoning and Development Code shall be satisfied.

I hereby certify that the above information is correct and understand that issuance of a permit based on this application will not excuse me from complying with effective ordinances of the City of Yamhill and Statutes of Oregon, despite any errors on the part of the issuing authority in checking this application.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FOR OFFICIAL USE ONLY

TAX LOT: \_\_\_\_\_ - \_\_\_\_\_ ZONING: \_\_\_\_\_ SETBACKS: \_\_\_\_\_ (front] \_\_\_\_\_ (back] \_\_\_\_\_ (side)

SPECIAL CONDITIONS: \_\_\_\_\_

Table with 3 columns: Fee Type, Required (YES/NO), Paid (YES/NO). Rows include WATER HOOK-UP, SEWER HOOK-UP, OTHER FEES.

APPLICATION FEE - \$75.00
• Required \_\_\_\_\_
• Paid \_\_\_\_\_

The above request:
\_\_\_\_\_ is in conformance with the comprehensive plan and zoning ordinances.
\_\_\_\_\_ is not in conformance, but has been approved by the following planning commission action:
\_\_\_\_\_ Variance from plan or ordinance
\_\_\_\_\_ Conditional Use Permit \_\_\_\_\_
\_\_\_\_\_ Approval of Zone Change \_\_\_\_\_
\_\_\_\_\_ Other \_\_\_\_\_

Applicant \_\_\_\_\_ May \_\_\_\_\_ May not apply for a building permit

Approved by City Staff : \_\_\_\_\_ Date: \_\_\_\_\_ City Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Fire District: \_\_\_\_\_ Date: \_\_\_\_\_

THIS PERMIT EXPIRES 1 YEAR FROM DATE OF ISSUANCE

SUBMIT FORM FOR APPROVAL TO - City of Yamhill
205 S. Maple- Yamhill, OR 97148
503-662-3511/Fax 503-662-4589
AFTER APPROVED - Yamhill Co. Planning & Building
525 NE Fourth St. - McMinnville, OR 97128
503-434-7516 / Fax 503-434-7544

# CITY OF YAMHILL

## RESIDENTIAL BUILDING COMPLIANCE CHECKLIST

### SUBMITTTAL REQUIREMENTS:

- TWO COMPLETE, LEGIBLE & DRAWN TO SCALE SETS OF SITE PLANS AND BUILDING PLANS (electronic copy preferred)
- COMPLETED AND SIGNED BUILDING COMPLIANCE APPLICATION
- CODE COMPLIANCE FEE OF \$75.00 (If Applicable)

**All System Development Charges and hook-up fees must be paid prior to City approval by check or money order made payable to the City of Yamhill.**

**System Development Charges:**

Water SDC	\$ 6,496.00
Sewer SDC	\$ 3,867.00
Park SDC	\$ 3,348.00
Street SDC	\$ 2,136.00
Sewer Inspection	\$ 154.00
Sidewalk Deposit	
Stormwater SDC	\$ 1,781.00

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### Site Plan:

INCLUDED	INFORMATION REQUIRED
<input type="checkbox"/>	Show <b>address, tax lot</b> and <b>map number</b> and <b>subdivision name</b> of property
<input type="checkbox"/>	Drawing to be to <b>scale</b> – show scale on drawing (1" = 10')
<input type="checkbox"/>	Show orientation of lot to North ( <b>north arrow</b> )
<input type="checkbox"/>	Show location of all <b>property lines</b> and <b>property dimensions</b>
<input type="checkbox"/>	Show all proposed and existing <b>structures</b> with their <b>dimensions</b>
<input type="checkbox"/>	Show all <b>Building setbacks</b> and <b>separations</b>
<input type="checkbox"/>	Show any and all <b>easements</b> of record and purpose of easement
<input type="checkbox"/>	Show the location of the <b>sewer</b> and <b>water taps</b> , all other underground utilities to service the site and proposed locations of <b>water</b> and <b>sewer lines</b>
<input type="checkbox"/>	Show proposed routing and location of underground drainage system ( <b>rain drains</b> and <b>crawlspace drains</b> ) and direction of <b>drainage</b> from house
<input type="checkbox"/>	Show locations and width of <b>driveway</b> and driveway <b>apron</b> at depressed portion of curb
<input type="checkbox"/>	Show all <b>sidewalk</b> dimensions adjacent to the property
<input type="checkbox"/>	Show location of creeks, wetlands and slopes over 20%
<input type="checkbox"/>	Show <b>elevations</b> if in flood plain

### Building Plans:

**Two (2) complete, scaled (1/4" = 1'-0") sets of prints showing the following:**

- a) Cross sections of roof, wall, floor system, and footing and foundation
- b) Type of roofing and covering
- c) Method of insulation, plus R-factor of ceiling, floors and walls
- d) Dimensions of all material used
- e) Truss manufacturer (if trusses used)
- f) Direction and method of storm water drainage
- g) Location of sanitary sewer exit from building
- h) All window sizes and sill heights
- i) All door sizes
- j) Elevation of all sides
- k) Location of firewalls