



# City of Yamhill

A small taste of Oregon

## APPLICATION FOR BUSINESS LICENSE

New License \_\_\_\_\_ Renewal License \_\_\_\_\_

**In accordance with Yamhill Municipal Code Title 8, any person wishing to conduct business in the City of Yamhill must possess a valid City Business License. Yamhill Municipal Code Chapter 8.04 is printed on the back of this application and contains the regulations regarding obtaining your Official City Business License.**

### BUSINESS INFORMATION

Date: \_\_\_\_\_ Name of Applicant: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_ Zone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

Business Email: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

### PROPERTY OWNERSHIP INFORMATION

Name of Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Chapter 8.04

BUSINESS LICENSES

Sections:

- 8.04.010 Business Licenses Required
- 8.04.020 Structures Must Conform to Uniform Building Code
- 8.04.030 Compliance with General Regulations

8.04.010 Business Licenses Required. Any person wishing to conduct business in the City of Yamhill must obtain an annual Business License and comply with the following regulations:

- A.) Pay an annual license fee. The fee to be determined by resolution set forth by the City Council.
- B.) Fees will be due and payable July 1st of each year.
- C.) Application for license must be submitted, with fees, to City Hall prior to July 1st of each calendar year. Applications will contain:
  - (1) Business name
  - (2) Business address
  - (3) Business phone number
  - (4) Emergency phone number
  - (5) Owner(s) name(s)
  - (6) Type of business
  - (7) Zoning
  - (8) Inspection by Building Official/Public Works Superintendent (Ord. 388, '1, 1988; Ord. O-435, '1(part), 1998)

8.04.020 Structures Must Conform to Uniform Building Code.

- A.) Structures housing any business must conform to the Uniform Building Code in order for a license to be issued.
- B.) Business owners now operating in the City of Yamhill will be grandfathered until such time as the business is sold. At that time the structure must conform to the Uniform Building Code. (Ord. 388, '2, 1988; Ord. O-435, '1(part), 1998)

8.04.030 Compliance with General Licensing Regulations. Applicants for an annual Business License in the City of Yamhill shall abide/comply with all General Business Regulations as contained in Chapter 8.12, General Regulations. (Ord. O-435, '1(part), 1998)

**For City Use Only**

Received by City: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_

Fee Paid: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Use Approved per Zoning Regulations: Yes \_\_\_ No \_\_\_ By: \_\_\_\_\_

Inspections: Required \_\_\_\_\_ Exempt \_\_\_\_\_

Building Official \_\_\_\_\_ Police Chief \_\_\_\_\_

P.W. Superintendent \_\_\_\_\_ Fire Chief \_\_\_\_\_

Business License Approved: Yes No By: \_\_\_\_\_