

## **RESOLUTION NO. R-791**

### **A RESOLUTION OF THE YAMHILL CITY COUNCIL ESTABLISHING A TEMPORARY WATER ADVISORY COMMITTEE AND APPOINTING INDIVIDUALS TO THE WATER ADVISORY COMMITTEE.**

**WHEREAS**, the City of Yamhill (City) has faced unprecedented drought, water shortages, and water emergencies due to weather, environmental concerns, and growing use of water services; and

**WHEREAS**, City desires to address water shortages and water use issues into the future through community involvement and forward-planning; and

**WHEREAS**, at its meeting on September 8, 2021, the City Council for the City of Yamhill moved to establish a Temporary Water Advisory Committee tasked with researching, considering, and recommending to the Council solutions related to City water, water supply, and water systems; and

**WHEREAS**, the temporary Water Advisory Committee will seek input from community members throughout the City, and from other outside water users in the outside water districts; and

**WHEREAS**, the City Council desires to include both professional and community membership and expertise in the Temporary Water Advisory Committee, and non-resident participation notwithstanding the residency requirements of Yamhill Resolution 233;

#### **NOW, THEREFORE, THE CITY OF YAMHILL RESOLVES AS FOLLOWS:**

**SECTION 1. TEMPORARY WATER ADVISORY COMMITTEE.** The City hereby establishes a Temporary Water Advisory Committee subject to the following provisions, terms, and conditions:

- A. **Purpose.** The purpose of the Temporary Water Advisory Committee is to perform research into City water questions; consider options regarding water sourcing, water usage, and water curtailment; investigate grant and funding options for City water sources, water systems, and water rights; and to make recommendations to the City Council concerning City water, water supply, water systems and water sourcing.
- B. **Establishment.** The Temporary Water Advisory Committee shall be established on October 13, 2021 and shall remain in existence until the City Council deems the water supply issues and structural water limitations have been addressed, or until October 1, 2026, whichever comes first. The term of the Committee may be extended by the City Council by resolution.
- C. **Membership.** The Temporary Water Advisory Committee shall consist of one non-voting, advisory members and seven voting members. The non-voting advisory member shall be the City Engineer. The voting membership shall consist of City Public Works Manager, the City Emergency Operations Center Director, one (1) member of City administrative staff, one (1) City Council Member, two (2) residents from within the City Urban Growth Boundary, and one (1) resident living outside the City Urban Growth Boundary using City water systems.

- D. Appointment. Resident members, the City administrative staff, and the City Council Member shall be appointed to the Temporary Water Advisory Committee by the City Council for two- or three-year terms from the effective date of this Resolution. The City Engineer, EOC Director, and Public Works Manager shall be members by virtue of their role with the City or the EOC.
- E. Replacement. Any vacant appointed position in the Temporary Water Advisory Committee may be filled through appointment by the City Council to fill out the remainder of the vacant position's term.
- F. Committee Chair. At its first meeting of each calendar year, the Temporary Water Advisory Committee shall elect a Chairperson to serve a one-year term. The Chairperson shall preside over all regularly scheduled meetings and may call special meetings of the Temporary Water Advisory Committee no earlier than 24 hours after notice is given according to ORS 192.640.
- G. Meetings. Members of the Temporary Water Advisory Committee shall meet regularly. Meetings of the Temporary Water Advisory Committee shall be open to the public and must have adequate prior notice under ORS 192.640. A majority of the voting members present at a regular meeting shall constitute a quorum. These meetings shall generally be guided by Robert's Rules of Order subject to modification by the Chairperson. Minutes shall be kept during these meetings and shall include all members present, any votes taken, motions presented, recommendations to be made, and the substance of any discussion.
- H. Public Meeting Laws. As the Temporary Water Advisory Committee provides advisory recommendations to the City Council, all discussions and conversations of members regarding any matter related to City water, water supplies, water systems, and water sourcing shall be subject to Oregon Public Meeting laws.
- I. Powers and Duties. The Temporary Water Advisory Committee shall have the power and authority to make advisory recommendations to the City Council regarding all matters related to City water, water supply, water systems, and water sourcing. Any decision to make an advisory recommendation to the City Council must occur through a majority vote of the voting members. The Temporary Water Advisory Committee may make recommendations to the Budget Committee for budget allocations for the purpose of funding investigations, research, consulting services and grant writing. The Temporary Water Advisory Committee shall have no authority to authorize expenditures on behalf of the City or to obligate the city for payment of any sums of money. It is within the purview of the committee, to seek out viable water sources and suggest possible funding sources for improvements to City water supplies or water systems.
- J. Removal. A member of the Temporary Water Advisory Committee may be removed by the appointing authority, after a hearing for misconduct or nonperformance of duty, or upon absence from meetings of the Committee for 60 days without consent of the Committee Chair.

SECTION 2. Water Advisory Committee Appointment. The City Council appoints the following nine individuals as the initial board of members of the Temporary Water Advisory Committee, subject to the membership conditions stated above, but notwithstanding City of Yamhill Resolution-233 residency requirements:

Voting Members

- Brian Jensen, EOC Director
- Jason Wofford, Public Works Director
- \*City Staff Member\*
- Marci Hedin, City of Yamhill Council Member
- \*2 residents\*
- \*1 outside water district residents\*

Non-Voting Member

- \*City Engineer\*

SECTION 3. Effective Date. The effective date of this resolution is October 13, 2021.


**INTRODUCED AND ADOPTED** by the City of Yamhill Council and signed by me in authentication of its passage this the 13<sup>th</sup> day of October 2021.

Effective the \_\_\_ 13<sup>th</sup> \_\_\_ day of \_October\_ 2021.

**AYES:** \_\_ 5 \_\_

**NAYS:** \_\_ 0 \_\_

**ABSTAIN:** \_\_ 0 \_\_

  
\_\_\_\_\_  
Yvette Potter  
Mayor, City of Yamhill

ATTEST:

  
\_\_\_\_\_  
Sharon Bregante-Candau, Administrative Clerk