



CITY OF YAMHILL

RESOLUTION NO. R-827

A RESOLUTION AUTHORIZING THE YAMHILL CITY COUNCIL TO CREATE AN ECONOMIC DEVELOPMENT SUBCOMMITTEE

WHEREAS, The Yamhill City Council is responsible to provide a public forum for issues impacting the community and give the approval for development, infrastructure investment, and land use plans; and,

WHEREAS, the Council creates and implements comprehensive plans for orderly growth and development in the City of Yamhill; and,

WHEREAS, the Council seeks to create viable economic opportunities for businesses and residents in the City of Yamhill; and,

WHEREAS, the Council seeks to initiate a broader and more holistic conversation regarding the future and planning of the City of Yamhill, and the economic development of the downtown business community; and,

WHEREAS, a Council goal is to enhance the City of Yamhill community by developing a visually appealing and economically viable community; and,

WHEREAS, the City of Yamhill is in need of improvements to provide an economically sound community for businesses and residents to thrive; and,

WHEREAS, the Economic Development Subcommittee will seek out grants for economic improvements which may require matching funds:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF YAMHILL, OREGON AS FOLLOWS:

SECTION 1: ECONOMIC DEVELOPMENT COMMITTEE. The Yamhill City Council hereby establishes an Economic Development Committee subject to the following provisions, terms and conditions:

- A. Purpose: The purpose of the Economic Development Committee is to perform research into economic development questions, consider options regarding economic opportunities, development and investments, investigate grant and

funding options for economic development in the city, recommend code updates to the Planning Commission, and make recommendations to the City Council concerning economic development for the City of Yamhill.

- B. Establishment: The Economic Development Committee shall be established as a sub-committee to the City Council on September 11, 2024, and shall remain in existence until the City Council deems the committee is no longer needed.
- C. Membership: The Economic Development Committee shall consist of eight members including one non-voting advisory member and seven voting members. The non-voting member shall be the contract City Planner. The voting members shall include the City Administrator, City Public Works Manager, a Yamhill Planning Commissioner, one representative from the YDA, one representative from the downtown business district, one resident from inside the UGB, and one at-large member.
- D. Appointment: The City Administrator, Public Works Manager, and Contract Planner shall be members by virtue of their role with the City. All other members shall be appointed to the Economic Development Committee by the City Council for two-year terms from the effective date of this Resolution.
- E. Replacement: Any vacant appointed position on the Economic Development Committee may be filled through appointment by the City Council to fill out the remainder of the vacant position's term.
- F. Committee Chair: At its first meeting, the Economic Development committee shall elect a Chairperson to serve for a one-year term. The Chairperson shall preside over all regularly scheduled meetings and may call special meetings of the Economic Development Committee no earlier than 24 hours after notice is given according to ORS 192.640.
- G. Meetings: Members of the Economic Development Committee shall meet regularly. Meetings of the Economic Development Committee shall be open to the public and must have adequate pro notice under ORS 192.640. A majority of the voting members present at a regular meeting shall constitute a quorum. These meetings shall generally be guided by Robert's Rules of Order subject to modification by the Chairperson. Minutes shall be kept during the meetings and shall include all members present, any votes taken, motions presented, recommendations to be made, and the substance of any discussion.

- H. Public Meeting Laws: As the Economic Development Committee provides advisory recommendation to the City Council, all discussions and conversation involving a quorum of members regarding any matter related to economic development shall be subject to Oregon Public Meeting laws.

- I. Powers and Duties: The Economic Development Committee shall have the power and authority to make advisory recommendations to the City Council regarding all matters related to economic development. Any decision to make an advisory recommendation to the City Council must occur through a majority vote of the voting members. The Economic Development Committee may make recommendations to the Budget Committee for budget allocations for the purpose of funding investigations, research, consulting services and grant writing. The Economic Development Committee shall have no authority to authorize expenditures on behalf of the City or to obligate the city for payment of any sums of money. It is within the purview of the committee to seek out and suggest possible funding sources for improvements to the City's economic development.

- J. Removal: A member of the Economic Development Committee may be removed by the appointing authority, after a hearing of misconduct or nonperformance of duty, or upon absence from meetings of the Committee for 60 days without consent of the Committee Chair.

SECTION 2: ECONOMIC DEVELOPMENT COMMITTEE APPOINTMENT: The City Council appoints the following positions as members of this committee, subject to the membership conditions stated above:

Voting Members:

City Administrator
Public Works Manager
YDA representative
At-large
Planning Commissioner
One Downtown business representative
One Resident inside UGB

Non-voting member:

Contract City Planner

SECTION 3: EFFECTIVE DATE: The effective date of this resolution is September 11, 2024.

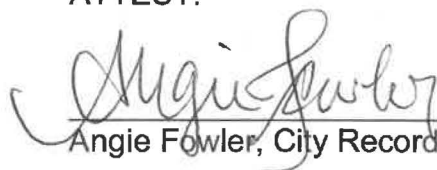
INTRODUCED AND ADOPTED by the City of Yamhill Council and signed by me in authentication of its passage this 11th day of September 2024.

AYES:	<u>4</u>
NAYES:	<u>0</u>
ABSTAIN:	<u>0</u>



Yvette Potter
Mayor, City of Yamhill

ATTEST:



Angie Fowler, City Recorder