

**CITY OF YAMHILL - APPLICATION FOR CITY UTILITIES**  
 The City of Yamhill is an Equal Opportunity Provider and Employer

|  |                                       |   |                                     |
|--|---------------------------------------|---|-------------------------------------|
| <b>DATE:</b>   | <input type="checkbox"/> <b>WATER</b> | <input type="checkbox"/> <b>SEWER</b>   | <b>Account #</b>                    |
| <b>FULL NAME:</b>  |                                       |   | <b>EMAIL:</b>                       |
| <b>SPOUSE NAME:</b>  |                                       |   |                                     |
| <b>MOVE IN DATE:</b>   |                                       |   | <b>PHONE:</b>                       |
| <b>SERVICE ADDRESS</b>   |                                       |   |                                     |
| <b>BILLING ADDRESS</b>   |                                       |   |                                     |
| <b>CITY</b>  | <b>STATE</b>                          | <b>ZIP</b>  |                                     |
| <b>APPLICANT SOCIAL SECURITY #:</b>  |                                       |   | <b>APPLICANT DRIVERS LICENSE #:</b> |
| <b>SPOUSES SOCIAL SECURITY #:</b>  |                                       |   | <b>SPOUSE'S DRIVERS LICENSE #:</b>  |
| <b>PREVIOUS ADDRESS</b>  |                                       |   |                                     |
| <b>CITY</b>  | <b>STATE</b>                          | <b>ZIP</b>  |                                     |
| <b>PRESENT EMPLOYER</b>  |                                       |   | <b>WORK PHONE</b>                   |
| <b>SPOUSE'S EMPLOYER</b>   |                                       |   | <b>WORK PHONE</b>                   |
| <b>LANDLORD ACCT INFO: Landlord will be responsible for all water &amp; sewer charges when the tenants notify Yamhill City Hall, in writing, that they are moving out and until such time the new tenant completes an application and pays the required deposit.</b> |                                       |   |                                     |
| <b>OWN</b>   | <b>RENT</b>                           | <b>If this is a rental please provide the Owners Name, Address &amp; Phone Number</b> |                                     |
| <b>OWNER INFO:</b>   |                                       |   |                                     |
| <b>SIGNATURE OF APPLICANT:</b>   |                                       |   | <b>DATE</b>                         |
| <b>CITY OFFICIAL'S SIGNATURE:</b>  |                                       |   | <b>DATE</b>                         |

**DEPOSITS: Total Deposit \$256.22**

|                        |  |
|------------------------|--|
| WATER DEPOSIT \$104.38 | Two months minimum for new service   |
| SEWER DEPOSIT \$151.84 | \$52.19 for 4,000 gallons, \$4.03/1000 gallons after<br>Flat rate of \$75.92 for Sewer |

**RESTORATION OF SERVICE:**

Restoration of service after discontinuance of service for the customer's convenience will only be made after a payment of \$30.00 has been made.

Restoration of service after discontinuance for nonpayment of bills shall be made after payment of current and past-due charges, plus a reconnect fee and/or replacement of utility deposit.

**ACKNOWLEDGMENT OF GENERAL INFORMATION:**

Signing of this application by the applicant acknowledges that they have read the general information provided on the other side of this application.

Copy of Application to Applicant: \_\_\_\_\_

Original Application to City Files: \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in the program. You are not required to furnish this information but are encouraged to do so. This information will not be used in evaluation your application or to discriminate against you in any way. However, if you choose not to furnish it we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

Race: (Mark one or more): \_\_\_ White \_\_\_ Black of African American \_\_\_ American Indian/Alaska Native \_\_\_ Asian \_\_\_ Native Hawaiian or Other Pacific Islander Ethnicity: \_\_\_ Hispanic or Latino \_\_\_ Not Hispanic or Latino

# Excerpts from Yamhill Municipal Code Title 3

## Water Department Rules and Regulations

This application is merely a written request for service and does not bind the Water Department to serve.

The following are some of the Water Department Rules and Regulations, pertinent to City Water Utilities. The full Title is available upon request, at a reasonable charge. The full Title establishing Sewer Department Rules and Regulations is also available.

3.12.040 Deposits. At the time the deposit is given to the Water Department, the applicant will be given a receipt for the same. The deposit is not to be considered as a payment on account. The deposit will be returned to the customer when service to the customer is discontinued, provided all outstanding bills have been paid. The Water Department may, at its option, return the deposit upon application, provided the following conditions have been met:

- (A) All bills have been paid promptly for twelve (12) consecutive billing periods immediately preceding the request for deposit refund;
- (B) The City shall retain the deposit for a minimum of 12 months prior to accepting any applications for deposit refund.
- (C) The Water Department will not pay interest on any deposit.

3.12.050 Forfeiture of Deposit. If an account becomes delinquent and it is necessary to turn off the service, the deposit shall be applied to the unpaid balance due. Water service will not be restored to that customer at the same or different premises until all outstanding bills due the Water Department have been paid and the cash deposit replaced.

3.04.050 Water Rates. The water rates are established by Council Resolution R-544, adopted May 14, 2003.

3.28.060 Disputed Bills. When a customer disputes the correctness of a bill, he shall deposit the amount of the disputed bill at the time the complaint is lodged, to preclude discontinuance of service pending final settlement of the bill or bills. Subsequent bills shall be paid or placed on deposit in a similar manner. Failure of the customer to make such a deposit shall warrant discontinuance of service, as provided under these Rules and Regulations.

3.28.080 Payment of Bills. Each bill rendered shall contain the final date on which payment is due. If the bill is not paid by that date, the account shall be considered delinquent unless other arrangements have been made with the City Council, in writing, that specify another due date.

3.40.010 Responsibility for Customer Equipment. The Water Department shall not be liable for any loss or damage of any nature whatsoever caused by any defect in the customer's line, plumbing, or equipment, nor shall the Water Department be liable for loss or damage due to interruption of service or temporary changes in pressure.

3.40.020 Damage to Water Department Equipment. The customer shall be liable and pay all costs of repair for any damage to equipment owned by the Water Department, which is caused by an act of the customer, his tenants, agents, employees, contractors, licensees, or permittees. Damage to equipment shall include but not be limited to breaking of seals and locks, tampering with meters, injury to meters including but not limited to damage by hot water or steam, and damaged meter boxes, curb stops, meter stops, and other service appurtenances.